



**CITY OF EASTON
EASTON, PENNSYLVANIA**

BASIC FINANCIAL STATEMENTS

DECEMBER 31, 2022

CITY OF EASTON
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INDEPENDENT AUDITOR'S REPORT

April 30, 2024

To the Honorable Mayor and City Council
City of Easton
Easton, Pennsylvania

Report on the Audit of the Financial Statements

Opinions

We have audited the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the City of Easton ("the City"), Easton, Pennsylvania, as of and for the year ended December 31, 2022, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

In our opinion, the accompanying financial statements present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the City of Easton, Easton, Pennsylvania, as of December 31, 2022, and the respective changes in financial position, and where applicable, cash flows thereof and the respective budgetary comparison for the general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America ("GAAS") and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the City and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

To the Honorable Mayor and City Council
City of Easton

Responsibilities of Management for the Financial Statements

The City's management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may arise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and, therefore, is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for a reasonable period of time.

To the Honorable Mayor and City Council
City of Easton

Emphasis of a Matter

As discussed in Notes 1 and 18 to the financial statements, the City has adopted the requirements of GASB Statement No. 87, "Leases." The purpose of this statement is to increase the usefulness of governmental financial statements by requiring recognition of certain lease assets and liabilities for all leases, including those that previously were classified as operating leases. Our opinion is not modified with respect to this matter.

Note 18 to the financial statements describes a prior period adjustment related to an error found in the accounting for debt service fund cash in the prior year. The adjustment has been made to rectify the reported debt service fund cash, which resulted in a restatement of the previous year's fund balance. This adjustment does not affect the current year's operational results. Our opinion is not modified in respect to this matter.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 5 through 17 and the schedule of changes in the City's net pension liability, investment returns, and related ratios – Non-Uniformed Pension Plan; schedule of changes in the City's net pension liability, investment returns, and related ratios – Fire Pension Plan; schedule of changes in the City's net pension liability, investment returns, and related ratios – Police Pension Plan; schedule of changes in the City's net pension liability, investment returns, and related ratios – PMRS Plan; schedule of the City pension contributions; and schedule of changes in the City's net OPEB liability, investment returns, and related ratios on pages 91 through 97 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements. The combining nonmajor governmental fund financial statements and schedule of expenditures of federal awards, as required by the audit requirements of Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* ("Uniform Guidance"), are presented for purposes of additional analysis and are not a required part of the basic financial statements.

To the Honorable Mayor and City Council
City of Easton

The combining nonmajor governmental fund financial statements and schedule of expenditures of federal awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining nonmajor governmental fund financial statements and the schedule of expenditures of federal awards are fairly stated in all material respects in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated April 30, 2024, on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance.

Barbacane, Thornton & Company LLP
BARBACANE, THORNTON & COMPANY LLP

CITY OF EASTON
MANAGEMENT'S DISCUSSION AND ANALYSIS (MD&A) – UNAUDITED
DECEMBER 31, 2022

This Management Discussion and Analysis ("MD&A") presents a narrative overview and analysis of the financial activities of the City of Easton ("the City") for the year ended December 31, 2022. We recommend that it be read in conjunction with the accompanying basic financial statements and notes to financial statements in order to obtain a thorough understanding of the City's financial condition as of December 31, 2022. This discussion focuses on the City's primary government. Component units, unless otherwise noted, are not included in this discussion.

FINANCIAL HIGHLIGHTS

Within the government-wide financial statements, the City's position increased by \$7,616,585 for the year ended December 31, 2022.

In 2022, the City encountered an increase in financial performance which is highlighted in the fund level financial statements. For your convenience and information, the management of the City provides these financial highlights and executive summary:

General Fund

The City is reporting an increase of \$525,038 in fund balance of the general fund.

Adopted Fund Balance Policy

In December 2011, the City Council adopted a financial policy to achieve certain fund balances by December 2016. In 2022, the City has continued its efforts to meet these minimum levels. Specifically:

- *Minimum General Fund Balance* – "A minimum of 10% or \$3.97 million of budgeted general fund revenues" for 2022. As of December 31, 2022, the City had a general fund total fund balance of \$6.5 million. Of this balance, \$1.5 million is assigned to the Health Benefit Insurance Fund while \$1.0 million is assigned to the Liability Benefit Insurance Fund.
- *Minimum Health Benefit Insurance Fund Balance* – "Maintain a balance of \$3.0 million" by year end 2022. As of December 31, 2022, the health care fund had a balance of \$249 thousand, excluding the \$1.5 million assigned above.
- *Minimum Liability Benefit Insurance Fund Balance* – "Maintain a balance of \$1.00 million" by 2022. As of December 31, 2022, the City had a liability insurance fund balance of \$(0.077) million, excluding the \$1.0 million assigned above.

These highlights are detailed in the information provided below.

CITY OF EASTON
MANAGEMENT'S DISCUSSION AND ANALYSIS (MD&A) – UNAUDITED (CONT'D)
DECEMBER 31, 2022

OVERVIEW OF THE FINANCIAL STATEMENTS

The financial statements consist of four parts:

- Management's discussion and analysis (this section)
- Basic financial statements (including note disclosures)
- Required supplementary information
- Supplementary information

The management's discussion and analysis is a guide to reading the financial statements and provides related information to help the reader to better understand City government. The basic financial statements include notes that provide additional information essential to a full understanding of the financial data provided in the government-wide and fund financial statements. Required supplementary information is provided on the City's pension and other post-employment benefit plans. In addition to these required elements, an optional supplementary section is included with other statements that provide particulars about nonmajor funds.

The basic financial statements present two different views of the City.

Government-wide Financial Statements – The first two statements provide a broad overview of the City's overall financial status as well as the financial status of the City's component units, in a manner similar to private-sector business.

Fund Financial Statements – The remaining statements focus on individual parts of City government. They provide more detail on operations than the government-wide statements.

There are three types of fund financial statements:

- *Government Funds Statements* show how general government services - such as public safety - were financed in the short term, as well as what remains for future spending.
- *Proprietary Funds Statements* offer short-term and long-term financial information about the activities the City operates like a business.
- *Fiduciary Funds Statements* reflect activities involving resources that are held by the City as a trustee or agent for the benefit of others, including the City's retirement plans. Fiduciary funds are not reflected in the government-wide statements because the resources cannot be used to support the City's programs.

Table A-1 summarizes the major features of the City's financial statements, including the area of the City's activities they cover and the types of information they contain. The remainder of this overview section of management's discussion and analysis explains the structure and contents of each of the statements.

CITY OF EASTON
MANAGEMENT'S DISCUSSION AND ANALYSIS (MD&A) – UNAUDITED (CONT'D)
DECEMBER 31, 2022

Table A-1
Major Features of the City of Easton's
Government-wide and Fund Financial Statements

	Fund Statements			
	Government-wide Statements	Governmental Funds	Proprietary Funds	Fiduciary Funds
Scope	Entire District (except fiduciary funds)	The activities of the District that are not proprietary or fiduciary, such as education, administration, and community services	Activities the District operates similar to private business – Food Services	Instances in which the District is the trustee or agent to someone else's resources – Scholarship Funds and Custodial Funds
Required financial statements	Statement of net position Statement of activities	Balance sheet Statement of revenues, expenditures, and changes in fund balance	Statement of net position Statement of revenues, expenses, and changes in net position Statement of cash flows	Statement of fiduciary net position Statement of changes in fiduciary net position
Accounting basis and measurement focus	Accrual accounting and economic resources focus	Modified accrual accounting and current financial resources focus	Accrual accounting and economic resources focus	Accrual accounting and economic resources measurement focus
Type of asset/liability information	All assets and deferred outflows of resources and liabilities and deferred inflows of resources, both financial and capital, and short-term and long-term	Only assets expected to be used up and liabilities that come due during the year or soon thereafter; no capital assets included	All assets and deferred outflows of resources and liabilities and deferred inflows of resources, both financial and capital, and short-term and long-term	All assets and liabilities, both short- term and long-term
Type of inflow/outflow information	All revenues and expenses during the year, regardless of when cash is received or paid	Revenues for which cash is received during or soon after the end of the year; expenditures when goods or services have been received and payment is due during the year or soon thereafter	All revenues and expenses during the year, regardless of when cash is received or paid	All revenues and expenses during year, regardless of when cash is received or paid

CITY OF EASTON
MANAGEMENT'S DISCUSSION AND ANALYSIS (MD&A) – UNAUDITED (CONT'D)
DECEMBER 31, 2022

GOVERNMENT-WIDE FINANCIAL STATEMENTS

Government-wide financial statements report information about the City as a whole using accounting methods similar to those used by private-sector companies.

The Statement of Net Position includes all the City's assets and deferred outflows of resources and liabilities and deferred inflows of resources, except fiduciary funds, with the difference between the two reported as net position. This statement serves a purpose similar to that of the balance sheet of a private-sector business.

The Statement of Activities focuses on how the City's net position changed during the year. Because it separates program revenue (revenue generated by specific programs through charges for services, grants, and contributions) from general revenue (revenue provided by taxes and other sources not related to a particular program), it shows to what extent each program has had to rely on local taxes for funding.

All changes to net position are recorded using the accrual method of accounting, which requires that revenues are recorded when they are earned and expenses are recorded when the goods and/or services are received, regardless of when cash is received or paid.

Net position is one way to measure the City's financial position. Over time, increases or decreases in the City's net position are one indicator of whether the City's financial position is improving or deteriorating. However, other non-financial factors such as changes in the City's real property tax base and general economic conditions must be considered to assess the overall position of the City.

The primary government and its components units are included in the government-wide financial statements. Component units reflect the activities of legally separate government entities over which the City can exercise influence and/or be obligated to provide financial support. The City has three discretely presented component units including the Easton Suburban Water Authority and the Easton Parking Authority.

In the entity-wide financial statements, the City's activities are divided into two categories:

- *Governmental Activities* – This includes the City's basic services such as general government, public safety, community development, public works, health and sanitation, and parks and recreation. Property and earned income taxes and operating grants and revenues finance most of these activities.
- *Business-type Activities* – This generally charges a fee to customers to help cover the cost of services.

Net position of the governmental activities differs from the governmental fund balances because governmental fund level statements only report transactions using or providing current financial resources. Capital assets are reported as expenditures when financial resources (monies) are

CITY OF EASTON
MANAGEMENT'S DISCUSSION AND ANALYSIS (MD&A) – UNAUDITED (CONT'D)
DECEMBER 31, 2022

extended to purchase or build assets in the fund financial statements. Likewise, the financial resources that may have been borrowed are considered revenue when they are received in the fund financial statements. Principal and interest payments are both considered expenditures when paid in the fund financial statements. Depreciation is not calculated as it does not provide or reduce current financial resources in the fund financial statements.

Government-wide statements are reported using an economic resources measurement focus and full accrual basis of accounting that involves the following steps to format the statement of net position:

- Capitalize current outlays for capital assets
- Report long-term debt as a liability
- Depreciate capital assets and allocated the depreciation to the proper program/activities
- Calculate revenue and expense using the economic resources measurement focus and the accrual basis of accounting
- Allocate net position balances as follows:
 - Net investment in capital assets
 - Restricted net position - net assets with constraints placed on their use by external sources (creditors, grantors, contributors, or laws or regulations of governments) or imposed by law through constitutional provisions or enabling legislation
 - Unrestricted net position - net assets that do not meet any of the above restrictions

FUND FINANCIAL STATEMENTS

Fund financial statements provide more detailed information on the City's most significant funds, *not the City as a whole*. Funds are accounting devices, i.e., a group of related accounts that the City uses to keep track of specific sources of funding and spending for express purposes. Some funds are required by state law, while other funds are established to control and manage resources designated for specific purposes. Governmental fund financial statements are reported using current financial resources and modified accrual accounting established by the Governmental Accounting Standards Board ("GASB") for governments.

The City has three kinds of fund financial statements:

- *Governmental funds* include most of the City's basic services and focus on: (1) the flow in and out of cash and other financial assets that can be readily converted to cash and (2) the balances left at year-end that are available for spending. The twenty governmental funds that the City maintains are reported using the modified accrual accounting basis, and a current financial resources measurement focus. Consequently, the governmental funds statements provide a detailed short-term view that helps determine the financial resources available in the near future to finance the City's programs. The primary governmental funds are general, debt service, liquid fuels, capital projects, major, and ARPA funds. The relationship between governmental activities (reported in the Statement of Net Position and the Statement of Activities) and governmental funds is described in a reconciliation that follows the governmental fund financial statements.

CITY OF EASTON
MANAGEMENT'S DISCUSSION AND ANALYSIS (MD&A) – UNAUDITED (CONT'D)
DECEMBER 31, 2022

- *Proprietary funds* report business-type programs and activities that charge fees designed to cover the cost of providing services. They report using the full accrual basis of accounting.
- *Fiduciary funds* are funds for which the City is the trustee or fiduciary. The City is responsible to ensure the assets reported in these funds are used for their intended purposes. This fiduciary activity is reported in a separate statement of fiduciary net assets and a statement of changes in fiduciary net assets. These funds are excluded from the City's government-wide financial statements because the City cannot use these assets to finance its operations.

GOVERNMENT-WIDE FINANCIAL STATEMENTS

The City's total assets and deferred outflow of resources were \$148.71 million at December 31, 2022. Of this amount, \$76.84 million was capital assets, including infrastructure. Prior to the adoption of GASB No. 34 in 2003, infrastructure (roads, bridges, etc.) had not been reported or depreciated in governmental financial statements.

GASB No. 34 required that all capital assets, including infrastructure, be valued and reported within the governmental activities column of the government-wide financial statements, but allowed infrastructure to be added over several years. The City believes it has included all infrastructure in the 2022 financial statements.

Table A-2
Condensed Statement of Net Position
Fiscal Years Ended December 31, 2022 and 2021

	Governmental Activities		Business-type Activities		Totals	
	2022	2021	2022	2021	2022	2021
Current assets	\$ 28,047,422	\$ 29,214,871	\$1,835,393	\$1,907,969	\$ 28,882,815	\$ 31,122,840
Noncurrent assets	91,987,099	84,914,499	-	-	91,987,099	84,914,499
Deferred outflow of resources	26,840,735	18,081,949	-	-	26,840,735	18,081,949
Total Assets and Deferred Outflows of Resources	146,875,256	132,211,319	1,835,393	1,907,969	148,710,649	134,119,288
Current and other liabilities	16,985,309	13,463,014	448,371	485,900	17,433,680	13,948,914
Noncurrent liabilities	117,455,328	110,491,210	322,578	151,769	117,777,906	110,642,979
Deferred inflow of resources	24,572,635	28,217,552	-	-	24,572,635	28,217,552
Total Liabilities and Deferred Inflows of Resources	159,0013,272	152,171,776	770,949	637,669	159,784,221	152,809,445
Net investment in capital assets	13,200,576	4,490,732	-	-	13,200,576	4,490,732
Restricted net position	7,922,827	10,528,149	-	-	7,922,827	10,528,149
Unrestricted net position (deficit)	(33,261,419)	(34,979,338)	1,064,444	1,270,300	(32,196,975)	(33,709,038)
Total Net Position	\$(12,138,016)	\$(19,960,457)	\$1,064,444	\$1,270,300	\$(11,073,572)	\$(18,690,157)

CITY OF EASTON
MANAGEMENT'S DISCUSSION AND ANALYSIS (MD&A) – UNAUDITED (CONT'D)
DECEMBER 31, 2022

The following statement of activities represents changes in net assets for the year ended December 31, 2022. It shows revenues by source and expenses by function for governmental activities, business-type activities, and the government as a whole.

Table A-3
Changes in Net Position
Fiscal Years Ended December 31, 2022 and 2021

	Governmental Activities		Business-type Activities		Totals	
	2022	2021	2022	2021	2022	2021
REVENUES						
Program revenues:						
Charges for services	\$ 11,456,523	\$ 11,882,634	\$12,425,334	\$11,310,668	\$ 23,881,857	\$ 23,193,302
Grants and contributions	14,045,690	7,050,445	-	-	14,045,690	7,050,445
General revenues:						
Taxes	21,974,887	22,172,860	-	-	21,974,887	22,172,860
Miscellaneous and interest Revenues	3,143,598	6,568,481	-	-	3,143,598	6,568,481
Total Revenues	50,620,698	47,674,420	12,425,334	11,310,668	63,046,032	58,985,088
EXPENSES						
General government	14,907,378	6,058,865	-	-	14,907,378	6,058,865
Public safety	21,090,593	24,824,867	-	-	21,090,593	24,824,867
Health and welfare	1,018,316	107,343	-	-	1,018,316	107,343
DPW – sanitation	1,141,824	1,566,270	-	-	1,141,824	1,566,270
DPW – highways	905,119	282,263	-	-	905,119	282,263
Other public works	119,167	3,718,901	-	-	119,167	3,718,901
Culture – recreation	2,138,029	1,763,072	-	-	2,138,029	1,763,072
Community development	701,765	917,119	-	-	701,765	917,119
Debt service	1,860,922	2,182,421	-	-	1,860,922	2,182,421
Sewage treatment and wastewater operations	-	-	11,546,334	10,797,824	11,546,334	10,797,824
Total Expenses	43,883,113	41,421,121	11,546,334	10,797,824	55,429,447	52,218,945
Change in net position before transfers	6,737,585	6,253,299	879,000	512,844	7,616,585	6,766,143
Transfers	1,804,856	200,479	(1,084,856)	(200,479)	-	-
Change in net position	7,822,441	6,453,778	(205,856)	312,365	7,616,585	6,766,143
Net position (deficit), beginning	(19,960,457)	(26,414,235)	1,270,300	957,935	(18,690,157)	(25,456,300)
Net position (deficit), ending	<u><u>\$(12,138,016)</u></u>	<u><u>\$(19,960,457)</u></u>	<u><u>\$ 1,064,444</u></u>	<u><u>\$ 1,270,300</u></u>	<u><u>\$(11,073,572)</u></u>	<u><u>\$(18,690,157)</u></u>

CITY OF EASTON
MANAGEMENT'S DISCUSSION AND ANALYSIS (MD&A) – UNAUDITED (CONT'D)
DECEMBER 31, 2022

Total expenses for all programs in 2022 were \$55.43 million. The expenses cover a range of services, with the largest two being public safety at \$21.09 million or 48.10% and general government at \$14.91 million or 34.00% of expenses.

CAPITAL ASSETS

The City's investment in capital assets at December 31, 2022, net of accumulated depreciation, was \$76.84 million. Capital assets consist primarily of land, land improvements, buildings and improvements, vehicles and equipment, infrastructure, water treatment plant, and construction in progress. Table A-4 is a summary of capital assets as of December 31, 2022 and 2021.

Table A-4
Capital Assets
December 31, 2022 and 2021

	<u>Governmental Activities</u>	
	<u>2022</u>	<u>2021</u>
Land, easements, rights of way	\$ 13,830,996	\$ 13,830,996
Construction in progress	-	8,949,251
Land improvements	1,660,165	1,660,165
Buildings and improvements	44,526,127	44,526,127
Vehicles and equipment	14,612,158	14,612,158
Infrastructure	21,705,562	4,802,113
Water treatment plant	20,590,352	20,590,352
Accumulated depreciation	<u>(40,084,346)</u>	<u>(37,706,907)</u>
Total Capital Assets (net of depreciation)	<u>\$ 76,841,014</u>	<u>\$ 71,264,255</u>

LONG-TERM DEBT

At December 31, 2022, the City had \$63.19 million of debt outstanding, including bonds, and notes. This was a net decrease of \$2.70 million from the previous year. Other obligations include post-employment benefits, lease agreements, accrued vacation pay and sick leave, and the net pension liability. Total other obligations were \$47.73 million at December 31, 2021 and \$57.36 million at December 31, 2022.

Additional information on the City's long-term debt can be found in the disclosures to the financial statements starting on page 50.

CITY OF EASTON
MANAGEMENT'S DISCUSSION AND ANALYSIS (MD&A) – UNAUDITED (CONT'D)
DECEMBER 31, 2022

Table A-5
Summary of Outstanding Debt
December 31, 2022 and 2021

	<u>Governmental Activities</u>	
	<u>2022</u>	<u>2021</u>
Pension Debt Obligations:		
Bond Series of 2007	\$ 3,938,000	\$ 5,078,000
Bond Series A of 2015	1,530,000	1,535,000
Capital Debt Obligations:		
Taxable Note of 2014	46,540	133,857
Series B of 2015	185,000	275,000
Series C of 2015	3,300,000	3,385,000
Series A of 2017	6,835,000	7,305,000
Series B of 2017	1,245,000	1,305,000
Series of 2020	42,375,000	42,930,000
Series of 2021 Lease Note	3,733,000	3,950,000
Total Outstanding Bonds and Notes	<u>\$ 63,187,540</u>	<u>\$ 65,896,857</u>

Bond Rating

The City had its credit rating reviewed by S&P Rating Services. Citing continued strong financial management practices, the City's credit rating is A.

GOVERNMENTAL FUNDS

The City uses fund accounting to ensure and demonstrate compliance with finance related legal requirements.

The focus of government funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the City's financing requirements. In particular, unassigned fund balance may serve as a useful measure of the City's net resources available for spending at the end of the year. Governmental fund accounting was not affected by the adoption of GASB No. 34. Therefore, a schedule is presented to reconcile the fund statements to the government-wide statements.

The City's governmental funds include the general fund, debt service fund, liquid fuels fund, capital project funds, major grant funds, ARPA fund, and other governmental (nonmajor) funds. The general fund is the chief operating fund for the City. The debt service fund is used to record the funding and payment of principal and interest on the issuance of debt in the governmental funds. The capital

CITY OF EASTON
MANAGEMENT'S DISCUSSION AND ANALYSIS (MD&A) – UNAUDITED (CONT'D)
DECEMBER 31, 2022

projects funds account for the proceeds of bond issues, note issues, and extraordinary revenue used to fund short-term capital needs. The major funds are shown on the Statement of Revenues, Expenditures, and Changes in Fund Balances in the financial statements.

Total Governmental Fund Revenues

Governmental fund revenues by source for the years ended December 31, 2022 and 2021 were as follows. Table A-6 also presents changes from 2022 to 2021.

Table A-6
Revenues by Source, Total Governmental Funds
December 31, 2022 and 2021

	2022	2021	Changes from 2021 to 2022
Taxes	\$ 22,254,954	\$ 22,413,107	\$ (158,153)
Licenses	1,972,174	1,432,699	539,475
Fines and forfeits	2,164,139	2,025,591	138,548
Interest and rents	70,892	59,017	11,875
Intergovernmental	13,369,766	6,362,198	7,007,568
Charges for services	8,314,488	10,580,499	(2,266,011)
Miscellaneous	2,075,261	4,229,028	(2,153,767)
Total Revenues	<u>\$ 50,221,674</u>	<u>\$ 47,102,139</u>	<u>\$ 3,119,535</u>

Governmental fund revenues totaled \$50.22 million for the year ended December 31, 2022. This is an increase from 2021, primarily due an increase federal funding related to ARPA.

Governmental Fund Expenditures

Governmental fund expenditures by function for the years ended December 31, 2022 and 2021 were as follows. Table A-7 also presents changes from 2022 to 2021.

Table A-7
Expenditures by Function, Total Governmental Funds
December 31, 2022 and 2020

	2022	2021	Changes from 2021 to 2022
General government	\$ 15,116,331	\$ 7,021,469	\$ 8,094,862
Public safety	21,881,720	23,693,266	(1,811,546)
Health and welfare	1,018,316	107,343	910,973
Public works - sanitation	1,141,824	388,964	752,860

CITY OF EASTON
MANAGEMENT'S DISCUSSION AND ANALYSIS (MD&A) – UNAUDITED (CONT'D)
DECEMBER 31, 2022

Table A-7
Expenditures by Function, Total Governmental Funds
December 31, 2022 and 2020

	2022	2021	Changes from 2021 to 2022
(cont'd)			
Public works - highway and streets	2,401,233	2,431,408	(30,175)
Public works - other	2,917,500	9,269,609	(6,352,109)
Public works - stormwater	3,498,140	3,078,929	419,211
Culture - recreation	1,801,059	1,464,923	336,136
Urban development	701,765	917,119	(215,354)
Debt service	4,406,726	7,278,163	(2,871,437)
Total Expenses	<u>\$ 54,884,614</u>	<u>\$ 55,651,193</u>	<u>\$ 766,579</u>

Governmental fund expenditures totaled \$54.88 million for the year ended December 31, 2022, an decrease of 1.37% from 2021. The increases can mostly be attributed to ARPA expenses in the current year related to COVID-19.

Governmental Fund Balances and Proprietary/Internal Net Position

Table A-8 reflects ending balances for governmental funds and net position for proprietary funds at December 31, 2022 and 2021.

Table A-8
Ending Fund Balances, Governmental Funds
Net Assets, Proprietary Funds
December 31, 2022 and 2021

	2022		2021	
	Governmental Funds	Proprietary Funds	Governmental Funds	Proprietary Funds
General	\$ 6,531,512	\$ -	\$ 6,006,474	\$ -
Debt service	(960,410)	-	(558,434)	-
Capital projects	807,363	-	4,472,960	-
Liquid fuels	2,093,973	-	2,043,563	-
Major grants	(399,781)	-	(64,662)	-
Other governmental	4,025,752	-	3,776,592	-
Sewer treatment	-	220,058	-	97,737
Sewer services	-	844,386	-	1,172,563
Total	<u>\$ 12,098,409</u>	<u>\$ 1,064,444</u>	<u>\$ 15,676,493</u>	<u>\$ 1,270,300</u>

CITY OF EASTON
MANAGEMENT'S DISCUSSION AND ANALYSIS (MD&A) – UNAUDITED (CONT'D)
DECEMBER 31, 2022

The City's governmental funds reported a combined fund balance of \$12.10 million at December 31, 2022. The City's proprietary reported a combined fund balance of \$1.06 million at December 31, 2022.

In 2022, \$3.45 million or 28.50% of all governmental fund balances was recorded as unassigned. The balance sheet for government funds provides a breakdown for all fund balances as required by GASB 54.

BUDGETARY HIGHLIGHTS

The Easton City Council approves the operating budgets for the general fund and several other funds as required by City Charter and City ordinance. According to City Charter, the expense budget may be changed in one of two ways. First, the budget may be changed via administrative transfer between specific line items from other line items or from contingency funds established in the budget. Second, new appropriations are budgeted when received (via City ordinance) and the anticipated related expense is budgeted at the same time.

Because the City is on a different fiscal year than the Commonwealth and the federal government, it is difficult to know which grants will be forthcoming in the City's fiscal year. Some revenue variances are due to budgeting for grants not received. Other revenue variances are based on grants received but not anticipated. Otherwise, actual results were relatively close to budget amounts, which is consistent with the City's current conservative budgeting philosophy.

COLLECTIVE BARGAINING ISSUES

During the course of 2020, a multi-year agreement was negotiated with one of the City's three labor unions - the International Association of Fire Fighters (IAFF) Local 713. The new IAFF Local 713 contract ends on December 31, 2024. The City was also in negotiations with the Fraternal Order of Police (FOP) Lodge 17 during the year and a four-year agreement was negotiated in 2021, with an end date of December 31, 2024. The existing City and American Federation of State County and Municipal Employees (AFSCME) Local 447 contract expires in 2021 and, as of the issuance of this audit, that multi-year contract, ending on December 31, 2025 has reached a tentative agreement.

ECONOMIC CONDITION AND OUTLOOK

The vision of the City's future growth and prosperity is built upon its proud history as a cultural, commercial, industrial, and transportation hub. The City is now poised as a destination for tourists, artists, investors, and residents, plus retail, restaurant, and service businesses. With over 30,300 residents within a region of 873,000, the City is a full-service working community that maintains industrial areas with light manufacturing, distribution and warehousing, a vibrant downtown, and residential neighborhoods.

CITY OF EASTON
MANAGEMENT'S DISCUSSION AND ANALYSIS (MD&A) – UNAUDITED (CONT'D)
DECEMBER 31, 2022

Easton's City Council and Administration continue to make significant moves to bolster local business, including the addition of expanded outdoor dining and the unveiling of a new, outdoor Winter Village. Meanwhile, the City's attractions, including the Crayola Experience, Siegel Museum, Nurture Nature, National Canal Museum, Northampton County Historical and Genealogical Museum and the State Theatre, continue to draw over 800,000 visitors annually. The City offers superior accessibility, enticing small-town ambiance, town-to-gown connections with the prestigious Lafayette College, plus diverse cultural and various historic attractions. Businesses affiliated with the arts will find the City in the midst of a resurgence in the fine, industrial, and creative arts. An active and growing artist community is complemented by galleries displaying nationally known as well as local artists' work. Much of the revitalization of the City's downtown can be attributed to the success of the many festivals and events that are supported by the City and the Greater Easton Development Authority. The combination of these events, attractions, and the diverse restaurant scene has created a destination for weekdays, weeknights, and through the weekend.

The City has leveraged significant government dollars in public funding to spur economic growth and activity from the private sector. These public dollars - \$100M+ - helped bring in over \$750M of private sector investment and stimulus to the City. While the private sector has done a significant amount of investing, including the reuse of a long unutilized space downtown for three of Hearst Publishing's (Fortune 500) publications, the public sector continues to support the City's growth. Adding this interest to the draw of its unique outdoor and family-based attractions, the City will continue to grow as the playground for not only the residents of the City, but the broader Lehigh Valley and New Jersey.

REQUESTS FOR INFORMATION

Questions concerning any of the information provided in this report or requests for additional financial information and complete financial statements for the discretely presented component units should be addressed to the City Administrator and Finance Director, City of Easton, 123 South Third Street, Easton, Pennsylvania, 18042.

**CITY OF EASTON
STATEMENT OF NET POSITION
DECEMBER 31, 2022**

	Governmental Activities	Business-type Activities	Total	Component Units
ASSETS AND DEFERRED OUTFLOWS OF RESOURCES				
CURRENT ASSETS:				
Cash and cash equivalents	\$ 14,543,335	\$ 1,491,434	\$ 16,034,769	\$ 9,541,359
Taxes receivable	3,130,325	-	3,130,325	-
Accounts and other receivables	7,120,422	2,489,584	9,610,006	3,426,811
Prepaid expenses	81,658	-	81,658	235,806
Inventory	-	-	-	1,128,659
Internal balances	2,145,625	(2,145,625)	-	-
Lease receivable	1,026,057	-	1,026,057	-
Total Current Assets	28,047,422	1,835,393	29,882,815	14,332,635
NONCURRENT ASSETS:				
Lease receivable	9,317,231	-	9,317,231	-
Right-to-use asset, net of amortization	-	-	-	8,791,696
Depreciable capital assets, net	63,010,018	-	63,010,018	110,380,367
Land	13,830,996	-	13,830,996	526,986
Net pension asset	5,828,854	-	5,828,854	-
Total Noncurrent Assets	91,987,099	-	91,987,099	119,699,049
TOTAL ASSETS	120,034,521	1,835,393	121,869,914	134,031,684
DEFERRED OUTFLOWS OF RESOURCES:				
Deferred outflows relating to pensions	22,127,711	-	22,127,711	-
Deferred outflows relating to OPEB	1,937,238	-	1,937,238	-
Deferred amount of refundings	2,775,786	-	2,775,786	-
TOTAL DEFERRED OUTFLOWS OF RESOURCES	26,840,735	-	26,840,735	-
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND NET POSITION				
CURRENT LIABILITIES:				
Accounts payable and accrued liabilities	1,515,540	107,732	1,623,272	2,681,148
Accrued interest	262,422	-	262,422	44,688
Bonds and notes payable	2,862,540	-	2,862,540	2,543,491
Lease liability	335,636	-	335,636	1,026,057
Unearned revenues	12,009,171	340,639	12,349,810	-
Total Current Liabilities	16,985,309	448,371	17,433,680	6,295,384
NONCURRENT LIABILITIES:				
Bonds and notes payable	60,325,000	-	60,325,000	19,884,812
Lease liability	117,262	-	117,262	9,317,231
Compensated absences	4,721,375	322,578	5,043,953	-
Net OPEB liability	11,577,754	-	11,577,754	-
Net pension liability	40,713,937	-	40,713,937	-
Total Noncurrent Liabilities	117,455,328	322,578	117,777,906	29,202,043
TOTAL LIABILITIES	134,440,637	770,949	135,211,586	35,497,427
DEFERRED INFLOWS OF RESOURCES:				
Deferred inflows relating to pensions	12,501,760	-	12,501,760	-
Deferred inflows relating to OPEB	3,279,179	-	3,279,179	-
Deferred inflows relating to lease receivable	8,791,696	-	8,791,696	-
TOTAL DEFERRED INFLOWS OF RESOURCES	24,572,635	-	24,572,635	-
NET POSITION:				
Net investment in capital assets	13,200,576	-	13,200,576	86,884,758
Restricted for state and federal provisions	2,093,973	-	2,093,973	-
Restricted for net pension asset	5,828,854	-	5,828,854	-
Unrestricted (deficit)	(33,261,419)	1,064,444	(32,196,975)	11,649,499
TOTAL NET POSITION	\$ (12,138,016)	\$ 1,064,444	\$ (11,073,572)	\$ 98,534,257

The accompanying notes are an integral part of these financial statements.

**CITY OF EASTON
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED DECEMBER 31, 2022**

	Expenses	Program Revenues			Net (Expenses) Revenue and Changes in Net Position (Deficit)			
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-type Activities	Total	Component Units
GOVERNMENTAL ACTIVITIES:								
General government	\$ 14,907,378	\$ 89,308	\$ 13,138,342	\$ -	\$ (1,679,728)	\$ -	\$ (1,679,728)	\$ -
Public safety	21,090,593	168,360	130,072	-	(20,792,161)	-	(20,792,161)	-
Health and welfare	1,018,316	78,914	-	-	(939,402)	-	(939,402)	-
Public works - highways and streets	905,119	13,499	677,110	-	(214,510)	-	(214,510)	-
Public works - sanitation	1,141,824	3,071,276	-	-	1,929,452	-	1,929,452	-
Public works - other	119,167	7,869,706	-	-	7,750,539	-	7,750,539	-
Culture and recreation	2,138,029	165,460	40,000	-	(1,932,569)	-	(1,932,569)	-
Community development	701,765	-	-	-	(701,765)	-	(701,765)	-
Debt service	1,860,922	-	60,166	-	(1,800,756)	-	(1,800,756)	-
TOTAL GOVERNMENTAL ACTIVITIES	<u>43,883,113</u>	<u>11,456,523</u>	<u>14,045,690</u>	<u>-</u>	<u>(18,380,900)</u>	<u>-</u>	<u>(18,380,900)</u>	<u>-</u>
BUSINESS-TYPE ACTIVITIES:								
Sewer treatment and wastewater operations	11,546,334	12,425,334	-	-	-	879,000	879,000	-
TOTAL BUSINESS-TYPE ACTIVITIES	<u>11,546,334</u>	<u>12,425,334</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>879,000</u>	<u>879,000</u>	<u>-</u>
TOTAL PRIMARY GOVERNMENT	<u>\$ 55,429,447</u>	<u>\$ 23,881,857</u>	<u>\$ 14,045,690</u>	<u>\$ -</u>	<u>(18,380,900)</u>	<u>879,000</u>	<u>(17,501,900)</u>	<u>-</u>
COMPONENT UNITS:								
Water and parking authorities	<u>\$ 16,717,421</u>	<u>\$ 19,666,156</u>	<u>\$ -</u>	<u>\$ -</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,948,735</u>
GENERAL REVENUES								
Taxes:								
Real estate taxes					21,043,033	-	21,043,033	-
Real estate transfer taxes					569,024	-	569,024	-
Local services taxes					362,830	-	362,830	-
Franchise fees					216,002	-	216,002	-
Fines and forfeitures					2,164,139	-	2,164,139	-
Investment earnings					50,379	-	50,379	-
Grants and contributions not restricted to specific programs					19,857	-	19,857	-
Miscellaneous					693,221	-	693,221	-
Transfers					1,084,856	(1,084,856)	-	-
TOTAL GENERAL REVENUES					<u>26,203,341</u>	<u>(1,084,856)</u>	<u>25,118,485</u>	<u>-</u>
CHANGE IN NET POSITION					7,822,441	(205,856)	7,616,585	2,948,735
CAPITAL VALUE PROVIDED BY DEVELOPERS					-	-	-	726,662
NET POSITION (DEFICIT), BEGINNING OF YEAR, RESTATED					<u>(19,960,457)</u>	<u>1,270,300</u>	<u>(18,690,157)</u>	<u>94,858,860</u>
NET POSITION (DEFICIT), END OF YEAR					<u>\$ (12,138,016)</u>	<u>\$ 1,064,444</u>	<u>\$ (11,073,572)</u>	<u>\$ 98,534,257</u>

The accompanying notes are an integral part of these financial statements.

**CITY OF EASTON
BALANCE SHEET - GOVERNMENTAL FUNDS
DECEMBER 31, 2022**

	General Fund	Debt Service Fund	Liquid Fuels Fund	Capital Project Funds	Major Grant Funds	ARPA Fund	Other Governmental Funds	Total Governmental Funds
ASSETS								
Cash and cash equivalents	\$ -	\$ 2,728,307	\$ 1,820,813	\$ 5,071,546	\$ 389,100	\$ 14,372,664	\$ 2,464,298	\$ 26,846,728
Taxes receivable	3,130,325	-	-	-	-	-	-	3,130,325
Accounts receivable	3,869,311	5,716	666,166	128,750	514,022	-	1,305,474	6,489,439
Other receivables	-	-	-	-	-	-	210,000	210,000
Due from other funds	28,781,909	3,617,628	77,948	3,318,619	128,676	6,281,903	2,387,296	44,593,979
Prepaid expenditures	3,464	-	-	8,945	-	-	-	12,409
TOTAL ASSETS	35,785,009	6,351,651	2,564,927	8,527,860	1,031,798	20,654,567	6,367,068	81,282,880
LIABILITIES								
Bank overdraft	14,913,354	-	-	-	-	-	-	14,913,354
Accounts payable	433,364	-	23,896	-	42,371	-	46,958	546,589
Accrued salaries and benefits	74,635	-	-	-	-	-	11,998	86,633
Other current liabilities	318,989	-	-	-	386,122	-	117,381	822,492
Due to other funds	12,306,509	7,312,061	447,058	7,720,497	1,003,086	8,645,396	2,164,979	39,599,586
Unearned revenue	-	-	-	-	-	12,009,171	-	12,009,171
TOTAL LIABILITIES	28,046,851	7,312,061	470,954	7,720,497	1,431,579	20,654,567	2,341,316	67,977,825
DEFERRED INFLOWS OF RESOURCES								
Unavailable revenue - property taxes/assessments	1,206,646	-	-	-	-	-	-	1,206,646
TOTAL DEFERRED INFLOWS OF RESOURCES	1,206,646	-	-	-	-	-	-	1,206,646
FUND BALANCES (DEFICIT)								
Nonspendable	3,464	-	-	8,945	-	-	-	12,409
Restricted	-	-	2,093,973	-	-	-	-	2,093,973
Assigned	2,500,000	-	-	-	-	-	4,043,698	6,543,698
Unassigned (deficit)	4,028,048	(960,410)	-	798,418	(399,781)	-	(17,946)	3,448,329
TOTAL FUND BALANCES (DEFICIT)	\$ 6,531,512	\$ (960,410)	\$ 2,093,973	\$ 807,363	\$ (399,781)	\$ -	\$ 4,025,752	\$ 12,098,409

The accompanying notes are an integral part of these financial statements.

**CITY OF EASTON
RECONCILIATION OF BALANCE SHEET - GOVERNMENTAL FUNDS
TO STATEMENT OF NET POSITION
DECEMBER 31, 2022**

TOTAL GOVERNMENTAL FUND BALANCES	\$ 12,098,409
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Amounts reported for governmental activities in the statement of net position are different because:

Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds. These assets consist of the following:

Depreciable capital assets, net	\$ 63,010,018	
Land	<u>13,830,996</u>	76,841,014

The net pension asset is not a financial resource and is not reported in the funds.	5,828,854
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Some of the City's revenues will be collected after year end but are not available soon enough to pay for the current period's expenditures and, therefore, are unavailable in the funds.	1,206,646
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Some receivables are not due and payable in the current period and, therefore, are not reported in the funds. Those receivables consist of:

Lease receivable	10,343,288
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Internal service funds are used to charge the costs of certain activities, such as insurance. The net position has been included in governmental activities.	191,599
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Issuance of debt resulted in deferred charges which will be amortized over the life of new debt but do not represent current rights.	2,775,786
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Some liabilities are not due and payable in the current period and, therefore, are not reported in the funds. Those liabilities consist of:

Compensated absences	(4,721,375)	
Net OPEB liability	(11,577,754)	
Net pension liability	(40,713,937)	
Accrued interest payable	(262,422)	
Lease liability	(452,898)	
Bonds and notes payable, including unamortized premium	<u>(63,187,540)</u>	(120,915,926)

Deferred outflows and inflows of resources related to the City's net pension asset and liability and net OPEB liability do not represent current resources or uses of resources and, therefore, are not reported in the funds. Deferred outflows and inflows consist of the following:

Deferred outflows of resources:		
Deferred outflows relating to pensions	22,127,711	
Deferred outflows relating to OPEB	1,937,238	
Deferred inflows of resources:		
Deferred inflows relating to pensions	(12,501,760)	
Deferred inflows relating to OPEB	(3,279,179)	
Deferred inflows relating to lease receivable	<u>(8,791,696)</u>	(507,686)

NET POSITION OF GOVERNMENTAL ACTIVITIES	<u>\$ (12,138,016)</u>
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The accompanying notes are an integral part of these financial statements.

CITY OF EASTON
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS
FOR THE YEAR ENDED DECEMBER 31, 2022

	General Fund	Debt Service Fund	Liquid Fuels Fund	Capital Project Funds	Major Grant Funds	ARPA Funds	Other Governmental Funds	Total Governmental Funds
REVENUES								
Taxes	\$ 22,160,980	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 93,974	\$ 22,254,954
Licenses and permits	1,972,174	-	-	-	-	-	-	1,972,174
Fines, forfeits, and costs	2,164,139	-	-	-	-	-	-	2,164,139
Interest, dividends, and rents	45,505	-	1,522	6,750	14,583	2,532	-	70,892
Intergovernmental revenues	1,825,214	60,166	677,110	-	436,905	10,330,371	40,000	13,369,766
Charges for services/fees	7,394,674	-	-	533,258	-	-	386,556	8,314,488
Stormwater runoff charges	-	-	-	-	-	-	1,385,863	1,385,863
Miscellaneous revenue/other	667,423	-	-	7,419	13,712	-	844	689,398
TOTAL REVENUES	36,230,109	60,166	678,632	547,427	465,200	10,332,903	1,907,237	50,221,674
EXPENDITURES								
Current:								
General government	3,889,680	4,500	-	249,802	463,975	10,332,903	175,471	15,116,331
Public safety	21,764,708	-	-	52,012	65,000	-	-	21,881,720
Health and welfare	169,717	-	-	795,782	52,817	-	-	1,018,316
Public works - highways and streets	1,623,490	-	628,222	-	149,521	-	-	2,401,233
Public works - sanitation	992,408	-	-	149,416	-	-	-	1,141,824
Public works - stormwater	2,488,558	-	-	53,212	-	-	956,370	3,498,140
Public works - other	-	-	-	2,912,800	4,700	-	-	2,917,500
Culture and recreation	-	-	-	-	-	-	1,801,059	1,801,059
Urban development	637,459	-	-	-	64,306	-	-	701,765
Debt service	-	4,406,726	-	-	-	-	-	4,406,726
TOTAL EXPENDITURES	31,566,020	4,411,226	628,222	4,213,024	800,319	10,332,903	2,932,900	54,884,614
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	4,664,089	(4,351,060)	50,410	(3,665,597)	(335,119)	-	(1,025,663)	(4,662,940)
OTHER FINANCING SOURCES (USES)								
Transfers in	-	3,949,084	-	-	-	-	1,350,171	5,299,255
Transfers out	(4,139,051)	-	-	-	-	-	(75,348)	(4,214,399)
TOTAL OTHER FINANCING SOURCES (USES)	(4,139,051)	3,949,084	-	-	-	-	1,274,823	1,084,856
NET CHANGES IN FUND BALANCES	525,038	(401,976)	50,410	(3,665,597)	(335,119)	-	249,160	(3,578,084)
FUND BALANCES (DEFICIT), BEGINNING OF YEAR, RESTATED	6,006,474	(558,434)	2,043,563	4,472,960	(64,662)	-	3,776,592	15,676,493
FUND BALANCES (DEFICIT), END OF YEAR	\$ 6,531,512	\$ (960,410)	\$ 2,093,973	\$ 807,363	\$ (399,781)	\$ -	\$ 4,025,752	\$ 12,098,409

The accompanying notes are an integral part of these financial statements.

CITY OF EASTON
RECONCILIATION OF STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN
FUND BALANCES - GOVERNMENTAL FUNDS TO STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED DECEMBER 31, 2022

NET CHANGES IN FUND BALANCES - TOTAL GOVERNMENTAL FUNDS \$ (3,578,084)

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlays (\$7,954,198) exceeded depreciation expense (\$2,377,439) in the current period. 5,576,759

Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds. (280,067)

Interest income in the statement of activities that does not provide current financial resources in the governmental funds related to lease receivable payments. (21,164)

The issuance of long-term debt provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net position. Also, governmental funds report the effect of bond premiums, discounts, and similar items when the debt is first issued, whereas these amounts are deferred and amortized in the statement of activities.

Bond and note principal repayments	\$ 2,709,317	
Lease repayments	423,768	
Accrued interest	5,567	
Amortization of bond refunding	<u>(169,080)</u>	2,969,572

Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds:

Compensated absences	3,913,650
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Internal service funds are used to charge the costs of certain activities, such as insurance. The increase (decrease) in net position has been allocated within governmental activities. (800,109)

In the statement of activities, pension and OPEB expense reflects the change in net pension liability (asset) and net OPEB liability, net of deferrals. In the government funds, however, pension and OPEB expenditures reflect payments made to fund the pension and OPEB plans. This is the amount by which the change in net pension liability and net OPEB liability and related deferrals exceed pension and OPEB contributions during the year. 41,884

CHANGE IN NET POSITION OF GOVERNMENTAL ACTIVITIES	<u><u>\$ 7,822,441</u></u>
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The accompanying notes are an integral part of these financial statements.

CITY OF EASTON
BUDGETARY COMPARISON STATEMENT - GENERAL FUND
FOR THE YEAR ENDED DECEMBER 31, 2022

	Original and Final Appropriated Budget	Actual Amounts (Budgetary Basis)	Variance Positive (Negative)
REVENUE			
Taxes	\$ 19,899,354	\$ 22,160,980	\$ 2,261,626
Licenses and permits	1,776,261	1,972,174	195,913
Fines, forfeits, and costs	1,710,808	2,164,139	453,331
Interest, dividends, and rents	24,389	45,505	21,116
Intergovernmental revenues	1,603,459	1,825,214	221,755
Charges for services/fees	7,533,822	7,394,674	(139,148)
Stormwater runoff charges	6,878,593	6,483,843	(394,750)
Miscellaneous revenue/other	260,010	667,423	407,413
TOTAL REVENUE	<u>39,686,696</u>	<u>42,713,952</u>	<u>3,027,256</u>
EXPENDITURES			
Current:			
General government	9,346,174	3,889,680	5,456,494
Public safety	21,558,114	21,764,708	(206,594)
Health and welfare	277,703	169,717	107,986
Public works - highways and streets	1,685,732	1,623,490	62,242
Public works - sanitation	540,727	992,408	(451,681)
Public works - stormwater	2,629,585	2,765,803	(136,218)
Public works - other	761,902	(277,245)	1,039,147
Urban development	482,353	637,459	(155,106)
TOTAL EXPENDITURES	<u>37,282,290</u>	<u>31,566,020</u>	<u>5,716,270</u>
DEFICIENCY OF REVENUES UNDER EXPENDITURES	<u>2,404,406</u>	<u>11,147,932</u>	<u>8,743,526</u>
OTHER FINANCING SOURCES (USES)			
Transfers out	(6,883,927)	(10,622,894)	(3,738,967)
TOTAL OTHER FINANCING USES	<u>(6,883,927)</u>	<u>(10,622,894)</u>	<u>(3,738,967)</u>
NET CHANGE IN FUND BALANCE	(4,479,521)	525,038	5,004,559
FUND BALANCE, BEGINNING OF YEAR	<u>6,006,474</u>	<u>6,006,474</u>	<u>-</u>
FUND BALANCE, END OF YEAR	<u>\$ 1,526,953</u>	<u>\$ 6,531,512</u>	<u>\$ 5,004,559</u>

The accompanying notes are an integral part of these financial statements.

CITY OF EASTON
STATEMENT OF NET POSITION - PROPRIETARY FUND
DECEMBER 31, 2022

	Enterprise Fund			Internal Service Funds			
	Sewer Treatment Plant Fund	Sewer Services Fund	Total Enterprise Funds	Health Benefit Insurance Fund	Liability Insurance Fund	Unemployment Insurance Fund	Total Internal Service Funds
ASSETS							
CURRENT ASSETS:							
Cash and cash equivalents	\$ 960,432	\$ 531,002	\$ 1,491,434	\$ 2,556,724	\$ 3,716	\$ 49,521	\$ 2,609,961
Due from other funds	1,397,624	92,153	1,489,777	2,171,710	155,169	-	2,326,879
Intergovernmental receivable	1,149,670	1,339,914	2,489,584	-	-	-	-
Other receivable	-	-	-	397,109	23,874	-	420,983
Prepaid expenditures	-	-	-	69,249	-	-	69,249
TOTAL ASSETS	3,507,726	1,963,069	5,470,795	5,194,792	182,759	49,521	5,427,072
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND NET POSITION (DEFICIT)							
CURRENT LIABILITIES:							
Accounts payable	94,305	-	94,305	59,826	-	-	59,826
Accrued salaries payable	13,427	-	13,427	-	-	-	-
Due to other funds	2,857,358	778,044	3,635,402	4,886,208	259,439	30,000	5,175,647
Compensated absences	322,578	-	322,578	-	-	-	-
TOTAL LIABILITIES	3,287,668	778,044	4,065,712	4,946,034	259,439	30,000	5,235,473
DEFERRED INFLOWS OF RESOURCES:							
Unearned revenue - sewer use charges	-	340,639	340,639	-	-	-	-
TOTAL DEFERRED INFLOWS OF RESOURCES	-	340,639	340,639	-	-	-	-
NET POSITION (DEFICIT):							
Restricted for health benefits	-	-	-	248,758	-	-	248,758
Restricted for unemployment insurance	-	-	-	-	-	19,521	19,521
Unrestricted (deficit)	220,058	844,386	1,064,444	-	(76,680)	-	(76,680)
TOTAL NET POSITION (DEFICIT)	\$ 220,058	\$ 844,386	\$ 1,064,444	\$ 248,758	\$ (76,680)	\$ 19,521	\$ 191,599

The accompanying notes are an integral part of these financial statements.

CITY OF EASTON
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION - PROPRIETARY FUND
FOR THE YEAR ENDED DECEMBER 31, 2022

	Enterprise Fund			Internal Service Funds			
	Sewer Treatment Plant Fund	Sewer Services Fund	Total Enterprise Funds	Health Benefit Insurance Fund	Liability Insurance Fund	Unemployment Insurance Fund	Total Internal Service Funds
OPERATING REVENUES							
Sewer treatment charges	\$ 5,854,743	\$ -	\$ 5,854,743	\$ -	\$ -	\$ -	\$ -
Sewer use charges	-	6,483,843	6,483,843	-	-	-	-
Fund allocations	-	-	-	3,719,546	1,081,680	-	4,801,226
Pension aid allocation	86,748	-	86,748	-	-	-	-
Participant contributions	-	-	-	695,781	-	-	695,781
TOTAL OPERATING REVENUES	<u>5,941,491</u>	<u>6,483,843</u>	<u>12,425,334</u>	<u>4,415,327</u>	<u>1,081,680</u>	<u>-</u>	<u>5,497,007</u>
OPERATING EXPENSES							
Health claim payments	-	-	-	5,189,601	-	-	5,189,601
Liability/unemployment insurance	-	-	-	-	1,081,989	30,000	1,111,989
Wastewater operations	-	5,875,349	5,875,349	-	-	-	-
Sewage treatment plant operations	5,670,985	-	5,670,985	-	-	-	-
TOTAL OPERATING EXPENSES	<u>5,670,985</u>	<u>5,875,349</u>	<u>11,546,334</u>	<u>5,189,601</u>	<u>1,081,989</u>	<u>30,000</u>	<u>6,301,590</u>
OPERATING INCOME (LOSS)	<u>270,506</u>	<u>608,494</u>	<u>879,000</u>	<u>(774,274)</u>	<u>(309)</u>	<u>(30,000)</u>	<u>(804,583)</u>
NONOPERATING REVENUES (EXPENSES)							
Interest income	-	-	-	-	651	-	651
Refund of prior year expenses	-	-	-	-	3,823	-	3,823
TOTAL NONOPERATING REVENUE	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>4,474</u>	<u>-</u>	<u>4,474</u>
INCOME (LOSS) BEFORE TRANSFERS	<u>270,506</u>	<u>608,494</u>	<u>879,000</u>	<u>(774,274)</u>	<u>4,165</u>	<u>(30,000)</u>	<u>(800,109)</u>
Transfers in	-	(936,671)	(936,671)	-	-	-	-
Transfers out	<u>(148,185)</u>	<u>-</u>	<u>(148,185)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
CHANGE IN NET POSITION	122,321	(328,177)	(205,856)	(774,274)	4,165	(30,000)	(800,109)
NET POSITION (DEFICIT), BEGINNING OF YEAR	<u>97,737</u>	<u>1,172,563</u>	<u>1,270,300</u>	<u>1,023,032</u>	<u>(80,845)</u>	<u>49,521</u>	<u>991,708</u>
NET POSITION (DEFICIT), END OF YEAR	<u>\$ 220,058</u>	<u>\$ 844,386</u>	<u>\$ 1,064,444</u>	<u>\$ 248,758</u>	<u>\$ (76,680)</u>	<u>\$ 19,521</u>	<u>\$ 191,599</u>

The accompanying notes are an integral part of these financial statements.

CITY OF EASTON
STATEMENT OF CASH FLOWS - PROPRIETARY FUND
FOR THE YEAR ENDED DECEMBER 31, 2022

	Business-type Activities Enterprise Funds	Governmental Activities Internal Service Funds
CASH FLOWS FROM OPERATING ACTIVITIES:		
Receipts from customers	\$ 12,338,586	\$ -
Cash received from funds allocations	-	4,801,226
Participant contributions	-	349,837
Payments to suppliers for goods and services	(11,413,054)	-
Payments for insurance and claims	-	(6,390,908)
NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	<u>925,532</u>	<u>(1,239,845)</u>
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:		
Advances from other funds	(1,051,764)	(180,172)
Transfers to other funds	(148,185)	-
Transfers from other funds	(936,671)	-
Other revenues (expenses)	-	3,823
NET CASH PROVIDED (USED) BY NONCAPITAL FINANCING ACTIVITIES	<u>(2,136,620)</u>	<u>(176,349)</u>
CASH FLOWS FROM INVESTING ACTIVITIES:		
Interest	-	651
NET CASH PROVIDED (USED) BY INVESTING ACTIVITIES	<u>-</u>	<u>651</u>
NET CHANGE IN CASH AND CASH EQUIVALENTS	(1,211,088)	(1,415,543)
CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR	<u>2,702,522</u>	<u>4,025,504</u>
CASH AND CASH EQUIVALENTS, END OF YEAR	<u>\$ 1,491,434</u>	<u>\$ 2,609,961</u>
RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES:		
Operating income (loss)	\$ 879,000	\$ (804,583)
Adjustments to reconcile operating loss to net cash provided (used) by operating activities:		
(Increase) Decrease in assets and deferred outflows of resources:		
Accounts receivable	(86,748)	-
Other receivables	-	(345,944)
Prepaid items	-	(50,175)
Increase (Decrease) in liabilities and deferred inflows of resources:		
Accounts payable	(37,562)	(39,143)
Compensated absences	170,809	-
NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	<u>\$ 925,532</u>	<u>\$ (1,239,845)</u>

The accompanying notes are an integral part of these financial statements.

CITY OF EASTON
STATEMENT OF NET POSITION - FIDUCIARY FUNDS
DECEMBER 31, 2022

	Aggregated Pension Fund	Private-purpose Trust Fund
ASSETS		
Cash and cash equivalents	\$ 2,313,937	\$ 155,537
Investments, at fair value:		
Fixed income funds	15,394,367	-
Corporate stocks	41,930,508	-
Mutual funds	20,728,423	1,962,670
Other receivables	252,645	-
TOTAL ASSETS	\$ 80,619,880	\$ 2,118,207
 LIABILITIES AND NET POSITION		
LIABILITIES:		
Loan payable	\$ -	\$ 217,220
TOTAL LIABILITIES	-	217,220
 NET POSITION:		
Held in trust for pension benefits and other purposes	80,619,880	1,900,987
TOTAL LIABILITIES AND NET POSITION	\$ 80,619,880	\$ 2,118,207

The accompanying notes are an integral part of these financial statements.

CITY OF EASTON
STATEMENT OF CHANGES IN NET POSITION - FIDUCIARY FUNDS
FOR THE YEAR ENDED DECEMBER 31, 2022

	<u>Aggregated Pension Fund</u>	<u>Private-purpose Trust Fund</u>
ADDITIONS		
Contributions:		
Employer contributions	\$ 6,021,800	\$ -
Employee contributions	625,076	-
Other sources	250	-
Total Contributions	<u>6,647,126</u>	<u>-</u>
Investment income:		
Interest and dividends	1,978,893	60,534
Net increase (decrease) in fair value of investments	<u>-</u>	<u>(384,875)</u>
Total Investment Income	<u>1,978,893</u>	<u>(324,341)</u>
NET ADDITIONS	<u>8,626,019</u>	<u>(324,341)</u>
DEDUCTIONS		
Benefits and other distributions	7,003,706	-
Administrative expenses	64,967	132,572
Loan interest expense	<u>-</u>	<u>19,308</u>
TOTAL DEDUCTIONS	<u>7,068,673</u>	<u>151,880</u>
CHANGE IN NET POSITION	1,557,346	(476,221)
NET POSITION, BEGINNING OF YEAR	<u>79,062,534</u>	<u>2,377,208</u>
NET POSITION, END OF YEAR	<u><u>\$ 80,619,880</u></u>	<u><u>\$ 1,900,987</u></u>

The accompanying notes are an integral part of these financial statements.

CITY OF EASTON

NOTES TO FINANCIAL STATEMENTS

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The City of Easton is a primary governmental entity whose operational procedures are defined by Third Class City Code enacted by the Commonwealth of Pennsylvania. The City functions as council members and mayor chosen in a general election, and is considered to be fiscally independent.

The financial statements of the City of Easton ("the City") have been prepared in accordance with accounting principles generally accepted in the United States of America ("GAAP") as applied to governmental units. The Governmental Accounting Standards Board ("GASB") is the authoritative standard-setting body for the establishment of governmental accounting and financial reporting principles.

Reporting Entity

The reporting entity is comprised of the primary government, component units, and other organizations that are included to ensure that the financial statements of the City are not misleading. The primary government consists of all funds, departments, boards, and agencies that are not legally separate from the City. For the City, this includes general operations, public safety, highways, public works, and recreational activities.

The City is a municipal corporation governed by an elected seven member City Council. As required by GAAP, these financial statements are for the City (primary government) and organizations for which the primary government is financially accountable. The City is financially accountable for an organization if the City appoints a voting majority of the organization's governing board and (1) the City is able to significantly influence the programs or services performed or provided by the organization; or (2) the City is legally entitled to or can otherwise access the organization's resources; the City is legally obligated or has otherwise assumed the responsibility to finance the deficits of, or provide financial support to, the organization; or the City is obligated for the debt of the organization. Component units may also include organizations that are financially dependent on the City in that the City approves the budget, the issuance of debt, or the levying of taxes.

Following is a brief description of each discretely presented component unit meeting the above criteria and as a result included within the financial reporting entity, a description of each component unit's relationship with the City, and a discussion of how component unit information has been incorporated into the financial statements:

Easton Suburban Water Authority – The Easton Suburban Water Authority ("the Water authority") is responsible for providing water service to surrounding municipalities and contributing to the funding for the construction of the water treatment plant. All of the voting members of the Water Authority are appointed by the City of Easton. Water Authority assets leased under the January 1, 2007 Operating Agreement would be transferable to the City upon termination of

CITY OF EASTON

NOTES TO FINANCIAL STATEMENTS

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont'd)

the Agreement on January 1, 2032. The condensed financial information presented utilizes the government-wide financial statement presentation as it pertains to a single proprietary operation entity for the year ended December 31, 2022 and is presented as a discrete component unit.

Easton Parking Authority – All voting members of the Board are appointed by the City. The City is in some manner obligated to provide financial support of the Easton Parking Authority. The condensed financial information presented utilizes the government-wide financial statement presentation as it pertains to a single proprietary operation entity for the year ended December 31, 2022 and is presented as a discrete component unit.

The condensed combining statement of net position as of December 31, 2022 is as follows:

	Easton Suburban Water Authority	Easton Parking Authority	Total
ASSETS			
Current assets	\$ 13,001,143	\$ 1,331,492	\$ 14,332,635
Noncurrent assets	119,263,932	435,117	119,699,049
Total Assets	132,265,075	1,766,609	134,031,684
LIABILITIES			
Current liabilities	4,765,588	1,529,796	6,295,384
Noncurrent, long-term debt	28,898,893	303,150	29,202,043
Total Liabilities	33,664,481	1,832,946	35,497,427
NET POSITION			
Net investment in capital assets	86,795,491	89,267	86,884,758
Unrestricted (Deficit)	11,805,103	(155,604)	11,649,499
Total Net Position (Deficit)	98,600,594	(66,337)	98,534,257
Total Net Position and Liabilities	\$ 132,265,075	\$ 1,766,609	\$ 134,031,684

The condensed combining statement of revenues, expenses, and changes in net position as of December 31, 2022 are as follows:

CITY OF EASTON
NOTES TO FINANCIAL STATEMENTS

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont'd)

	Easton Suburban Water Authority	Easton Parking Authority	Total
OPERATING REVENUES			
Parking garage and lot revenues	\$ -	\$ 1,152,600	\$ 1,152,600
Water system revenues	17,208,838	-	17,208,838
Total Operating Revenue	17,208,838	1,152,600	18,361,438
OPERATING EXPENSES			
Parking related administrative and direct operating	-	1,150,213	1,150,213
Water system related administrative and direct operating	9,247,307	-	9,247,307
Depreciation/amortization	5,053,273	48,347	5,053,273
Total Operating Expenses	14,300,580	1,198,560	15,499,140
Net Operating Income	2,908,258	(45,960)	2,862,298
Non-Operating Revenues (Expenses)	86,437	-	86,437
Changes in Net Position	2,994,695	(45,960)	2,948,735
Capital Value Provided by Developers	726,662	-	726,662
Beginning Net Position, Restated	94,879,237	(20,377)	94,858,860
Ending Net Position	\$ 98,600,594	\$ (66,337)	\$ 98,534,257

Joint Ventures

Easton Area Joint Sewer Authority

The City is a participating member of the Easton Area Joint Sewer Authority ("EAJSA"). The EAJSA is run by a governing joint board consisting of twelve members from participating municipalities. The EAJSA joint board approves an annual operating budget, and each participating municipality pays a pro-rated share of operating costs based upon proportional water flow amounts into the sewer plant and capital interest percentages of

CITY OF EASTON

NOTES TO FINANCIAL STATEMENTS

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont'd)

plant facilities. The City's contribution to the EAJSA during the calendar year 2022 covering operating and debt service costs was \$2,123,083. Complete financial statements of the EAJSA can be obtained from the EAJSA administration office at 50-A South Delaware Drive, Easton, PA.

Service Agreement

The Sewage Treatment Service Agreement, dated as of April 1, 1988, as amended ("the Service Agreement") between the EAJSA and the City, the Boroughs of Tatamy, West Easton, and Wilson, and the Townships of Forks and Palmer ("the Participating Municipalities") governs the provision of bulk sewage treatment service by the EAJSA, prescribes the allocation among the Participating Municipalities of treatment capacity in the plant, the adoption of EAJSA budgets, payment of bills, compliance with laws, rules and regulations, the adoption by each Participating Municipality of an annual budget, the setting of sewer rates and charges by the Authority Board, and the payment of all amounts due by Participating Municipalities without suspension notwithstanding distribution or other failure of plant operations.

Basis of Presentation

Government-wide Financial Statements

The statement of net position and statement of activities display information about the reporting government as a whole. They include all funds of the reporting entity except for fiduciary funds. The statements distinguish between governmental and business-type activities. Governmental activities generally are financed through taxes, inter-governmental revenues, and other non-exchange revenues. Business-type activities are financed in whole or in part by fees charged to external parties for goods or services. Program revenues include charges paid by the recipients of the goods or services offered by the programs and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Internal activity is limited to interfund transfers which are eliminated to avoid "doubling up" revenues and expenses. The entity-wide financial statements report net position in one of three components. Net investment in capital assets consists of capital assets, net of accumulated depreciation and reduced by the outstanding balances of borrowing attributable to acquiring, constructing, or improving those assets. Net position is reported as restricted when constraints placed on their use are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments or imposed by law through constitutional provisions or enabling legislation. Those restrictions affect net position arising from special revenue and capital funds. Unrestricted net position consists of accumulated resources that do not meet the definition of "net investment in capital assets" or "restricted."

CITY OF EASTON

NOTES TO FINANCIAL STATEMENTS

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont'd)

Fund Financial Statements

Fund financial statements of the reporting entity are organized into funds, each of which is considered to be separate accounting entities. Each fund is accounted for by providing a separate set of self-balancing accounts that constitute its assets, liabilities, fund equity, revenues, and expenditure/expenses. Funds are organized into three major categories: governmental, proprietary, and fiduciary. An emphasis is placed on major funds within the governmental and proprietary categories. Each major fund is presented in a single column on the governmental fund financial statements.

Fund Accounting

The City uses funds to maintain its financial records during the year. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts. There are three categories of funds: governmental, proprietary, and fiduciary.

The City reports the following major governmental funds:

General Fund – The general fund is the primary operating fund of the City. It accounts for all financial resources of the City except those resources required to be accounted for in another fund. The general tax revenues of the City, as well as other resources received and not designated for a specific purpose, are accounted for in the general fund.

Debt Service Fund – The debt service fund is used to account for accumulation of resources for, and payment of, general long-term debt principal and interest.

Liquid Fuels Fund – The liquid fuels fund accounts for revenues received from the Municipal Liquid Fuels Program. Expenditures consist of projects to support construction, reconstruction, maintenance, and repair of public roads or streets.

Capital Projects Funds – The capital projects funds are maintained to account for the use of debt proceeds and certain grants dedicated to capital purchases.

Major Grants Funds – The major grants funds account for revenues received from grants.

ARPA Fund – The ARPA fund accounts for revenues received from the Local Fiscal Recovery Funds related to the COVID-19 pandemic.

The City reports the following major enterprise funds:

Sewer Treatment Fund – The sewer treatment fund accounts for the sewage service operations and is intended to be self-supporting through user charges.

CITY OF EASTON

NOTES TO FINANCIAL STATEMENTS

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont'd)

Sewer Services Fund – The sewer services fund accounts for the wastewater service operations and is intended to be self-supporting through user charges.

Internal Service Funds – Internal service funds are used to account for operations that provide services to other departments of the government on a cost reimbursement basis. The City maintains a Health Benefits Insurance Fund, Liability Insurance Fund, and Unemployment Insurance Fund which receives fund transfers from the general, sewer, and recreation funds for the costs of health, liability, and unemployment insurance.

Fiduciary Funds

Private Purpose Trust – The private purpose trust accounts for the revenues and expenditures of the Hugh Moore Park Charitable Trust.

Aggregated Pension Fund – The aggregated pension fund is used to account for assets held by the City in a trustee capacity for the future payment of retirement payments to employees.

Measurement Focus and Basis of Accounting

Measurement focus is a term used to describe "which" transactions are recorded within the various financial statements. Basis of accounting refers to "when" transactions are recorded regardless of the measurement focus applied.

On the government-wide statement of net position and statement of activities, both governmental and business-type activities are presented using the economic resources measurement focus as defined below.

In the fund financial statements, the "current financial resources" measurement focus or the "economic resources" measurement focus is used as appropriate:

Fund financial statements – All governmental funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets, current liabilities, and deferred inflows of resources generally are included on the balance sheet. The statement of revenues, expenditures, and changes in fund balances reports on the sources (i.e., revenues and other financing sources) and uses (i.e., expenditures and other financing uses) of current financial resources. This approach differs from the manner in which the governmental activities of the entity-wide financial statements are prepared. Governmental fund financial statements, therefore, include a reconciliation with brief explanations to better identify the relationship between the entity-wide statements and the statements for governmental funds.

CITY OF EASTON

NOTES TO FINANCIAL STATEMENTS

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont'd)

Like the entity-wide statements, all proprietary funds are accounted for on a flow of economic resources measurement focus. All assets and liabilities associated with the operation of these funds are included on the statement of revenues, expenses, and changes in net position. The statement of changes in net position presents increases (i.e., revenues) and decreases (i.e., expenses) in net total assets. The statement of cash flows provides information about how the City finances and meets the cash flow needs of its proprietary activities.

In the government-wide statement of net position and statement of activities, both governmental and business-type activities are presented using the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned, and expenses are recorded when the liability is incurred or economic asset used. Revenues, expenses, gains, losses, assets, and liabilities resulting from exchange and exchange-like transactions are recognized when the exchange takes place.

In the fund financial statements, governmental funds are presented on the modified accrual basis of accounting. Under this modified accrual basis of accounting, revenues are recognized when measurable and available. Measurable means knowing or being able to reasonably estimate the amount. Available means collectible within the current period or within sixty days after year end. Expenditures (including capital outlay) are recorded when the related fund liability is incurred, except for general obligation bond principal and interest which are reported when due.

All proprietary funds utilize the accrual basis of accounting. The internal service funds manage the health, liability, and unemployment insurance costs related to governmental-type funds have been included in the net position of the governmental activities. Under the accrual basis of accounting, revenues are recognized when earned, and expenses are recorded when the liability is incurred.

These funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with the proprietary fund's principal ongoing operations. The principal operating revenues of the City's proprietary fund are sewage treatment charges. Operating expenses for the City's proprietary fund include sewage treatment costs, supplies, and administrative costs. All revenues or expenses not meeting this definition are reported as non-operating revenues and expenses.

Fiduciary funds are reported using the economic resources measurement focus.

Cash and Cash Equivalents

To improve cash management, all cash received by the City is pooled under Act 72 of the Pennsylvania General Assembly of 1971. Monies for all funds, including proprietary funds, are maintained in this pool. Individual fund integrity is maintained throughout the City's records.

CITY OF EASTON
NOTES TO FINANCIAL STATEMENTS

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont'd)

The City's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition or available if required for current operation or debt service.

Investments

Investments are reported at fair value, except for repurchase agreements and nonnegotiable certificates of deposit which are reported at cost. Fair value is based on quoted market prices. Mutual funds are reported at current share price. The fair value of the City's position in pooled investments is the same as the value of the pooled shares.

Taxes receivables are as follows:

Taxes Receivable

General Fund:

Real estate taxes	\$ 656,391
Per capita taxes	565,532
Earned income and real estate transfer taxes	<u>1,908,402</u>
 Total Taxes Receivables	 <u>\$ 3,130,325</u>

Property Taxes

Based upon assessed valuations by Northampton County, the City's real estate valuation for taxation purposes was \$364,414,300, and the City's Department of Finance bills and collects the City's property taxes. The schedule for property taxes levied for year ended December 31, 2022 is as follows:

The municipal tax rate for all purposes in 2022 was 24.950 Mills.

General purposes	14.04
Debt purposes	6.96
Recreation purposes	<u>3.95</u>
 Total Tax Rate	 <u>24.950</u> Mills

Prior to March 7	2% discount period
March 8 - August 1	Base payment period
After August 1	Penalty period

CITY OF EASTON

NOTES TO FINANCIAL STATEMENTS

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont'd)

Prepaid Items and Inventories

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded and prepaid items in both government-wide and fund financial statements.

All inventories are valued at the lower of cost (first-in, first-out method) or market. The costs for inventories of governmental activities are recorded as expenditures at the time individual inventory items are purchased.

Capital Assets

Capital assets, which include property, plant, equipment, and infrastructure assets, are reported in the applicable governmental activities column in the government-wide financial statements. Capital assets are defined as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of one year. Such assets are recorded at historical costs at time of purchase or construction. Major outlays for capital asset and improvement projects are capitalized as constructed, inclusive of ancillary costs.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend the assets' lives are not capitalized.

Land is not depreciated. Property, plant, equipment, and infrastructure of the City are depreciated using the straight-line method over the following estimated useful lives:

Major building structures	50 years
Pavilions	25 years
Traffic signals	10 years
Site improvements/paving/lighting	20 years
Swimming pools	50 years
Road and utility equipment	10 - 15 years
Telephone system	10 years
Computers	5 years
Copiers/printers	5 years
Vehicles – trucks, sedans, SUV	8 years

Compensated Absences

The City's policies regarding vacation and sick time permit certain employees to accumulate earned but unused vacation and sick leave. The liability calculated by the City for these compensated absences which is recorded as a non-current liability in the government-wide financial statements amount of \$4,721,375 in the governmental activities. A portion of

CITY OF EASTON

NOTES TO FINANCIAL STATEMENTS

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont'd)

compensated absences reported by the business-type activities of \$322,578. In the fund financial statements, governmental funds would report only the compensated absence liability payable from expendable available financial resources.

Long-term Obligations

In the government-wide financial statements and proprietary fund financial statements, long-term debt and other long-term obligations are reported as liabilities. Bond premiums and discounts are deferred and amortized over the life of the bonds using the straight-line method.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures, except for refunds paid from proceeds which are reported as other financing uses.

Fund Balance Classifications

Fund balances are classified as follows:

Nonspendable – includes amounts that cannot be spent because they are not in spendable form or they are legally or contractually required to be kept intact. The City's nonspendable fund balance consists of prepaid assets.

Restricted – includes amounts that are restricted for specific purposes by constitutional provisions, enabling legislation, or externally imposed constraints. Restrictions are comprised of liquid fuel required uses from the Commonwealth, grant restrictions, and provisions of Capital Bond issuance.

Committed – includes amounts that can only be used for specific purposes with constraints that are established, and can only be removed, by formal action of City Council. All other committed amounts are for the designated purposes of those funds.

Assigned – includes amounts that are constrained by the City, without use of resolution or ordinance. Amounts can be assigned by someone other than City Council and are intended for a specific purpose, such as grant matching funds or funding for future benefits and insurance costs.

Unassigned – all other spendable amounts.

CITY OF EASTON
NOTES TO FINANCIAL STATEMENTS

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont'd)

In the situation where both unassigned, assigned, committed, or restricted funds are available for use, it is the City's policy to consider restricted funds to have been used first, followed by committed, assigned, and finally unassigned funds.

Fund Balance Policy

The City has adopted a fund balance policy that states, "the annual city budget prepared and adopted shall include a December 31 general fund balance that is a minimum of 10% of budgeted general fund revenues for that budget year. The target percentage is 15% of budget revenues. In addition, the policy states:

- The health care fund should maintain a balance of at least \$3,000,000 by the end of the 2022 fiscal year.
- The liability and casualty fund should maintain a balance of at least \$1,000,000 by the end of the 2022 fiscal year.

Use of Estimates in the Preparation of Financial Statements

The preparation of financial statements in conformity with GAAP requires management to make estimates and assumptions that affect certain reported amounts and disclosures, such as estimates useful lives in determining depreciation expense, OPEB cost and contributions made, and earned income tax rate variance revenue estimates; accordingly, actual results could differ from those estimates.

Pensions

The City maintains an aggregated pension fund which is a single employer defined benefit plan and acts as a common investment and administrative agent for the City's police, firemen, and non-uniformed defined pension plans. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable, in accordance with the benefit terms investments are reported at fair value.

Other Postemployment Benefits ("OPEB")

For purposes of measuring the net OPEB liability, deferred outflows of resources and deferred inflows of resources related to OPEB, and OPEB expense, information was obtained from the actuary report conducted by Conrad Siegel. For this purpose, benefit payments are recognized when due and payable in accordance with the benefit terms. The single employer plan is not funded by the City.

CITY OF EASTON

NOTES TO FINANCIAL STATEMENTS

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (cont'd)

Implementation of GASB Statement

During the year ended December 31, 2022, the City implemented GASB Statement No. 87, "Leases." The purpose of this statement is to increase the usefulness of governmental financial statements by requiring recognition of certain lease assets and liabilities for all leases, including those that previously were classified as operating leases.

NOTE 2 STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

Budgetary Information

An annual budget is legally adopted prior to the beginning of each year for the general fund on the modified cash basis of accounting. Additionally, the City adopts project-length financial plans and budgets for all capital projects funds, and provides resolutions for individual state grant programs as they arise. The financial statements reflect the legally adopted general fund and does not present budgetary comparisons for debt service, liquid fuels, capital project, major grants, and ARPA funds. The City Council and the administration may make transfers of funds appropriated to any particular item of expenditure in accordance with the Third Class City Code and the City's Home Rule Charter. The original budget of the general fund has been modified to reflect amendments through the year, and the classification of fund transfers to the debt service fund from the general fund for pension debt obligations originally classified to various expenditure classifications of the general fund. Appropriations lapse at the end of the fiscal period. Budgetary information reflected in the financial statements is presented at or below the level of budgetary control and include the effect of approved budget amendments.

NOTE 3 DEPOSITS WITH FINANCIAL INSTITUTIONS AND INVESTMENTS

Governmental and Business-type Funds

Cash Deposits with Financial Institutions

Cash deposits are with depositories designated by the City and permitted by Section 1804.1 of the Pennsylvania Third Class City Code, as amended. The City's cash and cash equivalents are considered to be cash on hand, demand deposits, certificates of deposit, and pooled treasury money market funds.

Custodial Credit Risk

Custodial credit risk is the risk that in the event of a bank failure, the government's deposits may not be returned to it. The City does not have a policy for custodial credit risk other than the provisions of City Code. At December 31, 2022, the bank balance of the City's deposits

CITY OF EASTON

NOTES TO FINANCIAL STATEMENTS

NOTE 3 DEPOSITS WITH FINANCIAL INSTITUTIONS AND INVESTMENTS (cont'd)

with financial institutions was \$18,950,733 compared to the carrying amount of \$16,034,769 (excluding balances held in fiduciary funds). The difference is primarily caused by items in transit and outstanding checks. Of the City's deposits, \$18,450,733 was exposed to custodial risk which includes uninsured bank balances that are collateralized with securities held by the pledging financial institution or its trust department or agent, but not in the City's name, but are required to be collateralized in accordance with Act 72 of the Pennsylvania State legislature of 1971, which requires the institution of pool collateral for all government deposits and have collateral held by an approved custodian in the institution's name.

Investments

In accordance to GASB Statement No. 72, investments generally are to be measured at fair value. An investment is defined as a security or other asset that (a) a government holds primarily for the purpose of income or profit and (b) has the present service capacity based solely on its ability to generate cash or to be sold to generate cash. Investments not measured at fair value continue to include, for example, money market investments, 2a7-like external investment pools, investments in life insurance contracts, common stock meeting the criteria for applying the equity method, unallocated insurance contracts, and synthetic guaranteed investment contracts.

A government is permitted in certain circumstances to establish the fair value of an investment that does not have a readily determinable fair value by using the net asset value per share of the investment.

This statement requires measurement at acquisition value (an entry price) for donated capital assets, donated works of art, historical treasures, and similar assets. These assets were previously required to be measured at fair value. The City has no investments to report within the governmental and business-type funds.

Fair value is measured using a hierarchy of inputs using valuation techniques. The hierarchy has three levels. Level 1 inputs are quoted prices in active markets for identical assets or liabilities. Level 2 inputs are inputs, other than quoted prices, that are observable for the asset or liability, either directly or indirectly. Level 3 inputs are unobservable inputs.

The valuation techniques should be consistent with one or more of the following approaches: the market approach, the cost approach, or the income approach. The market approach uses prices and other relevant information generated by market transactions involving identical or comparable assets or liabilities. The cost approach reflects the amount that would be required to replace the present service capacity of an asset. The income approach converts future amounts (such as cash flows or income and expenses) to a single current (discounted) amount.

CITY OF EASTON

NOTES TO FINANCIAL STATEMENTS

NOTE 3 DEPOSITS WITH FINANCIAL INSTITUTIONS AND INVESTMENTS (cont'd)

Permitted investments for Third Class Cities are defined in Section 1804.1 of the Pennsylvania City Code as:

- 1) United States Treasury bills.
- 2) Short-term obligations of the federal government or its agencies or instrumentalities.
- 3) Deposits in savings accounts or time deposits, other than certificates of deposit, or share accounts of institutions insured by the Federal Deposit Insurance Corporation, the National Credit Union Share Insurance Fund, the Pennsylvania Deposit Insurance Corporation or the Pennsylvania Savings Association Insurance Corporation, or their successor agencies.
- 4) Obligations of the United States of America or any of its agencies or instrumentalities backed by the full faith and credit of the United States of America, of the Commonwealth of Pennsylvania or any of its agencies or instrumentalities backed by the full faith and credit of the Commonwealth or of any political subdivision of the Commonwealth of Pennsylvania or any of its agencies or instrumentalities backed by the full faith and credit of the political subdivision.
- 5) Shares of an investment company registered under the Investment Company Act of 1940 (54 Stat. 789, 15 U.S.C. § 80a-1 et seq.), whose shares are registered under the Securities Act of 1933 (48 Stat. 74, 15 U.S.C. § 77a et seq.), if the only investments of that company are in the authorized investments for city funds listed in paragraphs (1) through (4).
- 6) Certificates of deposit purchased from institutions insured by the Federal Deposit Insurance Corporation, the National Credit Union Share Insurance Fund, the Pennsylvania Deposit Insurance Corporation or the Pennsylvania Savings Association Insurance Corporation, or their successor agencies.

Fiduciary-type Funds

Investments

In accordance with GASB Statement No. 72, investments generally are to be measured at fair value. An investment is defined as a security or other asset that (a) a government holds primarily for the purpose of income or profit and (b) has the present service capacity based solely on its ability to generate cash or to be sold to generate cash. Investments not measured at fair value continue to include, for example, money market investments, 2a7-like external investment pools, investments in life insurance contracts, common stock meeting the criteria for applying the equity method, unallocated insurance contracts, and synthetic guaranteed investment contracts.

CITY OF EASTON

NOTES TO FINANCIAL STATEMENTS

NOTE 3 DEPOSITS WITH FINANCIAL INSTITUTIONS AND INVESTMENTS (cont'd)

A government is permitted in certain circumstances to establish the fair value of an investment that does not have a readily determinable fair value by using the net asset value per share of the investment.

This statement requires measurement at acquisition value (an entry price) for donated capital assets, donated works of art, historical treasures, and similar assets. These assets were previously required to be measured at fair value.

Fair value is measured using a hierarchy of inputs using valuation techniques. The hierarchy has three levels. Level 1 inputs are quoted prices in active markets for identical assets or liabilities. Level 2 inputs are inputs, other than quoted prices, that are observable for the asset or liability, either directly or indirectly. Level 3 inputs are unobservable inputs.

The valuation techniques should be consistent with one or more of the following approaches: the market approach, the cost approach, or the income approach. The market approach uses prices and other relevant information generated by market transactions involving identical or comparable assets or liabilities. The cost approach reflects the amount that would be required to replace the present service capacity of an asset. The income approach converts future amounts (such as cash flows or income and expenses) to a single current (discounted) amount.

<u>Private-Purpose Trust Fund</u>	<u>Cost</u>	<u>Fair Value</u>
Cash and Cash Equivalents:		
Charles Schwab Cash and Bank Sweep	<u>\$ 155,537</u>	<u>\$ 155,537</u>
Total Cash and Cash Equivalents	<u><u>\$ 155,537</u></u>	<u><u>\$ 155,537</u></u>
Mutual Funds:		
Corporate bonds	\$ 752,085	\$ 663,095
Corporate stocks	<u>909,395</u>	<u>1,299,575</u>
Total Investments	<u><u>\$ 1,661,480</u></u>	<u><u>\$ 1,962,670</u></u>

Permitted investments for municipal pension plans are defined in 20 Pa. C.S. Chapter 73:

- Obligations of the United States of America or any of its agencies or instrumentalities, the Commonwealth of Pennsylvania or any of its agencies or instrumentalities or any political subdivision of the Commonwealth of Pennsylvania or any of its agencies or instrumentalities;

CITY OF EASTON

NOTES TO FINANCIAL STATEMENTS

NOTE 3 DEPOSITS WITH FINANCIAL INSTITUTIONS AND INVESTMENTS (cont'd)

- Bonds, notes, or other obligations issued, assumed or guaranteed by the International Bank for Reconstruction and Development which contain an unconditional promise to pay by the International Bank for Reconstruction and Development, or an unconditional guarantee by the International Bank for Reconstruction and Development of the payment of the interest thereon regularly, and the principal thereof on or before a specified date, in lawful currency of the United States;
- Deposits in savings accounts or time deposits of share accounts of institutions insured by F.D.I.C.;
- Real estate in Pennsylvania, with court approval;
- Mutual funds;
- Corporate bonds; and
- Stocks.

Fair Value Measurement

The methodology of determining all investment fair values is Level 1, an input of unadjusted quoted prices for identical assets liabilities in active markets that the pension fund has the ability to access. The preceding method described may produce a fair value calculation that may not be indicative of net realizable value or reflective of future values. Based upon fair values obtained from trust account records provided by Morgan Stanley, the City believes its valuation methods are appropriate and consistent with the other market participants, the use of different methodologies or assumptions to determine the fair value of certain financial instruments could result in a different fair value measurement at the reporting date.

Aggregated Pension Fund

Cash Deposits with Financial Institutions

Investments

A detailed listing of investments is provided in a separately issued Aggregated Pension Report available at the City's finance department office. Cash, cash equivalents, and investments by major category consist of the following as of December 31, 2022:

CITY OF EASTON

NOTES TO FINANCIAL STATEMENTS

NOTE 3 DEPOSITS WITH FINANCIAL INSTITUTIONS AND INVESTMENTS (cont'd)

	<u>Fair Value</u>	<u>Level 1</u>
Cash and Cash Equivalents:		
Total cash and cash equivalents	<u>\$ 2,313,937</u>	<u>\$ 2,313,937</u>
Investments Presented at Cost:		
Common and preferred stock – equities	\$ 41,930,508	\$ 41,930,508
Mutual funds	20,728,423	20,728,423
Fixed income securities:		
Government/municipal securities	3,639,284	3,639,284
Corporate bonds	<u>11,755,083</u>	<u>11,755,083</u>
Total Investments	<u>\$ 78,053,298</u>	<u>\$ 78,053,298</u>

Investment Risk Factors

There are many factors that affect the value of investments. Equity securities are affected by economic conditions, company earnings performance, and market liquidity. Fixed income securities are affected by such factors as credit risk and changes in interest rates. Both types of securities may also be affected by custodial credit risk, concentration of credit risk, and foreign currency risk.

Credit Risk

Credit risk is the risk that a bond issuer will fail to pay interest or principal in a timely manner or that adverse perceptions of the issuer's ability to make such payments will cause the value of the bond to decline. Some factors that may cause this are litigation, bankruptcy, financial weakness, and adverse political conditions. Credit quality is evaluated and rated by independent bond rating agencies, such as Moody's or Standard and Poor's. The lower the rating, the greater the chance of failure to make bond payments. However, a lower rating is usually offset by a higher yield to compensate for the additional risk.

Some fixed income securities, including obligations of the U.S. government and those explicitly guaranteed by the U.S. government, are not considered to have credit risk. The fiduciary funds holdings of corporate bonds are rated between BBB and AAA by Standards and Poor's; mutual funds are not rated. The fiduciary funds has no policy in regard to credit risk.

Custodial Credit Risk

Custodial credit risk is the risk that in the event of a failure, the aggregated pension fund's deposits may not be returned to it. The aggregated pension fund does not have a policy for custodial risk. At December 31, 2022, the bank balance of the plan's deposits with

CITY OF EASTON

NOTES TO FINANCIAL STATEMENTS

NOTE 3 DEPOSITS WITH FINANCIAL INSTITUTIONS AND INVESTMENTS (cont'd)

financial institutions including cash equivalents was \$2,313,937. The aggregated pension fund's deposits of \$2,063,937 were exposed to custodial risk which includes uninsured bank balances that are collateralized with securities held by the pledging financial institution or its trust department or agent, but not in the aggregated pension fund's name.

Concentration of Credit Risk

Concentration of credit risk is the risk of loss associated with lack of diversification. Securities issued or explicitly guaranteed by the U.S. government, mutual funds, external investment pools, or other pooled investments are excluded from this review. The fiduciary funds do not hold any equities or non-U.S. government fixed income securities that comprise more the 5% of total investments. The fiduciary funds have no policy regarding concentration of credit risk.

Interest Rate Risk

Interest rate risk is the risk that the value of fixed income securities will decline due to rising interest rates. Fixed-income securities with a longer term to maturity tend to be more sensitive to changes in interest rates and, therefore, more volatile than those with shorter maturities. The fiduciary funds do not have a formal policy in regard to interest rate risk. The fiduciary funds have contracted with Morgan Stanley and Schwab to mitigate this risk while providing enough cash to fulfill pension cash requirements.

Foreign Currency Risk

Foreign currency risk is the risk that changes in exchange rates could adversely affect deposits on an investment's fair value. The aggregated pension fund has foreign currency mutual funds. The aggregated pension fund has no policy regarding exposure to foreign currency risk.

NOTE 4 DEFERRED OUTFLOW AND INFLOW OF RESOURCES

In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then. The City has two items that qualify for reporting in this category. One is the deferred charge on refunding reported in the government-wide statement of net position. A deferred charge in refunding results from the difference in the carrying value of refunded debt and its reacquisition price, including associated premiums required to fund escrow requirements. This amount is deferred and amortized over the shorter of the life of the refunded or

CITY OF EASTON

NOTES TO FINANCIAL STATEMENTS

NOTE 4 DEFERRED OUTFLOW AND INFLOW OF RESOURCES (cont'd)

refunding debt. This amount for the City is \$2,775,786. The other item is the deferred outflows of resources related to the City's pension and OPEB plans for December 31, 2022 in the total amount of \$23,452,242.

In addition to liabilities, the statement of net position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The City has two types of items, one which arises only under a modified accrual basis of accounting, that qualifies for reporting in this category. Accordingly, the item, unavailable revenue, is reported only in the governmental funds balance sheet. The government funds report unavailable revenues from property taxes. This amount of \$1,206,646 is deferred and recognized as an inflow of resources in the period that the amount becomes available. The other items are reported on the government-wide statement of net position representing the difference between expected and actual experience, actual earnings and assumptions in the pension and OPEB plans in the total amount of \$15,780,939, and deferred inflows related to lease receivable in the amount of \$8,791,696.

NOTE 5 CAPITAL ASSETS

A summary of changes in capital assets for the year ended December 31, 2022 is as follows:

<u>Governmental Activities</u>	<u>Beginning Balance</u>	<u>Additions</u>	<u>Deletions</u>	<u>Ending Balance</u>
Capital Assets Not Depreciated:				
Land, easements, rights of way	\$ 13,830,996	\$ -	\$ -	\$ 13,830,996
Construction in progress	8,949,251	-	(8,949,251)	-
Total Capital Assets Not Depreciated	<u>22,780,247</u>	<u>-</u>	<u>(8,949,251)</u>	<u>13,830,996</u>
Capital Assets Depreciated:				
Land improvements	1,660,165	-	-	1,660,165
Buildings and improvements	44,526,127	-	-	44,526,127
Vehicles and equipment	14,612,158	-	-	14,612,158
Infrastructure	4,802,113	16,903,449	-	21,705,562
Leased water plant assets	20,590,352	-	-	20,590,352
Total Depreciated Capital Assets	<u>86,190,915</u>	<u>16,903,449</u>	<u>-</u>	<u>103,094,364</u>
Accumulated Depreciation	37,706,907	2,377,439	-	40,084,346
Total Capital Assets Being Depreciated, Net	<u>48,484,008</u>	<u>14,526,010</u>	<u>-</u>	<u>63,010,018</u>
Total Net Capital Assets	<u>\$ 71,264,255</u>	<u>\$ 14,526,010</u>	<u>\$ (8,949,251)</u>	<u>\$ 76,841,014</u>

CITY OF EASTON
NOTES TO FINANCIAL STATEMENTS

NOTE 5 CAPITAL ASSETS (cont'd)

Depreciation expense was allocated to expenditure classification of the City as follows:

Governmental activities	\$ 1,022,299
Public safety	737,006
Public works - highways and streets	281,164
Library	88,972
Culture and recreation	<u>247,998</u>
Total Depreciation Expense – Governmental Activities	<u>\$ 2,377,439</u>

NOTE 6 INTERNAL RECEIVABLES, PAYABLES, AND TRANSFEERS

	<u>Due From</u>	<u>Due To</u>
<u>Governmental</u>		
General fund	\$ 12,306,509	\$ 28,781,909
Debt service fund	7,312,061	3,617,628
Liquid fuels fund	447,058	77,948
Capital projects fund	7,720,497	3,318,619
Major grant funds	1,003,086	128,676
ARPA fund	8,645,396	6,281,903
Other governmental funds	2,164,979	2,387,296
<u>Proprietary</u>		
Sewage treatment plant fund	2,857,358	1,397,624
Sewer service fund	778,044	92,153
Internal service funds	<u>5,175,647</u>	<u>2,326,879</u>
Total	<u>\$ 48,410,635</u>	<u>\$ 48,410,635</u>

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due to/from other funds (i.e., the current portion of interfund loans) or "advances to/from other funds (i.e., the non-current portion of interfund loans). Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as "internal balances."

CITY OF EASTON
NOTES TO FINANCIAL STATEMENTS

NOTE 6 INTERNAL RECEIVABLES, PAYABLES, AND TRANSFEERS (cont'd)

	<u>Transfers In</u>	<u>Transfers Out</u>
General fund	\$ -	\$ 10,622,894
Debt service fund	3,949,084	-
Other governmental funds	1,350,171	75,348
Sewer treatment plant fund	-	148,185
Sewer service fund	<u>5,547,172</u>	<u>-</u>
	<u>\$ 10,846,427</u>	<u>\$ 10,846,427</u>

These transfers are initiated in the normal course of operation to address individual fund needs throughout the year.

NOTE 7 GENERAL LONG-TERM DEBT

A summary of changes in debt obligations for the year ended December 31, 2022 is as follows:

Governmental Activities

Type of Debt	Balance 01/01/22	Additions	Decreases	Balance 12/31/22	Amounts Due Within One Year
Pension debt obligations	\$ 6,613,000	\$ -	\$ (1,145,000)	\$ 5,468,000	\$ 1,230,000
Capital debt obligations	59,283,857	-	(1,564,317)	57,719,540	1,632,540
Capitalized lease debt	876,666	-	(423,768)	452,898	335,636
Post-employment benefits	11,748,090	-	(170,336)	11,577,754	-
Compensated absences	8,635,025	-	(3,913,650)	4,721,375	-
Net pension liability	<u>24,467,657</u>	<u>16,246,280</u>	<u>-</u>	<u>40,713,937</u>	<u>-</u>
Total	<u>\$111,624,295</u>	<u>\$16,246,280</u>	<u>\$ (7,217,071)</u>	<u>\$120,653,504</u>	<u>\$ 3,198,176</u>

Business-type Activities

Type of Debt	Balance 01/01/22	Additions	Decreases	Balance 12/31/22	Amounts Due Within One Year
Compensated absences	\$ 151,769	\$ 170,809	\$ -	\$ 322,578	\$ -

CITY OF EASTON

NOTES TO FINANCIAL STATEMENTS

NOTE 7 GENERAL LONG-TERM DEBT (cont'd)

Pension Debt Obligations

Federally Taxable General Obligation Bonds, Series of 2007, maturing through December 1, 2025, bearing interest ranging from 6.73% to 7.17%, interest and principal payable semi-annually on June 1 and December 1.	\$ 3,938,000
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Federally Taxable General Obligation Bonds, Series A of 2015, maturing through December 1, 2029 bearing interest ranging from 1.170% to 4.050%, interest and principal payable semi-annually on June 1 and December 1.	1,530,000
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Capital Debt Obligations

General Obligation Bonds, Series A of 2017, maturing through 2031, bearing interest ranging from 2.00% to 3.10%, principal and interest is payable semi-annually on May 15 and November 15.	6,835,000
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General Obligation Bonds, Series B of 2017, maturing through 2037, bearing interest ranging from 1.729% to 4.485%, principal and interest is payable semi-annually on May 15 and November 15.	1,245,000
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General Obligation Note of 2014, maturing through 2023, bearing interest of 3.65%, interest and principal payable on June 15 and December 15.	46,540
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Federally Taxable General Obligation Notes, Series of 2020, maturing through 2040, bearing an interest ranging from 0.552% to 3.291%, interest and principal payable semi-annually on May 15 and November 15.	42,375,000
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Federally Taxable, General Obligation Bond, Series B of 2015, maturing through December 1, 2024, bearing interest ranging from 1.170% to 3.450%, interest and principal payable semi-annually on June 1 and December 1.	185,000
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General Obligation Bonds, Series C of 2015, maturing through December 1, 2029, bearing interest ranging from 2.00% to 3.00%, interest and principal payable semi-annually on June 1 and December 1.	3,300,000
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CITY OF EASTON

NOTES TO FINANCIAL STATEMENTS

NOTE 7 GENERAL LONG-TERM DEBT (cont'd)

General Lease Revenue Note, Series of 2021, maturing through December 15, 2036, bearing fixed interest of 2.50% through 2030 and then fixed interest of 2.61% through maturity and principal payable semi-annually on June 15 and December 15.

3,733,000

Total

\$ 63,187,540

The City has entered into various lease agreements as lessee for financing.

Leased assets are being depreciated using the straight-line method of depreciation over varied lives of 5 to 10 years.

The future minimum lease obligations and the net present value of these minimum lease payments as of December 31, 2022 were as follows:

<u>Year Ended December 31,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2023	\$ 335,636	\$ 13,033	\$ 348,669
2024	107,670	1,938	109,608
2025	9,592	139	9,731
	<u>\$ 452,898</u>	<u>\$ 15,110</u>	<u>\$ 468,008</u>

Annual requirements for combined principal and interest costs for pension debt obligations and capital debt obligations are as follows:

<u>Year Ended December 31,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2023	\$ 2,862,540	\$ 1,928,795	\$ 4,791,335
2024	2,976,000	1,809,038	4,785,038
2025	3,107,000	1,680,432	4,787,432
2026	3,239,000	1,548,756	4,787,756
2027	3,295,000	1,490,387	4,785,387
2028-2032	17,859,000	6,083,210	23,942,210
2033-2037	19,389,000	3,482,562	22,871,562
2038-2040	10,460,000	695,882	11,155,882
	<u>\$63,187,540</u>	<u>\$18,719,062</u>	<u>\$81,906,602</u>

Debt service payments of principal and interest are recorded within the debt service fund which is funded by real estate tax allocations and transfers from the general fund, recreation fund, sewer treatment fund, and sewer services fund.

CITY OF EASTON

NOTES TO FINANCIAL STATEMENTS

NOTE 7 GENERAL LONG-TERM DEBT (cont'd)

A portion of the original \$43,405,000 Federally Taxable General Obligation Notes, Series of 2020, was for the advanced refunding in full and part of the principal amount of the 2013 Bonds, \$14,960,002; 2015A Bonds, \$6,760,000; and 2017A Bonds, \$2,945,000; including the amount of \$2,623,648 representing accrued payable on principal until retired. The amount of \$27,788,457 in accordance with the escrow agreement was used to purchase securities as listed in the escrow agreement and are held by Fulton Bank; escrow securities mature through 2025. In accordance with GAAP, the remaining debt outstanding and securities in escrow are no longer reported in the City's financial statements.

NOTE 8 RISK MANAGEMENT

The City is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters.

Significant losses are covered by commercial insurance for all major programs including stop-loss insurance. For insured programs, management believes such coverage is sufficient to preclude any significant uninsured losses to the City. Any material losses that would not be covered by insurance would be presented in Note 14.

The City of Easton has been granted an exemption from insuring its workers' compensation and occupational disease liability under the provisions of the Pennsylvania Workers' Compensation Act by the Department of Labor and Industry, Bureau of Workers' Compensation, Self-Insurance Fund created May 1, 1993, must be in existence to provide a source of funds sufficient to pay the benefits incurred under the act. The funding level as established by the Administrator and contributed by the City was \$1,081,680; the net assets available for benefits as of December 31, 2022 was \$19,521.

NOTE 9 PENSION PLANS

Aggregate Pension Fund

The Aggregate Pension Fund is comprised of the Non-Uniformed, Police, and Fire Pension Funds. The Aggregate Pension Fund is funded by contributions from the City, participating employees, the Commonwealth of Pennsylvania, and earnings from the funds' investments.

In addition to Act 205, the City of Easton Aggregate Pension Trust Fund is also governed by implementing regulations adopted by the Public Employee Retirement Commission published at Title 16, Part IV of the Pennsylvania Code and applicable provisions of various other state statutes including, but not limited to, the following:

CITY OF EASTON

NOTES TO FINANCIAL STATEMENTS

NOTE 9 PENSION PLANS (cont'd)

Act 147 – Special Ad Hoc Municipal Police and Firefighter Postretirement Adjustment Act, Act of 1988, (P.L. 1192, No. 147), as amended, 53 P.S. Section 896.101, et seq.

Act 399 – Optional Third Class City Charter Law, Act of July 15, 1957, (P.L. 901, No. 399), as amended, 53 P.S. Section 41101, et seq.

The Aggregate Pension Fund acts as a common investment and administrative agent for the City's police, firemen, and non-uniformed defined benefit pension plans. The police pension plan is governed by Article 147 of the City's codified ordinances. The firemen's pension is governed by Article 149 of the City's codified ordinances. The officers' and employees' pension is governed by Article 143 of the City's codified ordinances. The plans are also affected by the provisions of collective bargaining agreements between the City and its police officers, firefighters, and non-uniformed employees.

Municipal officials who are charged with administering municipal pension plans are recommended to utilize the handbook "Municipal Pension Plans" as prepared by the Bureau of Municipal Pension and Fire Relief Audits. The handbook does not encompass all aspects of plan management, but outlines pertinent information concerning responsibilities of all municipal officials. The City has delegated the authority to UBS Financial Services to hold the Aggregated Pension Fund assets in trust; various financial advisors manage the investment of assets in accordance with individual investment policies established by the aggregated pension Board of Trustees.

City of Easton Officers' and Employees' Non-Uniformed Pension Plan

General Description – The City of Easton Officers' and Employees' Pension Plan is a single employer defined benefit plan controlled by the provisions of Pennsylvania Act 205 and plan ordinances.

In accordance with Act 205, the City has been authorized by the State Retirement Commission to participate as a level two moderate distressed level community. The participation at this level requires the City, among other things, to aggregate the assets of all the pension funds administered by the City into a single pension trust fund.

At December 31, 2022, the following employees were covered by the benefit terms:

Inactive members or beneficiaries currently receiving benefits	48
Inactive members entitled to but not yet receiving benefits	-
Active members	<u>1</u>
Total	<u>49</u>

CITY OF EASTON

NOTES TO FINANCIAL STATEMENTS

NOTE 9 PENSION PLANS (cont'd)

Benefits Provided

Eligibility

All full-time officers and employees who were employed prior to December 31, 1978, and who are not members of the police force or fire department, join the plan upon employment.

Normal Retirement

A member is eligible for normal retirement after attainment of age 55 and completion of 20 years of service.

The normal retirement pension is payable monthly during the member's lifetime with payments continuing after the member's death to the surviving spouse equal to 50% of the initial amount payable to the member.

The amount of monthly pension is equal to 50% of average monthly compensation, plus an incremental pension equal to 1.25% of average monthly compensation for each complete year of service in excess of 20 years.

Average monthly compensation is based upon the final annualized basic compensation rate, including longevity payments, or the average monthly compensation, including longevity payments, received during the last five years of employment, if higher.

Late Retirement

If a member continues working after their normal retirement date, their pension does not start until they actually retire. The late retirement benefit is the benefit accrued to the late retirement date.

Disability Retirement

If a member who has completed 12 or more years of service is disabled, they are eligible for a disability pension. The disability pension is equal to the benefit accrued to the date of disability.

Death Benefits

If a member with 12 or more years of service dies, a death benefit is payable to their spouse. The benefit is equal to 50% of the members pension they were or would have received at the date of death prorated for less than 20 years.

CITY OF EASTON
NOTES TO FINANCIAL STATEMENTS

NOTE 9 PENSION PLANS (cont'd)

Vesting

A member's benefits vest upon the completion of 12 years of service. The vested benefit is a deferred pension beginning at normal retirement equal to the benefit accrued to the date of termination.

Accrued Pension

The benefit accrued at any date other than the normal retirement date is equal to the projected normal retirement benefit, multiplied by the ratio of the number of years of service to date to the total number of years of service projected at normal retirement.

Contributions

Members contribute 6.5% of pay. There is no interest on contributions.

Investment Policy

The plan's policy in regard to the allocation of invested assets is established and may be amended by the Aggregated Pension Board. It is the policy of the Aggregate Pension Board to pursue an investment strategy to obtain a reasonable diversification of investments, which have a ready market for resale. The following was the Board's adopted asset allocation policy as of December 31, 2022:

<u>Asset Class</u>	<u>Target Allocation</u>
Domestic equity	45.5%
International equity	9.0%
Fixed income	40.5%
Real estate	5.0%
	<u>100.0%</u>

Concentrations

Concentrations are defined as investments held by the Officers and Employees Pension Plan, other than those issued or explicitly guaranteed by the U.S. Government, in any one organization that represent 5% or more of the plan's fiduciary net position. At December 31, 2022, the Officers and Employees Pension Plan does not hold any equities or non-governmental fixed income securities that comprise more than 5% of total investments.

CITY OF EASTON
NOTES TO FINANCIAL STATEMENTS

NOTE 9 PENSION PLANS (cont'd)

Rate of Return

For the year ended December 31, 2022, the annual money-weighted rate of return on pension plan investments, net of pension plan investment expense, was 12.18% with Morgan Stanley. The money-weighted rate of return expresses investment performance, net of investment expense, adjusted for the changing amounts actually invested.

Net Pension Liability

The net pension liability was measured as of December 31, 2022, and the total pension liability was determined by rolling forward the liabilities from an actuarial valuation as of January 1, 2022. No significant events or changes in assumptions occurred between the valuation date and the fiscal year end. The components of the net pension liability of the Officers and Employees Pension Plan at December 31, 2022 were as follows:

Total pension liability	\$ 7,144,006
Plan fiduciary net position	<u>4,417,616</u>
Net pension liability	<u>\$ 2,726,390</u>
Plan fiduciary net position as a percentage of total pension liability	61.84%

Changes in the net pension liability are as follows:

	Increase (Decrease)		
	Total Pension Liability (a)	Plan Fiduciary Net Position (b)	Net Pension Liability (a) - (b)
Balances at December 31, 2021	\$ 7,505,233	\$ 5,538,373	\$ 1,966,860
Interest cost	443,916	-	443,916
Contributions – employer	-	447,608	(447,608)
Net investment income	-	(747,602)	747,602
Benefit payments, including refunds of member contributions	(805,143)	(805,143)	-
Administration expense	-	(15,620)	15,620
Net changes	<u>(361,227)</u>	<u>(1,120,757)</u>	<u>759,530</u>
Balances at December 31, 2022	<u>\$ 7,144,006</u>	<u>\$ 4,417,616</u>	<u>\$ 2,726,390</u>

CITY OF EASTON

NOTES TO FINANCIAL STATEMENTS

NOTE 9 PENSION PLANS (cont'd)

Actuarial Assumptions

The total pension liability in the January 1, 2022 actuarial valuation was determined using the following economic assumptions, applied to all periods included in the measurement:

Inflation	3.00%
Salary increases	5.00% (average, including inflation)
Investment rate of return	6.25% (including inflation)
Post-retirement cost of living increase	0.00%

Mortality rates were based on the Pub G-2010 Mortality Table, including rates for disabled retirees and contingent survivors. Incorporated into the table are rates projected generationally using Scale MP-2020 to reflect mortality improvement.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-term Expected Real Rate of Return</u>
Domestic equity	45.5%	5.5% - 7.5%
International equity	9.0%	4.5% - 6.5%
Fixed income	40.5%	1.0% - 3.0%
Real estate	5.0%	4.5% - 6.5%
	<u>100.0%</u>	

Discount Rate

The discount rate used to measure the total pension liability was 6.25%. The pension plan's fiduciary net position is projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability. The employer has always met the funding requirements of Pennsylvania Law Act 205 of 1984 ("Act 205"). Act 205 requires full funding of entry age normal cost plus plan expenses, as well as amortization of the unfunded liability.

CITY OF EASTON
NOTES TO FINANCIAL STATEMENTS

NOTE 9 PENSION PLANS (cont'd)

Sensitivity of the Net Pension Liability to Changes in the Discount Rate

The following presents the net pension liability of the plan, calculated using the discount rate of 6.25%, as well as what the plan's net pension liability would be if it were calculated using a discount rate that is 1 percentage point lower or 1 percentage point higher than the current rate:

	1% Decrease 5.25%	Current Discount Rate 6.25%	1% Increase 7.25%
Plan's net pension liability	\$ 3,220,393	\$ 2,726,390	\$ 2,290,927

Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

For the year ended December 31, 2022, the City recognized pension credit of \$200,907. At December 31, 2022, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Net difference between projected and actual investment earnings	\$ 865,671	\$ 445,944
Total	<u>\$ 865,671</u>	<u>\$ 445,944</u>

Amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year Ending December 31,

2023	\$ (20,660)
2024	91,008
2025	132,961
2026	<u>216,418</u>
	<u>\$ 419,727</u>

CITY OF EASTON

NOTES TO FINANCIAL STATEMENTS

NOTE 9 PENSION PLANS (cont'd)

The City of Easton Firemen's Pension Plan is a single employer defined benefit plan controlled by the provisions of Act 205 and plan ordinances.

In accordance with Act 205, the City has been authorized by the State Retirement Commission to participate as a level two moderate distressed level community. The participation at this level requires the City, among other things, to aggregate the assets of all the pension funds administered by the City into a single pension trust fund.

Inactive members or beneficiaries currently receiving benefits	49
Inactive members entitled to but not yet receiving benefits	-
Active members	<u>45</u>
Total	<u>94</u>

Benefits Provided

Eligibility

All full-time members of the fire department join the plan upon employment.

Normal Retirement

A participant is eligible for normal retirement after attainment of age 50 and completion of 20 years of service.

The normal retirement pension is payable monthly during the participant's lifetime, with payments continuing after the participant's death to the surviving spouse or to dependent children under the age of 18 equal to 100% of the amount payable to the participant at the time of the participant's death.

For members hired before January 1, 2013, the amount of monthly pension is equal to 50% of average monthly compensation plus 2.5% of average monthly compensation per year of service in excess of 20 years of service (maximum 75% of compensation) plus an incremental pension of 1.25% times average monthly compensation for each full year of service (before age 65) in excess of 20 years, up to an additional \$100 per month.

For members hired after January 1, 2013, the monthly pension is equal to 50% of average monthly compensation.

Average monthly compensation (compensation includes longevity pay, degree pay, extra duty pay, and birthday pay) is based upon the highest year within the last five years of employment, or the final rate of pay (base pay plus longevity), whichever is greater.

CITY OF EASTON

NOTES TO FINANCIAL STATEMENTS

NOTE 9 PENSION PLANS (cont'd)

Late Retirement

If a participant continues working after their normal retirement date, their pension does not start until they actually retire. The late retirement benefit is the benefit accrued to the late retirement date.

Disability Retirement

If a participant is disabled in the line of duty, regardless of service, they are eligible for a disability pension. The disabled participant shall receive full benefits provided by the plan.

Death Benefits

If a member who has worked more than 20 years of service dies or is killed in service, a death benefit is payable to a surviving spouse or children under age 18 in an amount equal to the 100% of the monthly pension had the participant been eligible to retire at the time of death.

If a member with at least 12 but less than 20 years of service dies who is not subject to the above death benefit, a death benefit is payable equal to 25% of compensation.

Vesting

Effective January 1, 2009, a participant's benefits vest upon completion of 12 years of service. The vested benefit is a deferred pension equal to the benefit accrued to the date of termination. A participant must continue contributing to the plan until they would have reached age 50.

Accrued Pension

The benefit accrued at any date other than the normal retirement date is equal to the projected normal retirement benefit multiplied by the ratio of the number of years and days of service to date to the total number of years and days of service projected at normal retirement.

Contributions

If an actuarial study shows the plan to have sufficient assets to fund plan benefits, member contributions may be suspended.

Members contribute 6.5% of pay. Members hired after January 1, 2013, contribute 6.5%, until the fund becomes Level One distress or less using 2011 actuarial assumptions, at which point they contribute 5.0% of pay.

CITY OF EASTON

NOTES TO FINANCIAL STATEMENTS

NOTE 9 PENSION PLANS (cont'd)

Members contributions are not credited with interest.

Any and all monies in a participant's voluntary contribution and interest accounts were distributed out of the plan on or before December 31, 2005.

Deferred Retirement Option Program ("DROP")

Effective April 2, 2007, an active member who has met the eligibility for normal retirement may elect to participate in the DROP for a period of not less than one year or more than three years. Their monthly pension shall be calculated as of their date of participation in the program and shall be accumulated with fund earnings and distributed in a lump sum at retirement.

Investment Policy

The plan's policy in regard to the allocation of invested assets is established and may be amended by the Aggregated Pension Board. It is the policy of the Aggregate Pension Board to pursue an investment strategy to obtain a reasonable diversification of investments, which have a ready market for resale. The following was the Board's adopted asset allocation policy as of December 31, 2022:

<u>Asset Class</u>	<u>Target Allocation</u>
Domestic equity	45.5%
International equity	9.0%
Fixed income	40.5%
Real estate	5.0%
	<u>100.0%</u>

Concentrations

Concentrations are defined as investments held by the Firemen's Pension Plan, other than those issued or explicitly guaranteed by the U.S. Government, in any one organization that represent 5% or more of the plan's fiduciary net position. At December 31, 2022, the Firemen's Pension Plan does not hold any equities or nongovernmental fixed income securities that comprise more than 5% of total investments.

Rate of Return

For the year ended December 31, 2022, the annual money-weighted rate of return on pension plan investments, net of pension plan investment expense, 12.18% with Morgan

CITY OF EASTON

NOTES TO FINANCIAL STATEMENTS

NOTE 9 PENSION PLANS (cont'd)

Stanley, the money-weighted rate of return expresses investment performance, net of investment expense, adjusted for the changing amounts actually invested.

Net Pension Liability

The net pension liability was measured as of December 31, 2022, and the total pension liability was determined by rolling forward the liabilities from an actuarial valuation as of January 1, 2022, no significant events or changes in assumptions occurred between the valuation date and the fiscal year end. The components of the net pension liability of the Firemen's Pension Plan at December 31, 2022 were as follows:

Total pension liability	\$ 44,018,848
Plan fiduciary net position	<u>(30,526,711)</u>
Net pension liability	<u>\$ 13,492,137</u>
Plan fiduciary net position as a percentage of total pension liability	69.35%

Changes in net pension liability are as follows:

	Increase (Decrease)		
	Total Pension Liability (a)	Plan Fiduciary Net Position (b)	Net Pension Liability (a) - (b)
Balances at December 31, 2021	\$ 42,026,230	\$ 35,162,698	\$ 6,863,532
Service cost	820,852	-	820,852
Interest cost	3,063,560	-	3,063,560
Contributions – employer	-	2,013,200	(2,013,200)
Contributions – member	-	376,723	(376,723)
Net investment income	-	(5,107,706)	5,107,706
Benefit payments, including refunds of member contributions	(1,891,794)	(1,891,794)	-
Administration expense	-	(26,410)	26,410
Net changes	<u>1,992,618</u>	<u>(4,635,987)</u>	<u>6,628,605</u>
Balances at December 31, 2022	<u>\$ 44,018,848</u>	<u>\$ 30,526,711</u>	<u>\$ 13,492,137</u>

CITY OF EASTON

NOTES TO FINANCIAL STATEMENTS

NOTE 9 PENSION PLANS (cont'd)

Actuarial Assumptions

Inflation	3.00%
Salary increases	5.00% (average, including inflation)
Investment rate of return	6.25% (including inflation)
Postretirement cost of living increase	0.00%

Mortality rates were based on the PubS-2010 Mortality Table, including rates for disabled retirees and contingent survivors. Incorporated into the table are rates projected generationally using Scale MP-2020 to reflect mortality improvement.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-term Expected Real Rate of Return</u>
Domestic equity	45.5%	5.5% - 7.5%
International equity	9.0%	4.5% - 6.5%
Fixed income	40.5%	1.0% - 3.0%
Real estate	5.0%	4.5% - 6.5%
	<u>100.0%</u>	

Discount Rate

The discount rate used to measure the total pension liability was 6.25%. The pension plan's fiduciary net position is projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability. The employer has always met the funding requirements of Pennsylvania Law Act 205 of 1984 ("Act 205"). Act 205 requires full funding of entry age normal cost plus plan expenses, as well as amortization of the unfunded liability.

CITY OF EASTON

NOTES TO FINANCIAL STATEMENTS

NOTE 9 PENSION PLANS (cont'd)Sensitivity of the Net Pension liability to Changes in the Discount Rate

The following presents the net pension liability of the plan, calculated using the discount rate of 7.00%, as well as what the plan's net pension liability would be if it were calculated using a discount rate that is 1 percentage point lower or 1 percentage point higher than the current rate:

	1% Decrease <u>5.25%</u>	Current Discount Rate <u>6.25%</u>	1% Increase <u>7.25%</u>
Plan's net pension liability	\$ 18,649,996	\$ 13,492,137	\$ 9,196,639

Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

For the year ended December 31, 2022, the City recognized pension expense of \$779,765. At December 31, 2022, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Difference between expected and actual experience	\$ 26,507	\$ 391,640
Changes of assumptions	2,398,106	-
Net difference between projected and actual investment earnings	<u>5,856,093</u>	<u>2,748,251</u>
Total	<u>\$ 8,280,706</u>	<u>\$ 3,139,891</u>

Amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year Ending December 31,

2023	\$ 793,759
2024	1,096,256
2025	1,355,772
2026	<u>1,895,028</u>
	<u>\$ 5,140,815</u>

CITY OF EASTON

NOTES TO FINANCIAL STATEMENTS

NOTE 9 PENSION PLANS (cont'd)

City of Easton Police Pension Plan

The City of Easton Police Pension Plan is a single employer defined benefit plan controlled by the provisions of Pennsylvania Law Act 205 of 1984 ("Act 205") and plan ordinances.

In accordance with Act 205, the City has been authorized by the State Retirement Commission to participate as a level two moderate distressed level community. The participation at this level requires the City, among other things, to aggregate the assets of all the pension funds administered by the City into a single pension trust fund.

Inactive members or beneficiaries currently receiving benefits	80
Inactive members entitled to but not yet receiving benefits	1
Active members	<u>63</u>
Total	<u>144</u>

Benefits Provided

Eligibility

All full-time members of the Bureau of Police join the plan upon employment.

Normal Retirement

A participant is eligible for normal retirement after attainment of 20 years of service. A participant will be automatically retired upon attainment of age 70.

The normal retirement pension is payable monthly during the participant's lifetime, with payments continuing after the participant's death to the surviving spouse or to dependent children under the age of 18 equal to 100% of the amount payable to the participant at the time of the participant's death.

The amount of monthly pension is equal to 50% of average monthly compensation plus an incremental pension of 2.5% times average monthly compensation for each full year of service in excess of 20 years, up to a maximum of 75% of average monthly compensation after 30 years of service.

Average monthly pay is based upon the final rate of pay (1/12th of annual salary plus degree pay, longevity pay, personal day buyback, holiday pay, scheduled shift differential, and acting rank pay for regularly scheduled shifts).

CITY OF EASTON

NOTES TO FINANCIAL STATEMENTS

NOTE 9 PENSION PLANS (cont'd)

Late Retirement

If a participant continues working after their normal retirement date, their pension does not start until they actually retire. The late retirement benefit is the benefit accrued to the late retirement date.

Disability Retirement

If a participant who has 15 years of service is disabled, they are eligible for a disability pension. The disability pension is equal to the normal retirement pension earned to date.

If a participant who has at least 12 years of service but less than 15 years of service is disabled, they are eligible for a disability pension. They shall receive the portion of the full pension as the period of their service up to the date of their termination bears to 15 years of service.

If a participant who has less than 12 years of service is disabled in the line of duty, they are eligible for a disability pension. They shall receive the portion of the full pension as the period of their service up to the date of termination bears to 20 years of service.

Death Benefits

If a member who is eligible for retirement dies or is killed in service, a death benefit is payable to a surviving spouse or children under age 18 in an amount equal to the 100% of the member's normal retirement benefit.

Vesting

A participant's benefits vest upon completion of 12 years of service. The vested benefit is a deferred pension equal to the benefit accrued to the date of termination. A participant must continue contributing to the plan until they would have reached 20 years.

Accrued Pension

The benefit accrued at any date other than the normal retirement date is equal to the projected normal retirement benefit multiplied by the ratio of the number of years and days of service to date to the total number of years and days of service projected at normal retirement.

Contributions

Members contribute 6.0% of pay (plus \$0.50 per week until age 60). Member contributions are not credited with interest.

CITY OF EASTON

NOTES TO FINANCIAL STATEMENTS

NOTE 9 PENSION PLANS (cont'd)

Deferred Retirement Option Program ("DROP")

A member with at least 20 years of service but not more than 22 years shall be eligible to enter the DROP. The DROP period cannot exceed three years. The DROP provisions shall follow Act 44 of 2009.

Investment Policy

The plan's policy in regard to the allocation of invested assets is established and may be amended by the Aggregated Pension Board. It is the policy of the Aggregated Pension Board to pursue an investment strategy to obtain a reasonable diversification of investments, which have a ready market for resale. The following was the Board's adopted asset allocation policy as of December 31, 2022:

<u>Asset Class</u>	<u>Target Allocation</u>
Domestic equity	45.5%
International equity	9.0%
Fixed income	40.5%
Real estate	5.0%
	<u>100.0%</u>

Concentrations

Concentrations are defined as investments held by the police pension plan, other than those issued or explicitly guaranteed by the U.S. Government, in any one organization that represent 5% or more of the plan's fiduciary net position. At December 31, 2022, the police pension plan does not hold any equities or non-governmental fixed income securities that comprise more than 5% of total investments.

Rate of Return

For the year ended December 31, 2022, the annual money-weighted rate of return on pension plan investments, net of pension plan investment expense, was 12.18% with Morgan Stanley. The money-weighted rate of return expresses investment performance, net of investment expense, adjusted for the changing amounts actually invested.

Net Pension Liability

The net pension liability was measured as of December 31, 2022, and the total pension liability was determined by rolling forward the liabilities from an actuarial valuation as of

CITY OF EASTON

NOTES TO FINANCIAL STATEMENTS

NOTE 9 PENSION PLANS (cont'd)

January 1, 2022. No significant events or changes in assumptions occurred between the valuation date and the fiscal year end. The components of the net pension liability of the police pension plan at December 31, 2022 were as follows:

Total pension liability	\$ 58,123,723
Plan fiduciary net position	<u>33,628,313</u>
Net pension liability	<u>\$ 24,495,410</u>
Plan fiduciary net position as a percentage of total pension liability	57.86%

Change in the net pension liability is as follows:

	Increase (Decrease)		
	Total Pension Liability (a)	Plan Fiduciary Net Position (b)	Net Pension Liability (a) - (b)
Balances at December 31, 2021	\$ 55,998,728	\$ 38,361,463	\$ 17,637,265
Service cost	1,412,245	-	1,412,245
Interest cost	3,501,051	-	3,501,051
Contributions – employer	-	3,560,992	(3,560,992)
Contributions – member	-	208,093	(208,093)
Net investment income	-	(5,690,996)	(5,690,996)
Benefit payments, including refunds of member contributions	(2,788,301)	(2,788,301)	-
Administration expense	-	(22,938)	22,938
Net changes	<u>2,124,995</u>	<u>4,733,150</u>	<u>6,858,145</u>
Balances at December 31, 2022	<u>\$ 58,123,723</u>	<u>\$ 33,628,313</u>	<u>\$ 24,495,410</u>

Actuarial Assumptions

The total pension liability in the January 1, 2021 actuarial valuation was determined using the following economic assumptions, applied to all periods included in the measurement:

Inflation	3.00%
Salary increases	5.00% (average, including inflation)
Investment rate of return	6.25% (including inflation)
Postretirement cost of living increase	0.00%

CITY OF EASTON

NOTES TO FINANCIAL STATEMENTS

NOTE 9 PENSION PLANS (cont'd)

Mortality rates were based on the Pub S-2010 Mortality Table, including rates for disabled retirees and contingent survivors. Incorporated into the table are rates projected generationally using Scale MP-2020 to reflect mortality improvement.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-term Expected Real Rate of Return</u>
Domestic equity	45.5%	5.5% - 7.5%
International equity	9.0%	4.5% - 6.5%
Fixed income	40.5%	1.0% - 3.0%
Real estate	5.0%	4.5% - 6.5%
	<u>100.0%</u>	

The discount rate used to measure the total pension liability was 6.25%. The pension plan's fiduciary net position is projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability. The employer has always met the funding requirements of Pennsylvania Law Act 205 of 1984 ("Act 205"). Act 205 requires full funding of entry age normal cost plus plan expenses, as well as amortization of the unfunded liability.

Sensitivity of the Net Pension Liability to Changes in the Discount Rate

The following presents the net pension liability of the plan, calculated using the discount rate of 6.25%, as well as what the plan's net pension liability would be if it were calculated using a discount rate that is 1 percentage point lower or 1 percentage point higher than the current rate:

	<u>1% Decrease 5.25%</u>	<u>Current Discount Rate 6.25%</u>	<u>1% Increase 7.25%</u>
Plan's net pension liability	\$ 32,622,751	\$ 24,495,410	\$ 17,856,719

CITY OF EASTON

NOTES TO FINANCIAL STATEMENTS

NOTE 9 PENSION PLANS (cont'd)

Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

For the year ended December 31, 2022, the City recognized pension expense of \$801,059. At December 31, 2022, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Difference between expected and actual experience	\$ -	\$ 1,193,131
Changes of assumptions	5,412,148	-
Net difference between projected and actual investment earnings	<u>6,494,816</u>	<u>3,010,419</u>
Total	<u>\$ 11,906,964</u>	<u>\$ 4,203,550</u>

Amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year Ending December 31,

2023	\$ 1,304,831
2024	1,943,634
2025	1,925,939
2026	2,529,009
2027	<u>3,887,269</u>
	<u>\$ 7,703,414</u>

Pennsylvania Municipal Retirement System – Pension Fund

The City participates in the Pennsylvania Municipal Retirement System ("PMRS") which is an agent multiple-employer public employee retirement system that acts as a common investment and administrative agent for participating municipal pension plans. According to GASB Statements No. 67 and 68, PMRS is required to allocate/distribute all funds to the respective participating employers for financial reporting purposes, to determine the respective employer "plan fiduciary net position." PMRS has determined that net investment income or loss and administrative expenses will be allocated to the employer/municipality

CITY OF EASTON

NOTES TO FINANCIAL STATEMENTS

NOTE 9 PENSION PLANS (cont'd)

accounts pro-rata based on their beginning fiduciary net position balance adjusted for cash flows throughout the year. The additional administrative expenses are the expenses in excess of the PMRS administrative expenses (i.e. \$20 per participant expense paid by each plan). The PMRS investment income is based upon the regular and excess interest used to credit accounts annually. The market value investment income reflects the investment income/loss during the year net of PMRS investment income and the income/loss due to the difference between expected and actual asset values, including the impact from allocation of assets in support of the underlying retiree liabilities. PMRS issues a separate Annual Comprehensive Financial Report ("ACFR"). A copy of the ACFR can be obtained by contacting the PMRS accounting office or on their website www.pmr.state.pa.us

Summary of Significant Accounting Policies

Basis of Accounting

The plan's financial statements are prepared on the accrual basis of accounting. Plan member contributions are recognized in the period in which the contributions are due. Employer contributions to the plan are recognized when due, in accordance with Act 205, as amended. Benefits and refunds are recognized when due and payable in accordance with the terms of the plan.

Method Used to Value Investments

Investments are reported at fair value. Short-term investments are reported at cost, which approximates fair value. Securities traded on a national or international exchange are valued at the last reported sales price at current exchange rates. Mortgage-backed securities are valued on the basis of future principal and interest payments and are discounted at prevailing interest rates for similar instruments. The fair value of real estate investments is based on independent appraisals every three years. In years for which an appraisal is not performed, real estate investments and investments that do not have an established market value are reported at estimated fair values. Purchases and sales of investments are recorded on a trade-date basis.

Funding Standards and State Aid

The City is required to make annual contributions to the plan pursuant to Act 205, which specifies minimum funding standards for municipal pension plans in the Commonwealth. Act 205 requires the City to budget and contribute to the plan the minimum municipal obligation, which includes both the normal cost of the plan and an amortization contribution sufficient to amortize unfunded liabilities by target dates established under the Act.

CITY OF EASTON

NOTES TO FINANCIAL STATEMENTS

NOTE 9 PENSION PLANS (cont'd)

Act 205 also establishes a general municipal pension system state aid program, financed by a tax on the premiums of casualty and fire insurance policies sold in the Commonwealth. The City is eligible for this aid for its pension plan; however, the ultimate obligation to contribute the minimum municipal obligation to the plans is the City's.

Plan Membership

Membership of the plan at December 31, 2021 consisted of the following:

Inactive members or beneficiaries currently receiving benefits	89
Inactive members entitled to but not yet receiving benefits	5
Active members	<u>114</u>
Total	<u>208</u>

Plan Administration

The plan participates in the Pennsylvania Municipal Retirement System ("PMRS") which is an agent multiple employer public employee retirement system that acts as a common investment and administrative agent for participating municipal pension plans. PMRS issues a separate Annual Comprehensive Financial Report ("ACFR"). A copy of the ACFR can be obtained by contacting the PMRS accounting office.

Benefits Provided

The plan provides retirement, disability, and death benefits to plan members and their beneficiaries. Cost-of-living allowances are provided at the discretion of the plan.

Normal Retirement

The normal retirement accrued benefit available upon attainment of age 65.

Early Retirement

The early retirement benefit is available upon attainment of age 55 and 20 years of service.

Vesting

A member is 100% vested after 5 years of service.

CITY OF EASTON
NOTES TO FINANCIAL STATEMENTS

NOTE 9 PENSION PLANS (cont'd)

Contributions

No member contributions are required.

Investment Policy

The plan's policy in regard to the allocation of invested assets is established and may be amended by the PMRS Board. The board places greatest emphasis on quality of quality of investments and consistency in return. The following was the system's adopted asset allocation policy as of January 1, 2021:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-term Expected Real Rate of Return</u>
Equities (large cap)	25.0%	5.31%
Equities (small cap)	15.0%	6.06%
Equities (international)	15.0%	5.53%
Equities (emerging markets)	10.0%	5.95%
Fixed income	15.0%	1.87%
Real estate	15.0%	5.25%
Timber	5.0%	3.78%
	<u>100.0%</u>	<u>5.55%</u>

Concentrations

Concentrations are defined as investments held by the pension plan, other than those issued or explicitly guaranteed by the U.S. Government, in any one organization that represent 5% or more of the plan's fiduciary net position. At December 31, 2021, PMRS does not hold any equities or non-governmental fixed income securities that comprise more than 5% of total investments.

Net Pension Asset

The net pension asset was measured as of December 31, 2021, and the total pension liability was determined by rolling forward the liabilities from an actuarial valuation as of January 1, 2021. No significant events or changes in assumptions occurred between the valuation date and fiscal year end. The components of the net pension liability at December 31, 2021 were as follows:

CITY OF EASTON

NOTES TO FINANCIAL STATEMENTS

NOTE 9 PENSION PLANS (cont'd)

	Increase (Decrease)		
	Total Pension Liability	Plan Fiduciary Net Position	Net Pension Liability (Asset)
	(a)	(b)	(a) - (b)
Balances at December 31, 2020	\$ 28,886,448	\$ 32,193,402	\$ (3,306,954)
Service cost	1,019,787	-	1,019,787
Interest cost	1,530,451	-	1,530,451
Contributions – employer	-	402,631	(402,631)
Contributions – PMRS assessment	-	4,500	(4,500)
Contributions – member	-	545,848	(545,848)
Net investment income	-	1,502,895	(1,502,895)
Market value investment income	-	2,705,885	(2,705,885)
Transfers	(44,974)	(44,974)	-
Benefit payments	(1,217,247)	(1,217,247)	-
Administration expense	-	(4,500)	4,500
Additional administrative expense	-	(85,121)	85,121
Net changes	1,288,017	3,809,917	(2,521,900)
Balances at December 31, 2021	\$ 30,174,465	\$ 36,003,319	\$ (5,828,854)

Actuarial Assumptions

The total pension liability in the January 1, 2021 actuarial valuation was determined using the following economic assumptions, applied to all periods included in the measurement:

Inflation	2.8%
Salary increases	Age-related scale with merit and inflation component
Investment rate of return	5.25%
Postretirement cost of living increase	2.8%

Pre-Retirement Mortality Rates were based on the RP-2000 Table for Males and Females. This table does not include projected mortality improvements.

Discount Rate

The discount rate used to measure the total pension liability was 5.25%. The pension plan's fiduciary net position is projected to be available to make all projected future benefit

CITY OF EASTON
NOTES TO FINANCIAL STATEMENTS

NOTE 9 PENSION PLANS (cont'd)

payments of current active and inactive employees. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability. The employer has always met the funding requirements of Pennsylvania Law Act 205 of 1984 ("Act 205"). Act 205 requires full funding of entry age normal cost plus plan expenses, as well as amortization of the unfunded liability.

Sensitivity of the Net Pension Liability (Asset) to Changes in the Discount Rate

The following presents the net pension liability (asset) of the plan, calculated using the discount rate of 5.25%, as well as what the plan's net pension liability (asset) would be if it were calculated using a discount rate that is 1 percentage point lower or 1 percentage point higher than the current rate:

	1% Decrease 4.25%	Current Discount Rate 5.25%	1% Increase 6.25%
Plan's net pension liability (asset)	\$ (3,192,381)	\$ (5,828,854)	\$ (8,057,724)

Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

For the year ended December 31, 2022, the City recognized pension credit of \$2,105,038. At December 31, 2022, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Difference between expected and actual experience	\$ 36,398	\$ 18,396
Changes of assumptions	425,265	-
Net difference between projected and actual investment earnings	-	4,693,979
Contributions subsequent to the date of measurement	612,707	-
Total	<u>\$ 1,074,370</u>	<u>\$ 4,712,375</u>

CITY OF EASTON

NOTES TO FINANCIAL STATEMENTS

NOTE 9 PENSION PLANS (cont'd)

Year Ending December 31,

2023	\$ (1,172,577)
2024	(1,625,875)
2025	(911,083)
2026	(541,177)
	<u>\$ (4,250,712)</u>

NOTE 10 POSTRETIREMENT BENEFITS PLAN

City of Easton Postretirement Benefit Plan

The City of Easton Postretirement Benefit Plan is a single employer-defined benefit plan controlled by plan ordinances. The plan does not issue a stand-alone financial report.

Funding Policy

The contribution requirements of plan members and the City are established and may be awarded by the City. The required contribution is based upon a projected "pay as you go" financing requirement.

Summary of Benefits – Police

Eligibility for Benefits

Benefits are payable for members who retire after attaining 20 years of service.

Medical Benefits Payable Upon Retirement

Eligible retirees may participate in the employer's group medical plan unless the retired officer is eligible for similar coverage, without premium sharing, through other employment or through the employment of his/her spouse. While under age 65, the group medical plan includes full hospitalization, health benefits, prescription drug, dental and vision. While under age 65, the City sponsored plan to be provided to retirees is the plan that is made available to the active members of the bargaining unit and shall automatically change if the plan for active members is changed. At age 65 and older, the City provides Medigap coverage.

For officers who retired between January 1, 2012 and December 31, 2014 and were hired prior to January 1, 2006 who retire prior to age 50, the retiree must reimburse the employer for 50% of the premium quoted by the insurance company in order to maintain coverage.

CITY OF EASTON

NOTES TO FINANCIAL STATEMENTS

NOTE 10 POSTRETIREMENT BENEFITS PLAN (cont'd)

For officers who retired between January 1, 2012 and December 31, 2014 and were hired prior to January 1, 2006 who retired at age 50 or later, the retiree must reimburse the employer for 40% of the premium quoted by the insurance company in order to maintain coverage.

For officers who retired between January 1, 2012 and December 31, 2014 and were hired after January 1, 2006, the retiree must reimburse the employer for 65% of the premium quoted by the insurance company in order to maintain coverage while under age 65. At ages 65 and later, the retiree must reimburse the employer for 65% of the premium.

Effective January 1, 2015, the retiree must reimburse the employer for 40% of the premium quoted by the insurance company in order to maintain coverage while under age 65. At age 65 and older, the City will contribute \$100 a month toward health premiums. The retiree must pay the remaining premium.

Disability

The City will pay 100% of the premium for any officer granted a disability pension because of a job related injury until such officer is eligible for 65 Special and/or Medicare Part B. Spouses of officers granted disability must contribute 40% of the premium.

Medical Benefits Payable Upon Death of Active Officer

Surviving spouses and eligible dependents may participate in the employer's group medical plan. While under age 65, the group medical plan includes full hospitalization and health benefits, prescription drug, dental and vision. At ages 65 and older, the City provides Medigap coverage.

For Officers Killed in the Line of Duty, the employer will pay 100% of the premium quoted by the insurance company in order to maintain coverage while the spouse is under age 65. Premium payments will no longer be paid by the City if: 1) The spouse elects not to enroll, 2) The surviving spouse remarries, or 3) The spouse is eligible for Medicare.

For officers killed outside of the line of duty, the surviving spouse must pay 100% of the premium quoted by the insurance company in order to maintain coverage until age 65.

Dependents

Spouses are covered under the plan until age 65. Other dependents are covered as long as they are 18 years old or younger.

Grandfathered Provisions

Some existing retirees are covered under the previous provisions.

CITY OF EASTON

NOTES TO FINANCIAL STATEMENTS

NOTE 10 POSTRETIREMENT BENEFITS PLAN (cont'd)

Summary of Benefits – Fire

Eligibility for Benefits

Benefits are payable for members who retire with 20 years of service.

Medical Benefits Payable upon Retirement

Eligible retirees may participate in the employer's group medical plan. While under age 65, the group medical plan includes full hospitalization and health benefits, prescription drug, dental, and vision. At age 65 and older, the City provides Medigap coverage.

Retired Prior to December 31, 2012

The retiree must reimburse the employer for a specified percentage of the premium quoted by the insurance company in order to maintain coverage. If the retiree has more than 30 years of service at retirement, they must pay 40% of the premium. If the retiree has between 25 and 30 years of service at retirement, they must pay 50% of the premium. If the retiree has between 20 and 25 years of service at retirement, they must pay 75% of the premium.

Retired After December 31, 2012

For firefighters who have 30 or more years of service at retirement, the retiree must pay 35% of the premium. If the retiree has between 20 and 30 years of service, they must pay 60% of the premium. At age 65 and older, the City will contribute \$100 a month toward health premiums. The retiree must pay the remaining premium.

Dependents

Spouses of retirees who retired before January 1, 2013 are covered under the plan indefinitely. Spouses of retirees who retired on or after January 1, 2013 are covered under the plan until age 65.

Grandfathered Provisions

Some existing retirees are covered under the previous provisions.

Summary of Benefits – Non-Uniformed Employees

Eligibility for Benefits

No active employees are eligible for benefits. Only existing retirees were grandfathered into benefits.

CITY OF EASTON

NOTES TO FINANCIAL STATEMENTS

NOTE 10 POSTRETIREMENT BENEFITS PLAN (cont'd)

Medical Benefits Payable Upon Retirement

Eligible retirees may participate in the employer's group medical plan. While under age 65, the group medical plan includes full hospitalization and health benefits, prescription drug, dental, and vision. At age 65 and older, the City provides Medigap coverage.

Retirees pay 100% of the premium quoted by the insurance company in order to maintain coverage.

Dependents

Spouses are covered under the plan indefinitely. Other dependents are covered as long as they are eligible to be covered under the retiree's benefits.

Participant Data

Participant data is based on census information as of January 1, 2021.

The City has not established a separate irrevocable trust fund for other postemployment benefits and consequently has not provided funding in the form of contributions to a plan. The actuarial calculated Implicit Rate Subsidy amount is estimated by the actuary, in that claims and expenses for retirees are not tracked separately and the City's costs for retirees generally exceeds the amounts for premiums.

Plan Membership

Membership consists of active, vested former, and retired employees of the City of Easton Fire and Police departments. Non-uniformed employees existing retirees were grandfathered into benefits, and no active employees are eligible for benefits. Membership of the plan consisted of the following as of January 1, 2022:

	<u>Fire</u>	<u>Police</u>	<u>Non-Uniformed</u>	<u>Total</u>
Active participants	44	60	-	104
Vested former members	2	7	-	9
Retired participants	<u>15</u>	<u>15</u>	<u>9</u>	<u>39</u>
	<u>61</u>	<u>82</u>	<u>9</u>	<u>152</u>

Total OPEB Liability

The City's total OPEB liability under this single employer plan of \$11,577,754 was measured as of January 1, 2022, and was determined by an actuarial valuation as of January 1, 2022.

CITY OF EASTON

NOTES TO FINANCIAL STATEMENTS

NOTE 10 POSTRETIREMENT BENEFITS PLAN (cont'd)

Actuarial Assumptions and Other Inputs

Actuarial valuations involve estimates of the value of reported amounts and assumptions about the probability of events in the future. Amounts determined regarding the funded status of the benefits and the annual required contributions of the employer are subject to continual revision, actual results are compared to past expectations, and new estimates are made about the future. The required schedule of funding progress, presented as required supplementary information, provides multiyear trend information that shows whether the actuarial value of plan net position is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

Actuarial Methods and Assumptions

Projections of benefits are based on the substantive plan (the plan as understood by the employer and plan members) and include the types of benefits in force at the valuation date and the pattern of sharing benefit costs between the City and the plan members to that point. Actuarial calculations reflect a long-term perspective and employ methods and assumptions that are designed to reduce short-term volatility in actuarial accrued liabilities and the actuarial value of assets. Significant methods and assumptions were as follows:

Single Employer OPEB Healthcare Benefit

Actuarial valuation date	January 1, 2021
Actuarial cost method	Entry age normal
Interest rate	2.25%, based on S&P Municipal Bond 20-year high grade rate index at January 1, 2022
Projected salary increases	5.0%
Health care cost trend rate	5.5% in 2021, 6.5% in 2022, 6.0% in 2023, and 5.5% in 2024-2025. Rates gradually decrease from 5.4% in 2026 to 3.9% in 2075 and later based on the Society of Actuaries Long-Run Medical Cost Trend Model.
Asset valuation method	Equal to market value of assets

Mortality rates are assumed pre-retirement and post-retirement using the rates assumed in the PSERS defined benefit pension plan actuarial valuation. Incorporated into our retirement table are rates projected generationally by the PubS-2010 Projection Scale to reflect mortality improvement.

The actuarial assumptions used in the January 1, 2021 valuation were based on the results of an actuarial experience study on January 1, 2021.

CITY OF EASTON

NOTES TO FINANCIAL STATEMENTS

NOTE 10 POSTRETIREMENT BENEFITS PLAN (cont'd)

Changes in the net OPEB liability are as follows:

<u>Total OPEB Liability</u>	<u>Fire</u>	<u>Police</u>	<u>Non-Uniformed</u>	<u>Total</u>
Balances at January 1, 2021	\$4,880,359	\$6,651,291	\$ 216,440	\$11,748,090
Service cost	179,564	404,805	-	584,369
Interest	95,720	134,897	4,066	234,683
Changes of assumptions	(240,117)	(412,638)	(17,713)	(670,468)
Benefit payments	(185,250)	(123,014)	(10,656)	(318,920)
Net changes	<u>(150,083)</u>	<u>4,050</u>	<u>(24,303)</u>	<u>(170,336)</u>
Balances at January 1, 2022	<u>\$4,730,276</u>	<u>\$6,655,341</u>	<u>\$ 192,137</u>	<u>\$11,577,754</u>

Sensitivity of the Net OPEB Liability to Changes in the Discount Rate

The following presents the net OPEB liability of the plan, as well as what the plan's net OPEB would be if it were calculated using a discount rate that is 1 percentage point lower or 1 percentage point higher than the current rate.

	<u>1% Decrease 1.25%</u>	<u>Current Rate 2.25%</u>	<u>1% Increase 3.25%</u>
Fire	\$ 5,202,749	\$ 4,730,276	\$ 4,321,869
Police	7,452,128	6,655,341	5,962,517
Non-Uniformed	<u>223,186</u>	<u>192,137</u>	<u>167,269</u>
Total	<u>\$ 12,878,063</u>	<u>\$ 11,577,754</u>	<u>\$ 10,451,655</u>

Sensitivity of the Net OPEB Liability to Changes in the Healthcare Cost Trend Rate

The following presents the net OPEB liability of the Plan, as well as what the plan's net OPEB liability would be if it were calculated using healthcare cost trend rates that are 1 percentage point lower or 1 percentage point higher than the current healthcare cost trend rates:

	<u>1% Decrease</u>	<u>Current Rate</u>	<u>1% Increase</u>
Fire	\$ 4,308,845	\$ 4,730,276	\$ 5,220,772
Police	5,780,877	6,655,341	7,704,099
Non-Uniformed	<u>166,904</u>	<u>192,137</u>	<u>222,944</u>
Total	<u>\$ 10,256,626</u>	<u>\$ 11,577,754</u>	<u>\$ 13,147,815</u>

CITY OF EASTON

NOTES TO FINANCIAL STATEMENTS

NOTE 10 POSTRETIREMENT BENEFITS PLAN (cont'd)OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB

For the year ended December 31, 2022, the City recognized OPEB expense of \$137,389. At December 31, 2022, the City reported deferred outflows of resources and deferred inflows of resources related to this single employer OPEB plan from the following sources:

<u>Deferred Outflows of Resources</u>	<u>Fire</u>	<u>Police</u>	<u>Non-Uniformed</u>	<u>Total</u>
Changes of assumptions	\$ 583,695	\$ 960,346	\$ 37,821	\$ 1,581,862
Benefit payments subsequent to the measurement date (1/1/22)	<u>219,766</u>	<u>124,487</u>	<u>11,123</u>	<u>355,376</u>
Total Deferred Outflows	<u>\$ 803,461</u>	<u>\$ 1,084,833</u>	<u>\$ 48,944</u>	<u>\$ 1,937,238</u>

<u>Deferred Inflows of Resources</u>	<u>Fire</u>	<u>Police</u>	<u>Non-Uniformed</u>	<u>Total</u>
Differences between expected and actual experience	\$ 837,734	\$ 1,559,925	\$ 35,555	\$ 2,433,214
Changes of assumptions	<u>299,431</u>	<u>533,548</u>	<u>12,986</u>	<u>845,965</u>
Total Deferred Inflows	<u>\$ 1,137,165</u>	<u>\$ 2,093,473</u>	<u>\$ 48,541</u>	<u>\$ 3,279,179</u>

Reported deferred outflows of resources of \$355,376 related to OPEB resulting from City contributions subsequent to the measurement date will be recognized as a reduction of the net OPEB liability and other deferred outflows and inflows of resources related to this single employer OPEB plan will be recognized in OPEB expense as follows:

Future deferred outflows and inflows to be recognized as OPEB expense are as follows:

<u>Year Ending December 31,</u>	<u>Fire</u>	<u>Police</u>	<u>Non-Uniformed</u>	<u>Total</u>
2023	\$ (106,280)	\$ (218,738)	\$ (1,269)	\$ (326,287)
2024	(106,280)	(218,738)	(1,269)	(326,287)
2025	(106,281)	(218,739)	(1,271)	(326,291)
2026	(132,828)	(258,426)	(2,881)	(394,135)
2027	(24,021)	(64,228)	(122)	(88,371)
Thereafter	<u>(77,780)</u>	<u>(154,258)</u>	<u>(3,908)</u>	<u>(235,946)</u>
				<u><u>\$ (1,697,317)</u></u>

CITY OF EASTON

NOTES TO FINANCIAL STATEMENTS

NOTE 11 LEASE AND OPERATING AGREEMENT

The City and the Water Authority entered into a Lease and Operating Agreement on December 5, 2006, to be effective January 1, 2007. The term of the Lease and Operating Agreement shall be twenty-five (25) years from its effective date unless it is extended by mutual agreement of the parties. The City desires and intends to permanently and completely cease providing water service to customers within its municipal boundaries, as well as permanently and completely cease selling water to the Water Authority for distribution outside of the municipal boundaries of the City.

Commensurate with the City's abovementioned intent, the Water Authority desires and intends to assume responsibility for the operation of the City water supply and distribution systems inclusive of the water treatment and filtration plant, hereafter collectively referred to as the "Water System," by utilizing facilities, equipment, materials, and supplies currently used by the City for the purpose.

The Water Authority desires and intends to assume responsibility for administrative aspects of operating the water system and further intends to assume responsibility in determining the financial and operational feasibility of capital improvements, repairs, replacements, and upgrades needed to provide water service both within and outside of the municipal boundaries of the City.

The 1958 Lease Agreement, as amended in 1991 for the distribution systems outside of the City, and the Water Treatment Plant Renovation and Expansion Agreement between the parties remains in force, except as specifically amended by the Lease and Operating Agreement. Water purchase agreements, as amended, are hereby terminated and are of no further force and effect.

The City hereby leases to the Water Authority all facilities of the Water System including, but not limited to, its water filtration plant, reservoirs, pumping stations, lines, hydrants, meters, valves, blow-offs, customer services from main to curb box, and all other facilities of the Water System. It is the intention of the parties that each and every City-owned facility utilized in the supply and distribution of water within and outside the municipal boundaries of the City is included under the terms of the lease.

The City and the Water Authority agree that in return for the Water Authority operating the Water System for the term of this Lease, and retaining all revenues generated from it, the Water Authority has complied with the following payment provisions:

- **Lump Sum Payment** – One Million Dollars (\$1,000,000) on the effective date of this Agreement;
- **Debt forgiveness** – All sums due to the Water Authority from the City (approximately eight hundred thousand dollars (\$800,000) for water treatment plant design, water treatment plant action plan, purchased water rates, etc. shall be forgiven on the effective date of this Agreement;

CITY OF EASTON

NOTES TO FINANCIAL STATEMENTS

NOTE 11 LEASE AND OPERATING AGREEMENT (cont'd)

- **Reimbursement** – Reimbursement of Authority-approved invoiced direct costs related to the Morgan Hill tanks replacement project design and permitting and the City's Large Meter Replacement Program;
- **Annual Payment** – One million three hundred thousand dollars (\$1,300,000), payable in twelve (12) monthly payments beginning on the 15th day of the first month following the effective date of this Agreement. The amount of the annual payment will be increased by two percent (2%) each year, and calculated by multiplying the immediately proceeding annual payment by 1.02%;
- **Variable Payment** – The amount to be paid will equal one-third (1/3) of the capacity portion of the tapping fees collected by the Water Authority.

Upon termination of the Lease and Operating Agreement, all property, of every type and nature, leased to the Water Authority by this Agreement as well as all assignable permits and approvals needed to operate the Water System, shall be transferred from the Water Authority to the City.

The total principal and interest on the lease payable as of December 31, 2022 are as follows:

<u>Year Ending December 31,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2023	\$ 1,026,057	\$ 273,943	\$ 1,300,000
2024	1,054,885	245,115	1,300,000
2025	1,084,522	215,478	1,300,000
2026	1,114,992	185,008	1,300,000
2027	1,146,319	153,681	1,300,000
2028-2031	<u>4,916,513</u>	<u>283,487</u>	<u>5,200,000</u>
Total	<u>\$10,343,288</u>	<u>\$1,356,712</u>	<u>\$11,700,000</u>

NOTE 12 MASTER LEASE AGREEMENT

The Master Lease Agreement dated February 27, 2013, is between the City and Easton Parking Authority. The City is the owner of a certain parcel of real estate known as 123 and 181 South Third Street, Easton. The Lehigh and Northampton Transportation Authority ("LANTA") is desirous of operating an intermodal transit passenger waiting and service area ("Transportation Center") on a portion of the Land. The City and Parking Authority will construct the Transportation Center on a portion of the Land and will include a parking garage and bus transfer facility that will be developed to meet the specifications to be mutually agreed upon by LANTA, the City, and the Parking Authority. The City and the Parking

CITY OF EASTON

NOTES TO FINANCIAL STATEMENTS

NOTE 12 MASTER LEASE AGREEMENT (cont'd)

Authority are entering into this lease with respect to the portion of the project constituting the parking garage and Transportation Center. LANTA desires to sublease a portion of the leased premises from the Parking Authority upon the terms and conditions more fully set forth in the sublease.

The term of this lease shall commence upon the date hereof and shall extend (unless earlier terminated as provided herein) through the date which is ninety-nine (99) years after the "Commencement Date" of the sublease which is the date of the issuance of a Certificate of Occupancy for the LANTA premises. The Parking Authority agrees to lease the leased premises and further agrees and covenants to pay the City, rent for the leased premises for the term set forth in the amount of \$1.00. In addition to rent, the Parking Authority shall also pay all water, sewer, electric, heating, air conditioning, real estate taxes, if applicable, and all other utility charges for the leased premises, except to the extent such charges are paid by LANTA. The Parking Authority may, at its own expense, perform all routine maintenance of and repairs to the leases premised or request that the City perform such routine maintenance and repair items in accordance with any existing management or similar agreement between the parties.

NOTE 13 DESIGNATION OF CITY FUND BALANCES

Nonspendable – The general fund and capital projects funds have nonspendable balance of \$3,464 and \$8,945, respectively. These nonspendable balances are related to prepaid expenditures within the funds.

Restricted – The liquid fuels fund is restricted in accordance with state and federal regulations and debt covenant provisions in the total amount of \$2,093,973. Internal service funds established for health, liability, and unemployment resources are restricted in accordance with their original insurable purposes in the total amount of \$268,279.

Assigned – In 2022, the City's administration determined to assign \$4,043,698 for nonmajor governmental fund activity such as stormwater, recreation, and open space.

In 2022, the City's administration determined to assign \$1,500,000 for health benefit insurance fund and \$1,000,000 for liability benefit insurance fund from the general fund.

NOTE 14 CONTINGENCIES

Grant Program Involvement

In the normal course of operations, the City participates in various federal or state grant programs from year to year. The grant programs are often subject to additional audits by agents of the granting agency, the purpose of which is to ensure compliance with the specific conditions of the grant or loan. Any liability of reimbursement that may arise as a

CITY OF EASTON

NOTES TO FINANCIAL STATEMENTS

NOTE 14 CONTINGENCIES (cont'd)

result of these audits cannot be reasonably determined at this time, although it is believed the amount, if any, would not be material.

Litigation

The City is also a defendant in various other lawsuits. Although the outcome of these lawsuits is not presently determinable, in the opinion of the City's counsel, the resolution of these various lawsuits will not have a material adverse effect on the financial condition of the government.

NOTE 15 ECONOMIC OPPORTUNITY ZONES

In partnership with the Commonwealth of Pennsylvania, the County of Northampton, and the Easton Area School District, the City of Easton is excited to offer two special programs to encourage community and economic development in various regions or zones throughout the City. The two current programs, the Keystone Opportunity Zone program and the Local Economic Revitalization Tax Assistance program, are explained below.

Keystone Opportunity Zone ("KOZ")

Several sites in Easton were recently designated part of a regional KOZ by the State of Pennsylvania. Unlike the NIZ and CRIZ programs in Allentown and Bethlehem, KOZs provide clear and tangible tax benefits directly to business owners and residents who reside in the zones. The KOZ status for all sites will expire in 2023.

The tax benefit offered in a KOZ site depends on whether the taxpayer is a resident in the KOZ, owns and operates a business in the KOZ, and/or owns property in the KOZ as follows:

- **If your residence is in the KOZ** – you are not required to pay state and local income taxes. The state's income tax is currently 3.07%, while Easton's Earned Income Tax is 1.95% (regardless of where you work). To be eligible for these benefits, your permanent residence must be in the KOZ for 184 consecutive days during a given calendar year.
- **If your business resides in the KOZ** – the business is not required to pay state Corporate net income tax, state sales/use tax for items consumed in the KOZ, and a host of other state taxes. The business is also not required to pay the City's business privilege tax, which ranges from 0.1% to 0.25% of gross receipts (depending on business type). To be eligible for these benefits, the business must increase its full-time employment by 20% in its first year in the KOZ, make a significant capital investment in the property, or enter into a lease agreement for the duration of the KOZ (or longer).

CITY OF EASTON

NOTES TO FINANCIAL STATEMENTS

NOTE 15 ECONOMIC OPPORTUNITY ZONES (cont'd)

- **If you are a property owner in the KOZ** – If you own property in a KOZ, you are not required to pay County, City, or Easton Area School District real estate taxes. To be eligible for these benefits, the property must stay compliant with tax and zoning requirements.

KOZ sites in the City include the Simon Silk Mill complex, the Easton City Hall and Transportation Center, the Governor Wolf Building, 118-120 Northampton Street, and the Stewart Silk Mill located on Easton's South Side. For more information about the program, e-mail John Kingsley at jkingsley@easton-pa.gov.

Local Economic Revitalization Tax Assistance ("LERTA") Program

The LERTA program is designed to promote and provide incentives for property investment by granting partial tax abatement on improvements made to properties within a designated LERTA District. Senate Bill #305 of 1977 enables the establishment of LERTA Districts in the State of Pennsylvania.

Easton City Council passed an ordinance amending Chapter 531, Tax Abatements, of the Codes of the City of Easton, Pennsylvania to define the terms of the LERTA, set the exemption amount and schedule, and provide a procedure for property owners to secure an exemption. The Easton Area School District Board and Northampton County Council passed similar ordinances allowing the re-establishment of the LERTA program in the City.

Property owners of residential, commercial, industrial, or any other type of property located within the LERTA District are eligible for 10-year partial tax abatement on property tax increases which are a result of substantial property improvement and subsequent property reassessment by Northampton County.

The City's LERTA District was established by City Council Resolution #66-2012. Information on LERTA District eligible properties is available at the Department of Planning and Codes on the 2nd floor of City Hall or online at www.easton-pa.gov in the forms and documents section of the Community and Economic Development tab.

For more information about the LERTA program, e-mail John Kingsley at jkingsley@easton-pa.gov.

NOTE 16 DEFICIT FUND BALANCES

For governmental activities the unrestricted net deficit amounts of \$12,138,016 includes the effect of the deferring the recognition of pension contributions made subsequent to the measurement date of the net pension and OPEB liabilities, the unamortized portion of contributions made in excess of the City's share of its proportionate contributions to its pension and OPEB plans, and the deferred outflows resulting from the change in the City's share of the

CITY OF EASTON

NOTES TO FINANCIAL STATEMENTS

NOTE 16 DEFICIT FUND BALANCES (cont'd)

net pension and OPEB liabilities. This is offset by the City's actuarially determined pension and OPEB liabilities and the deferred inflows resulting from the differences between projected and actual investment earnings.

As of December 31, 2022 the debt service, major grant, and liability insurance funds reported deficit fund balance amounts of \$960,410, \$399,787, and \$76,680, respectively.

NOTE 17 EXCESS OF EXPENDITURES OVER APPROPRIATIONS

General fund functions incurred expenditures in excess of appropriations in the following amounts for the year ended December 31, 2023:

Public safety	\$	206,594
Public works – sanitation	\$	451,681
Public works – stormwater	\$	136,218
Urban development	\$	155,106

The excess of expenditures over appropriations was financed by areas in which expenditures did not exceed budgeted projections and revenues exceeding projections.

NOTE 18 CHANGE IN ACCOUNTING PRINCIPLE

In accordance with the adoption of GASB Statement No. 87, as discussed in Note 1, the City has restated its January 1, 2021 net position to record the lease receivable and deferred inflow relating to lease receivable associated with the City's leasing arrangement with the Water Authority. The net result of this change was a decrease of \$700,656 in the City's governmental activities.

NOTE 19 PRIOR PERIOD ADJUSTMENT

In accordance with the adoption of GASB Statement No. 87, as discussed in Note 1, the City has restated its January 1, 2022 net position in its governmental activities to record the lease receivable and deferred inflows relating to lease receivable associated with the City's lease to the Water Authority. The net result of this change is an increase of \$1,572,756 in net position of its governmental activities.

During the current fiscal year, an error in the financial statements was identified related to the debt service fund's cash balance. The beginning fund balance for both the debt service fund and the governmental activities have been decreased by \$872,100 to correct this misstatement.

CITY OF EASTON

NOTES TO FINANCIAL STATEMENTS

NOTE 19 PRIOR PERIOD ADJUSTMENT (cont'd)

In accordance with the adoption of GASB Statement No. 87, as discussed in Note 1, the Water Authority has restated its January 1, 2022 net position to record the right-to-use leased asset and lease liability associated with the Authority's leasing arrangement with the City. The net result of this change is a decrease of \$1,572,756 in net position.

NOTE 20 SUBSEQUENT EVENTS

The City has evaluated all subsequent events through April 30, 2024, the date the financial statements were available to be issued.

REQUIRED SUPPLEMENTARY INFORMATION

CITY OF EASTON
REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF CHANGES IN THE CITY'S NET PENSION LIABILITY, INVESTMENT
RETURNS, AND RELATED RATIOS - NON-UNIFORMED PENSION PLAN

	MEASUREMENT DATE								
	12/31/22	12/31/21	12/31/20	12/31/19	12/31/18	12/31/17	12/31/16	12/31/15	12/31/14
<u>TOTAL PENSION LIABILITY</u>									
Service cost	\$ -	\$ -	\$ 7,673	\$ 7,308	\$ 6,806	\$ 6,482	\$ 14,396	\$ 13,710	\$ 17,966
Interest cost	443,916	465,818	555,326	575,521	588,652	612,746	656,144	685,520	713,728
Change for experience	-	(592,270)	-	(227,607)	-	(382,462)	-	(10,039)	-
Change for assumption	-	388,372	-	509,807	-	603,328	-	-	-
Benefit payments	(805,143)	(827,347)	(835,799)	(907,571)	(928,861)	(986,572)	(1,077,707)	(1,105,482)	(1,081,524)
NET CHANGE IN TOTAL PENSION LIABILITY	(361,227)	(565,427)	(272,800)	(42,542)	(333,403)	(146,478)	(407,167)	(416,291)	(349,830)
TOTAL PENSION LIABILITY, BEGINNING OF YEAR	7,505,233	8,070,660	8,343,460	8,386,002	8,719,405	8,865,883	9,273,050	9,689,341	10,039,171
TOTAL PENSION LIABILITY, END OF YEAR	<u>\$ 7,144,006</u>	<u>\$ 7,505,233</u>	<u>\$ 8,070,660</u>	<u>\$ 8,343,460</u>	<u>\$ 8,386,002</u>	<u>\$ 8,719,405</u>	<u>\$ 8,865,883</u>	<u>\$ 9,273,050</u>	<u>\$ 9,689,341</u>
<u>PLAN FIDUCIARY NET POSITION</u>									
Contributions:									
Employer	\$ 447,608	\$ 446,960	\$ 437,370	\$ 436,867	\$ 828,255	\$ 827,782	\$ 782,506	\$ 804,861	\$ 524,433
Employee	-	-	5,167	5,017	7,950	7,007	7,288	12,996	20,384
Net investment income (loss)	(747,602)	730,094	549,958	868,839	(349,737)	645,050	396,395	(123,831)	411,644
Benefit payments	(805,143)	(827,347)	(835,799)	(907,571)	(928,861)	(986,572)	(1,077,707)	(1,105,482)	(1,081,524)
Administrative expenses	(15,620)	(13,290)	(22,269)	(8,287)	(18,866)	(6,503)	(13,676)	(11,783)	(10,590)
Other changes	-	-	-	-	-	-	-	6,704	920
NET CHANGE IN PLAN FIDUCIARY NET POSITION	(1,120,757)	336,417	134,427	394,865	(461,259)	486,764	94,806	(416,535)	(134,733)
PLAN FIDUCIARY NET POSITION, BEGINNING OF YEAR	5,538,373	5,201,956	5,067,529	4,672,664	5,133,923	4,647,159	4,552,353	4,968,888	5,103,621
PLAN FIDUCIARY NET POSITION, END OF YEAR	<u>\$ 4,417,616</u>	<u>\$ 5,538,373</u>	<u>\$ 5,201,956</u>	<u>\$ 5,067,529</u>	<u>\$ 4,672,664</u>	<u>\$ 5,133,923</u>	<u>\$ 4,647,159</u>	<u>\$ 4,552,353</u>	<u>\$ 4,968,888</u>
CITY'S NET PENSION LIABILITY	<u>\$ 2,726,390</u>	<u>\$ 1,966,860</u>	<u>\$ 2,868,704</u>	<u>\$ 3,275,931</u>	<u>\$ 3,713,338</u>	<u>\$ 3,585,482</u>	<u>\$ 4,218,724</u>	<u>\$ 4,720,697</u>	<u>\$ 4,720,453</u>
Plan fiduciary net position as a percentage of total pension liability	61.84%	73.79%	64.46%	60.74%	55.72%	58.88%	52.42%	49.09%	51.28%
Covered employee payroll	\$ 82,680	\$ 85,574	\$ 79,500	\$ 75,184	\$ 75,486	\$ 117,832	\$ 143,982	\$ 180,815	\$ 242,604
City's net pension liability as a percentage of covered payroll	3297.52%	2298.43%	3608.43%	4357.22%	4919.24%	3042.88%	2930.04%	2610.79%	1945.74%

In accordance with GASB Statement No. 68, this schedule has been prepared prospectively as the above information for the preceding years is not readily available. This schedule will accumulate each year until sufficient information to present a ten-year trend is available.

CITY OF EASTON
REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF CHANGES IN THE CITY'S NET PENSION LIABILITY, INVESTMENT
RETURNS, AND RELATED RATIOS - FIRE PENSION PLAN

	MEASUREMENT DATE								
	12/31/22	12/31/21	12/31/20	12/31/19	12/31/18	12/31/17	12/31/16	12/31/15	12/31/14
TOTAL PENSION LIABILITY									
Service cost	\$ 820,852	\$ 781,764	\$ 660,018	\$ 628,589	\$ 648,120	\$ 617,257	\$ 585,056	\$ 557,196	\$ 571,789
Interest cost	3,063,560	2,519,215	2,533,612	2,455,853	2,213,895	2,165,996	2,046,325	1,943,501	1,900,331
Change for experience	-	(587,460)	-	132,527	-	(324,978)	-	(696,365)	-
Change for assumption	-	3,173,499	-	1,412,209	-	1,824,790	-	-	-
Benefit payments	(1,891,794)	(1,634,006)	(1,758,275)	(1,864,869)	(1,218,171)	(1,127,855)	(1,439,980)	(1,041,050)	(1,120,697)
NET CHANGE IN TOTAL PENSION LIABILITY	1,992,618	4,253,012	1,435,355	2,764,309	1,643,844	3,155,210	1,191,401	763,282	1,351,423
TOTAL PENSION LIABILITY, BEGINNING OF YEAR	42,026,230	37,773,218	36,337,863	33,573,554	31,929,710	28,774,500	27,583,099	26,819,817	25,468,394
TOTAL PENSION LIABILITY, END OF YEAR	\$ 44,018,848	\$ 42,026,230	\$ 37,773,218	\$ 36,337,863	\$ 33,573,554	\$ 31,929,710	\$ 28,774,500	\$ 27,583,099	\$ 26,819,817
PLAN FIDUCIARY NET POSITION									
Contributions:									
Employer	\$ 2,013,200	\$ 1,943,102	\$ 1,525,438	\$ 1,463,642	\$ 1,522,361	\$ 1,508,983	\$ 1,418,639	\$ 1,415,944	\$ 1,061,666
Employee	376,723	199,658	226,761	242,652	203,408	221,637	206,592	215,973	201,891
Net investment income (loss)	(5,107,706)	4,591,774	3,182,278	4,625,507	(1,682,480)	2,954,972	1,849,123	(493,043)	1,483,012
Benefit payments	(1,891,794)	(1,634,006)	(1,758,275)	(1,864,869)	(1,218,171)	(1,127,855)	(1,439,980)	(1,041,050)	(1,120,697)
Administrative expenses	(26,410)	(22,470)	(37,652)	(8,537)	(29,935)	(16,034)	(17,462)	(12,604)	(14,084)
Other changes	-	-	-	-	-	-	-	2,758	920
NET CHANGE IN PLAN FIDUCIARY NET POSITION	(4,635,987)	5,078,058	3,138,550	4,458,395	(1,204,817)	3,541,703	2,016,912	87,978	1,612,708
PLAN FIDUCIARY NET POSITION, BEGINNING OF YEAR	35,162,698	30,084,640	26,946,090	22,487,695	23,692,512	20,150,809	18,133,897	18,045,919	16,433,211
PLAN FIDUCIARY NET POSITION, END OF YEAR	\$ 30,526,711	\$ 35,162,698	\$ 30,084,640	\$ 26,946,090	\$ 22,487,695	\$ 23,692,512	\$ 20,150,809	\$ 18,133,897	\$ 18,045,919
CITY'S NET PENSION LIABILITY	\$ 13,492,137	\$ 6,863,532	\$ 7,688,578	\$ 9,391,773	\$ 11,085,859	\$ 8,237,198	\$ 8,623,691	\$ 9,449,202	\$ 8,773,898
Plan fiduciary net position as a percentage of total pension liability	69.35%	83.67%	79.65%	74.15%	66.98%	74.20%	70.03%	65.74%	67.29%
Covered employee payroll	\$ 3,590,137	\$ 3,283,772	\$ 3,665,119	\$ 3,594,188	\$ 2,841,066	\$ 2,918,361	\$ 3,782,072	\$ 3,624,573	\$ 3,081,522
City's net pension liability as a percentage of covered payroll	375.81%	209.01%	209.78%	261.30%	390.20%	282.25%	228.01%	260.70%	284.73%

In accordance with GASB Statement No. 68, this schedule has been prepared prospectively as the above information for the preceding years is not readily available. This schedule will accumulate each year until sufficient information to present a ten-year trend is available.

CITY OF EASTON
REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF CHANGES IN THE CITY'S NET PENSION LIABILITY, INVESTMENT
RETURNS, AND RELATED RATIOS - POLICE PENSION PLAN

	MEASUREMENT DATE								
	12/31/22	12/31/21	12/31/20	12/31/19	12/31/18	12/31/17	12/31/16	12/31/15	12/31/14
<u>TOTAL PENSION LIABILITY</u>									
Service cost	\$ 1,412,245	\$ 1,344,995	\$ 1,251,216	\$ 1,191,634	\$ 1,005,773	\$ 957,879	\$ 848,805	\$ 808,386	\$ 753,083
Interest cost	3,501,051	3,371,368	3,387,951	3,246,936	2,984,555	2,876,380	2,743,288	2,645,645	2,506,321
Change for experience	-	(1,366,044)	-	(459,547)	-	(210,640)	-	656,187	-
Change for assumption	-	4,749,673	-	3,190,482	-	2,601,819	-	-	-
Benefit payments	(2,788,301)	(2,629,040)	(2,518,958)	(2,448,329)	(2,373,312)	(2,354,497)	(2,244,052)	(2,141,028)	(2,085,465)
NET CHANGE IN TOTAL PENSION LIABILITY	2,124,995	5,470,952	2,120,209	4,721,176	1,617,016	3,870,941	1,348,041	1,969,190	1,173,939
TOTAL PENSION LIABILITY, BEGINNING OF YEAR	55,998,728	50,527,776	48,407,567	43,686,391	42,069,375	38,198,434	36,850,393	34,881,203	33,707,264
TOTAL PENSION LIABILITY, END OF YEAR	<u>\$ 58,123,723</u>	<u>\$ 55,998,728</u>	<u>\$ 50,527,776</u>	<u>\$ 48,407,567</u>	<u>\$ 43,686,391</u>	<u>\$ 42,069,375</u>	<u>\$ 38,198,434</u>	<u>\$ 36,850,393</u>	<u>\$ 34,881,203</u>
<u>PLAN FIDUCIARY NET POSITION</u>									
Contributions:									
Employer	\$ 3,560,992	\$ 3,564,696	\$ 2,884,612	\$ 2,887,077	\$ 2,501,073	\$ 2,510,888	\$ 2,246,363	\$ 2,304,171	\$ 1,703,854
Employee	208,093	360,522	384,316	338,453	313,440	314,754	292,681	280,296	258,853
Net investment income (loss)	(5,690,996)	5,056,984	3,385,846	4,786,846	(1,674,439)	2,967,235	1,722,920	(495,045)	1,512,997
Benefit payments	(2,788,301)	(2,629,040)	(2,518,958)	(2,448,329)	(2,373,312)	(2,354,497)	(2,244,052)	(2,141,028)	(2,085,465)
Administrative expenses	(22,938)	(19,516)	(32,702)	(10,837)	(25,116)	(8,818)	(17,066)	(13,889)	(14,805)
Other changes	-	-	-	-	100	100	100	(1,088)	1,020
NET CHANGE IN PLAN FIDUCIARY NET POSITION	(4,733,150)	6,333,646	4,103,114	5,553,210	(1,258,254)	3,429,662	2,000,946	(66,583)	1,376,454
PLAN FIDUCIARY NET POSITION, BEGINNING OF YEAR	38,361,463	32,027,817	27,924,703	22,371,493	23,629,747	20,200,085	18,199,139	18,265,722	16,889,268
PLAN FIDUCIARY NET POSITION, END OF YEAR	<u>\$ 33,628,313</u>	<u>\$ 38,361,463</u>	<u>\$ 32,027,817</u>	<u>\$ 27,924,703</u>	<u>\$ 22,371,493</u>	<u>\$ 23,629,747</u>	<u>\$ 20,200,085</u>	<u>\$ 18,199,139</u>	<u>\$ 18,265,722</u>
CITY'S NET PENSION LIABILITY	<u>\$ 24,495,410</u>	<u>\$ 17,637,265</u>	<u>\$ 18,499,959</u>	<u>\$ 20,482,864</u>	<u>\$ 21,314,898</u>	<u>\$ 18,439,628</u>	<u>\$ 17,998,349</u>	<u>\$ 18,651,254</u>	<u>\$ 16,615,481</u>
Plan fiduciary net position as a percentage of total pension liability	57.86%	68.50%	63.39%	57.69%	51.21%	56.17%	52.88%	49.39%	52.37%
Covered employee payroll	\$ 5,437,447	\$ 5,261,502	\$ 4,850,072	\$ 4,617,458	\$ 4,837,962	\$ 4,561,549	\$ 4,758,818	\$ 4,755,170	\$ 4,648,695
City's net pension liability as a percentage of covered payroll	450.49%	335.21%	381.44%	443.60%	440.58%	404.24%	378.21%	392.23%	357.42%

In accordance with GASB Statement No. 68, this schedule has been prepared prospectively as the above information for the preceding years is not readily available. This schedule will accumulate each year until sufficient information to present a ten-year trend is available.

CITY OF EASTON
REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF CHANGES IN THE CITY'S NET PENSION LIABILITY, INVESTMENT
RETURNS, AND RELATED RATIOS - PMRS PLAN

	MEASUREMENT DATE							
	12/31/21	12/31/20	12/31/19	12/31/18	12/31/17	12/31/16	12/31/15	12/31/14
TOTAL PENSION LIABILITY								
Service cost	\$ 1,019,787	\$ 831,009	\$ 978,933	\$ 988,444	\$ 945,924	\$ 848,268	\$ 816,351	\$ 824,389
Interest cost	1,530,451	1,425,190	1,366,328	1,292,954	1,220,496	1,178,884	1,132,977	1,110,052
Change in benefit terms	-	-	-	126,611	-	-	-	-
Change for experience	-	60,662	-	(91,976)	-	190,772	-	(445,874)
Change for assumption	-	708,775	-	-	-	446,833	145,747	-
Transfers	(44,974)	-	(141,708)	-	-	-	-	-
Benefit payments	(1,217,247)	(1,114,521)	(930,073)	(771,355)	(858,238)	(1,013,067)	(1,522,955)	(612,033)
NET CHANGE IN TOTAL PENSION LIABILITY	1,288,017	1,911,115	1,273,480	1,544,678	1,308,182	1,651,690	572,120	876,534
TOTAL PENSION LIABILITY, BEGINNING OF YEAR	28,886,448	26,975,333	25,701,853	24,157,175	22,848,993	21,197,303	20,625,183	19,748,649
TOTAL PENSION LIABILITY, END OF YEAR	\$ 30,174,465	\$ 28,886,448	\$ 26,975,333	\$ 25,701,853	\$ 24,157,175	\$ 22,848,993	\$ 21,197,303	\$ 20,625,183
PLAN FIDUCIARY NET POSITION								
Contributions:								
Employer	\$ 402,631	\$ 500,137	\$ 495,569	\$ 460,434	\$ 464,391	\$ 389,598	\$ 401,999	\$ 314,675
PMRS - Assessment	4,500	4,380	4,320	4,340	4,240	4,080	4,000	-
Employee	545,848	459,049	540,966	555,028	524,538	483,853	427,351	422,268
Net investment income (loss)	4,208,780	3,979,152	4,882,639	(1,146,549)	3,654,280	1,703,742	133,787	505,847
Transfers	(44,974)	-	(141,708)	-	-	-	-	-
Benefit payments	(1,217,247)	(1,114,521)	(930,073)	(771,355)	(858,238)	(1,013,067)	(1,522,955)	(612,033)
Administrative expenses	(89,621)	(63,642)	(49,556)	(58,243)	(56,224)	(58,761)	(43,476)	(44,805)
NET CHANGE IN PLAN FIDUCIARY NET POSITION	3,809,917	3,764,555	4,802,157	(956,345)	3,732,987	1,509,445	(599,294)	585,952
PLAN FIDUCIARY NET POSITION, BEGINNING OF YEAR	32,193,402	28,428,847	23,626,690	24,583,035	20,850,048	19,340,603	19,939,897	19,353,945
PLAN FIDUCIARY NET POSITION, END OF YEAR	\$ 36,003,319	\$ 32,193,402	\$ 28,428,847	\$ 23,626,690	\$ 24,583,035	\$ 20,850,048	\$ 19,340,603	\$ 19,939,897
CITY'S NET PENSION LIABILITY	\$ (5,828,854)	\$ (3,306,954)	\$ (1,453,514)	\$ 2,075,163	\$ (425,860)	\$ 1,998,945	\$ 1,856,700	\$ 685,286
Plan fiduciary net position as a percentage of total pension liability	119.32%	111.45%	105.39%	91.93%	101.76%	91.25%	91.24%	96.68%
Covered employee payroll	\$ 7,141,802	\$ 6,107,937	\$ 7,250,159	\$ 7,141,603	\$ 6,982,208	\$ 6,565,031	\$ 6,194,675	\$ 6,261,571
City's net pension liability as a percentage of covered payroll	-81.62%	-54.14%	-20.05%	29.06%	-6.10%	30.45%	29.97%	10.94%

Notes to Schedule:

Assumption Changes - In 2015, the mortality assumption was changed from Blue Collar RP-2000 Table to the Blue Collar RP-2000 Table projected to 2015 using Scale AA. In 2017, the mortality assumption was changed from the Blue Collar RP-2000 Table projected to 2015 to the Blue Collar RP-2000 Table projected to 2017 using Scale AA, and the interest rate assumption was decreased from 7.50% to 7.25%.

Benefit Changes - None.

In accordance with GASB Statement No. 68, this schedule has been prepared prospectively as the above information for the preceding years is not readily available. This schedule will accumulate each year until sufficient information to present a ten-year trend is available.

**CITY OF EASTON
REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF CITY PENSION CONTRIBUTIONS**

Year	Plan	Actuarial Determined Contribution	Contributions from Employer	Contribution Deficiency (Excess)	Covered Employee Payroll	Contributions as a Percentage of Payroll
2014	Non-Uniformed	\$ 524,433	\$ 524,433	\$ -	\$ 242,604	216.17%
	Fire	1,061,666	1,061,666	-	3,081,522	34.45%
	Police	1,703,854	1,703,854	-	4,648,695	36.65%
	PMRS	302,232	314,675	(12,443)	6,261,571	5.03%
2015	Non-Uniformed	804,861	804,861	-	180,815	445.13%
	Fire	1,415,945	1,415,945	-	3,624,573	39.07%
	Police	2,304,171	2,304,171	-	4,755,170	48.46%
	PMRS	405,659	405,999	(340)	6,194,675	6.55%
2016	Non-Uniformed	782,506	782,506	-	143,982	543.47%
	Fire	1,418,639	1,418,639	-	3,782,072	37.51%
	Police	2,246,363	2,246,363	-	4,758,818	47.20%
	PMRS	391,711	393,678	(1,967)	6,565,031	6.00%
2017	Non-Uniformed	827,782	827,782	-	117,832	702.51%
	Fire	1,508,983	1,508,983	-	2,918,361	51.71%
	Police	2,510,888	2,510,888	-	4,561,549	55.04%
	PMRS	446,855	468,631	(21,776)	6,982,208	6.71%
2018	Non-Uniformed	828,255	828,255	-	75,486	1097.23%
	Fire	1,522,361	1,522,361	-	2,841,066	53.58%
	Police	2,501,073	2,501,073	-	4,837,962	51.70%
	PMRS	464,594	464,774	(180)	7,141,603	6.51%
2019	Non-Uniformed	436,867	436,867	-	77,184	566.01%
	Fire	1,463,642	1,463,642	-	3,594,188	40.72%
	Police	2,887,077	2,887,077	-	4,617,458	62.53%
	PMRS	499,689	499,889	(200)	7,250,159	6.89%
2020	Non-Uniformed	437,370	437,370	-	79,500	550.15%
	Fire	1,525,438	1,525,438	-	3,665,119	41.62%
	Police	2,884,612	2,884,612	-	4,850,072	59.48%
	PMRS	504,317	504,517	(200)	6,107,937	8.26%
2021	Non-Uniformed	446,960	446,960	-	85,574	522.31%
	Fire	1,943,102	1,943,102	-	3,283,772	59.17%
	Police	3,564,696	3,564,696	-	5,261,502	67.75%
	PMRS	406,851	407,131	(280)	7,141,802	5.70%
2022	Non-Uniformed	447,608	447,608	-	82,680	541.37%
	Fire	2,013,200	2,013,200	-	3,590,137	56.08%
	Police	3,560,992	3,560,992	-	5,437,447	65.49%
	PMRS	*	*	*	*	*

* Not available due to measurement date of the PMRS Plan, which is December 31, 2022.

Notes to Schedule:

Methods and Assumptions Used to Determine Contribution Rates:

	Non-Uniformed	Fire
Actuarial cost method	Entry age	Entry age
Amortization method	Level dollar	Level dollar
Remaining amortization period	13 Years	10 years
Asset valuation method	Smoothed value with a corridor of 90% to 110% of market value	Smoothed value with a corridor of 90% to 110% of market value
Inflation	3.00%	3.00%
Salary increases	5.00%	5.00%
Investment rate of return	7.00%	7.00%
Retirement age	Age 65	Normal retirement age
Mortality	PubS-2010 mortality table, including rates for disables retirees and contingent survivors. Incorporated into the table are rates projected generationally using Scale MP-2018 to reflect mortality improvement.	PubS-2010 mortality table, including rates for disables retirees and contingent survivors. Incorporated into the table are rates projected generationally using Scale MP-2018 to reflect mortality improvement.

**CITY OF EASTON
REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF CITY PENSION CONTRIBUTIONS**

	<u>Police</u>	<u>PMRS</u>
Actuarial cost method	Entry age	Entry age
Amortization method	Level dollar	Level dollar
Remaining amortization period	12 Years	11 years
Asset valuation method	Smoothed value with a corridor of 90% to 110% of market value	Based upon the municipal reserves
Inflation	3.00%	2.80%
Salary increases	5.00%	Age related scale with merit and inflation component
Investment rate of return	7.00%	5.25%
Retirement age	Age 52 and completion of 23 years of service	Normal retirement age
Mortality	PubS-2010 mortality table, including rates for disables retirees and contingent survivors. Incorporated into the table are rates projected generationally using Scale MP-2018 to reflect mortality improvement.	Pre-retirement mortality: Males - RP 2000 projected 15 years with scale AA Females - RP 2000 projected 15 years with scale AA, setback five years

Actuarially determined contribution rates are calculated as of January 1 for the odd valuation year at least two years prior to the end of the fiscal year in which the contributions were reported. Therefore, the actuarially determined contribution for calendar year 2022 is based upon the January 1, 2021 actuarial valuation.

Other Information:

Police Pension

Assumption changes - In 2015, the mortality assumption was changed from Blue Collar RP-2000 Table to the Blue Collar RP-2000 Table projected to 2015 using Scale AA.

General

In accordance with GASB Statement No. 68, this schedule has been prepared prospectively as the above information for the preceding years is not readily available. This schedule will accumulate each year until sufficient information to present a ten-year trend is available.

CITY OF EASTON
REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF CHANGES IN THE CITY'S NET OPEB LIABILITY, INVESTMENT
RETURNS, AND RELATED RATIOS

	MEASUREMENT DATE				
	01/01/22	01/01/21	01/01/20	01/01/19	01/01/18
<u>TOTAL OPEB LIABILITY</u>					
Service cost	\$ 584,369	\$ 519,580	\$ 455,150	\$ 637,929	\$ 557,833
Interest cost	234,683	393,172	398,844	406,377	428,631
Change for experience	-	(1,959,294)	-	(1,927,488)	-
Change for assumption	(670,468)	1,412,624	510,155	(518,614)	542,796
Benefit payments	<u>(318,920)</u>	<u>(346,707)</u>	<u>(300,062)</u>	<u>(339,679)</u>	<u>(259,030)</u>
NET CHANGE IN TOTAL OPEB LIABILITY	(170,336)	19,375	1,064,087	(1,741,475)	1,270,230
TOTAL OPEB LIABILITY, BEGINNING OF YEAR	<u>11,748,090</u>	<u>11,728,715</u>	<u>10,664,628</u>	<u>12,406,103</u>	<u>11,135,873</u>
TOTAL OPEB LIABILITY, END OF YEAR	<u>\$ 11,577,754</u>	<u>\$ 11,748,090</u>	<u>\$ 11,728,715</u>	<u>\$ 10,664,628</u>	<u>\$ 12,406,103</u>
Covered employee payroll	\$ 8,881,727	\$ 8,881,727	\$ 10,392,351	\$ 10,392,351	\$ 7,174,245
City's net OPEB liability as a percentage of covered payroll	130.35%	132.27%	112.86%	102.62%	172.93%

In accordance with GASB Statement No. 75, this schedule has been prepared prospectively as the above information for the preceding years is not readily available. This schedule will accumulate each year until sufficient information to present a ten-year trend is available.

**OTHER SUPPLEMENTARY INFORMATION -
COMBINING SCHEDULES**

CITY OF EASTON
COMBINING BALANCE SHEET - NONMAJOR GOVERNMENTAL FUNDS
DECEMBER 31, 2022

	Restlawn Fund	Stormwater Fund	Recreation Fund	Open Space Fund	Donations Fund	City Hall Fund	Totals
ASSETS							
Cash and cash equivalents	\$ 189,032	\$ 1,168,650	\$ 466,193	\$ 473,006	\$ 16,793	\$ 150,624	\$ 2,464,298
Accounts receivable	-	1,252,573	39,826	-	-	13,075	1,305,474
Other assets	210,000	-	-	-	-	-	210,000
Due from other funds	-	2,047,526	294,594	40,995	-	4,181	2,387,296
TOTAL ASSETS	<u>399,032</u>	<u>4,468,749</u>	<u>800,613</u>	<u>514,001</u>	<u>16,793</u>	<u>167,880</u>	<u>6,367,068</u>
LIABILITIES							
Accounts payable	-	-	45,598	-	-	1,360	46,958
Accrued salaries and benefits	-	-	11,998	-	-	-	11,998
Other current liabilities	-	105,106	2,887	-	-	9,388	117,381
Due to other funds	-	1,168,209	630,012	191,680	-	175,078	2,164,979
TOTAL LIABILITIES	<u>-</u>	<u>1,273,315</u>	<u>690,495</u>	<u>191,680</u>	<u>-</u>	<u>185,826</u>	<u>2,341,316</u>
FUND BALANCES (DEFICIT)							
Assigned	399,032	3,195,434	110,118	322,321	16,793	-	4,043,698
Unassigned (deficit)	-	-	-	-	-	(17,946)	(17,946)
TOTAL FUND BALANCES (DEFICIT)	<u>\$ 399,032</u>	<u>\$ 3,195,434</u>	<u>\$ 110,118</u>	<u>\$ 322,321</u>	<u>\$ 16,793</u>	<u>\$ (17,946)</u>	<u>\$ 4,025,752</u>

CITY OF EASTON
COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES -
NONMAJOR GOVERNMENTAL FUNDS
FOR THE YEAR ENDED DECEMBER 31, 2022

	Restlawn Fund	Stormwater Fund	Recreation Fund	Open Space Fund	Donations Fund	City Hall Fund	Totals
REVENUES							
Taxes	\$ -	\$ -	\$ 93,974	\$ -	\$ -	\$ -	\$ 93,974
Intergovernmental revenues	-	-	40,000	-	-	-	40,000
Charges for services/fees	-	-	165,460	91,162	-	129,934	386,556
Stormwater runoff charges	-	1,385,863	-	-	-	-	1,385,863
Miscellaneous revenue/other	-	-	-	-	844	-	844
TOTAL REVENUES	-	1,385,863	299,434	91,162	844	129,934	1,907,237
EXPENDITURES							
General government	-	-	-	-	-	175,471	175,471
Public works - stormwater	-	956,370	-	-	-	-	956,370
Culture and recreation	-	-	1,609,379	191,680	-	-	1,801,059
TOTAL EXPENDITURES	-	956,370	1,609,379	191,680	-	175,471	2,932,900
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	-	429,493	(1,309,945)	(100,518)	844	(45,537)	(1,025,663)
OTHER FINANCING SOURCES (USES)							
Transfers in	-	-	1,350,171	-	-	-	1,350,171
Transfers out	-	-	(75,348)	-	-	-	(75,348)
TOTAL OTHER FINANCING SOURCES (USES)	-	-	1,274,823	-	-	-	1,274,823
NET CHANGES IN FUND BALANCES	-	429,493	(35,122)	(100,518)	844	(45,537)	249,160
FUND BALANCES, BEGINNING OF YEAR	399,032	2,765,941	145,240	422,839	15,949	27,591	3,776,592
FUND BALANCES (DEFICIT), END OF YEAR	\$ 399,032	\$ 3,195,434	\$ 110,118	\$ 322,321	\$ 16,793	\$ (17,946)	\$ 4,025,752

SINGLE AUDIT



INDEPENDENT AUDITOR'S REPORT ON
INTERNAL CONTROL OVER FINANCIAL REPORTING AND
ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT
OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH GOVERNMENT AUDITING STANDARDS

April 30, 2024

To the Honorable Mayor and City Council
City of Easton
Easton, Pennsylvania

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information for the City of Easton ("the City"), Easton, Pennsylvania, as of and for the year ended December 31, 2022, and the related notes to the financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated April 30, 2024.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting ("internal control") to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the City's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to

To the Honorable Mayor and City Council
City of Easton

merit attention by those charged with governance. We consider the deficiency described in the accompanying schedule of findings and recommendations as item #2022-001 to be a material weakness.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, as described in the accompanying schedule of findings and recommendations, we did identify a certain deficiency in internal control that we consider to be a material weakness.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

City's Response to Findings

The City's response to the findings identified in our audit is described in the accompanying schedule of findings and recommendations. The City's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.


BARBACANE, THORNTON & COMPANY LLP



INDEPENDENT AUDITOR'S REPORT
ON COMPLIANCE FOR EACH MAJOR PROGRAM
AND ON INTERNAL CONTROL OVER COMPLIANCE
REQUIRED BY THE UNIFORM GUIDANCE

April 30, 2024

To the Honorable Mayor and City Council
City of Easton
Easton, Pennsylvania

Report on Compliance for Major Federal Program

Opinion on Major Federal Program

We have audited the City of Easton's ("the City") compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on the City's major federal program for the year ended December 31, 2022. The City's major federal program is identified in the summary of auditor's results section of the accompanying schedule of findings and recommendations.

In our opinion, the City complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on its major federal program for the year ended December 31, 2022.

Other Matters

The results of our auditing procedures disclosed instances of noncompliance which are required to be reported in accordance with the Uniform Guidance and which are described in the accompanying schedule of findings and questioned costs as items 2022-002. Our opinion on each major federal program is not modified with respect to these matters.

Government Auditing Standards requires the auditor to perform limited procedures on the City's response to the noncompliance finding identified in the accompany schedule of findings and questioned cost. The City's response was not subjected to the other auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

To the Honorable Mayor and City Council
City of Easton

Basis for Opinion on Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America ("GAAS"); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States ("*Government Auditing Standards*"); and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* ("Uniform Guidance"). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of City and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for its major federal program. Our audit does not provide a legal determination of the City's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to the City's federal program.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the City's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and, therefore, is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the City's compliance with the requirements of its major federal program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the City's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.

To the Honorable Mayor and City Council
City of Easton

- Obtain an understanding of the City's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control Over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.


BARBACANE, THORNTON & COMPANY LLP

**CITY OF EASTON
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED DECEMBER 31, 2022**

FEDERAL GRANTOR/PASS-THROUGH GRANTOR PROJECT TITLE	SOURCE CODE	FEDERAL ALN	EXPENDITURES	AMOUNT PASSED THROUGH TO SUBRECIPIENTS
<u>U.S. DEPARTMENT OF TREASURY</u>				
Passed through Pennsylvania Department of Community and Economic Development				
Coronavirus State and Local Fiscal Recovery Funds	I	21.027	\$ 10,332,903	\$ -
TOTAL U.S. DEPARTMENT OF TREASURY			10,332,903	-
<u>U.S. DEPARTMENT OF TRANSPORTATION</u>				
Technical Assistance Grant	D	20.710	45,990	-
TOTAL U.S. DEPARTMENT OF TRANSPORTATION			45,990	-
TOTAL FEDERAL EXPENDITURES			\$ 10,378,893	\$ -

Source Codes:

I = Indirect Funding

D = Direct Funding

CITY OF EASTON

NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

NOTE A BASIS OF ACCOUNTING

The accompanying schedule of expenditures of federal awards includes all the federal grant activity of the City and is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of the Uniform Guidance.

NOTE B INDIRECT COST RATE

The City has not elected to use the 10% de minimis indirect cost rate allowed under the Uniform Guidance. For the year ended December 31, 2022, there were no indirect costs included in the schedule of expenditures of federal awards.

SCHEDULE OF FINDINGS AND RECOMMENDATIONS

CITY OF EASTON

SCHEDULE OF FINDINGS AND RECOMMENDATIONS

PART A - SUMMARY OF AUDITOR'S RESULTS

Financial Statements

Type of auditor's report issued [*unmodified, qualified, adverse, or disclaimer*]:

Unmodified

Internal control over financial reporting:

- | | | |
|---|-------------------|----------------------------|
| • Material weakness(es) identified? | <u> X </u> Yes | <u> </u> No |
| • Significant deficiency(ies) identified? | <u> </u> Yes | <u> X </u> None reported |
| • Noncompliance material to financial statements noted? | <u> </u> Yes | <u> X </u> No |

Federal Awards

Internal control over major programs:

- | | | |
|---|-------------------|----------------------------|
| • Material weakness(es) identified? | <u> </u> Yes | <u> X </u> No |
| • Significant deficiency(ies) identified? | <u> </u> Yes | <u> X </u> None reported |

Type of auditor's report issued on compliance for major program [*unmodified, qualified, adverse, or disclaimer*]:

Unmodified

Any audit findings disclosed that are required to be reported in accordance under the Uniform Guidance?

 Yes X No

Identification of major program:

Assistance Listing Number

21.027

Name of Federal Program or Cluster

Coronavirus State and Local Recovery Funds

Dollar threshold used to distinguish between Type A and Type B programs:

\$750,000

Auditee qualified as low-risk auditee?

 Yes X No

CITY OF EASTON

SCHEDULE OF FINDINGS AND RECOMMENDATIONS (CONT'D)

PART B - FINDINGS RELATED TO FINANCIAL STATEMENTS

STATUS OF PRIOR YEAR FINDINGS

Finding #2021-001

YEAR-END ADJUSTMENTS NOT POSTED RESULTING IN MATERIAL AUDIT ADJUSTMENTS

Condition: During the prior year audit of the City's financial statements, we identified material misstatements in the City's general ledger account balances which necessitated the proposal of material audit adjustments.

Criteria: A strong system of internal controls and management review requires that general ledger account balances be properly reconciled to a subsidiary ledger or other adequate supporting documentation on a periodic basis, as well as during the year-end financial close process in order to accurately and completely close the current year general ledger in a timely manner. Management is responsible for maintaining its accounting records in accordance with accounting principles generally accepted in the United States of America ("U.S. GAAP.")

Cause: The City's business office did not perform an adequate year-end closing process.

Effect: Several material audit adjustments were necessary to properly reflect balances as of year-end.

Recommendation: We recommended that the City take steps to implement procedures to ensure that year end reconciliations and adjustments are posted in a timely manner.

Status: During our current year audit, we identified material misstatements, this finding will be reissued as #2022-001.

CURRENT YEAR FINDINGS AND RECOMMENDATIONS

Finding #2022-001

YEAR-END ADJUSTMENTS NOT POSTED RESULTING IN MATERIAL AUDIT ADJUSTMENTS

Condition: We are reissuing Finding #2021-001 due to our current year audit of the City's financial statements. We identified material misstatements in the City's general ledger account balances which necessitated the proposal of material audit adjustments. Material audit adjustments were necessary to properly reflect interfund activity, and a material prior period adjustment was necessary to correct the opening fund balance of the debt service fund.

CITY OF EASTON

SCHEDULE OF FINDINGS AND RECOMMENDATIONS (CONT'D)

Criteria: A strong system of internal controls and management review requires that general ledger account balances be properly reconciled to a subsidiary ledger or other adequate supporting documentation on a periodic basis, as well as during the year-end financial close process in order to accurately and completely close the current year general ledger in a timely manner. Management is responsible for maintaining its accounting records in accordance with accounting principles generally accepted in the United States of America ("U.S. GAAP").

Cause: The City's business office did not perform an adequate year-end closing process.

Effect: Several material audit adjustments were necessary to properly reflect balances as of year-end.

Recommendation: We recommend that the City take steps to implement procedures to ensure that year end reconciliations and adjustments are posted in a timely manner.

PART C - FINDINGS RELATED TO FEDERAL AWARDS

STATUS OF PRIOR YEAR FINDINGS

2021-002 – SUBMISSION TO THE FEDERAL AUDIT CLEARINGHOUSE

Condition

The City's single audit and reporting package to the Federal Audit Clearinghouse was delayed for the year ended December 31, 2021 beyond the due date.

Criteria

The submission to the Federal Audit Clearinghouse is typically due within nine months of its fiscal year-end.

Cause

The City did not have an audit completed within the due date of September 30, 2022.

Effect

The Federal Audit Clearinghouse filing deadline for the December 31, 2021 single audit was not met.

Recommendation

The City should develop procedures to ensure timely completion of the audit and submission to the Federal Audit Clearinghouse.

CITY OF EASTON

SCHEDULE OF FINDINGS AND RECOMMENDATIONS (CONT'D)

Status

The City's single audit and reporting package to the Federal Audit Clearinghouse was delayed for the year ended December 31, 2022, we will be reissuing the finding as #2022-002.

CURRENT YEAR FINDINGS AND RECOMMENDATIONS

2022-002 – SUBMISSION TO THE FEDERAL AUDIT CLEARINGHOUSE

Condition

The City's single audit and reporting package to the Federal Audit Clearinghouse was delayed for the year ended December 31, 2022 beyond the due date.

Criteria

The submission to the Federal Audit Clearinghouse is typically due within nine months of its fiscal year-end.

Cause

The City did not have an audit completed within the due date of September 30, 2023.

Effect

The Federal Audit Clearinghouse filing deadline for the December 31, 2022 single audit was not met.

Recommendation

The City should develop procedures to ensure timely completion of the audit and submission to the Federal Audit Clearinghouse.



CITY OF EASTON

PENNSYLVANIA

Finance Department

2022 Audit Management Response to Current Year Findings and Recommendations

Finding #2022-001 and #2022-002

Overview:

- The City of Easton acknowledges the finding of material audit adjustments in 2022. However, it should be noted that several transitions, both internally and externally, necessitated restructuring of roles and responsibilities and delayed processing of adjustments.

Corrective Action Plan

- The Finance Department continued to enhance its book-close process in 2022 and worked to execute it on a regular monthly and annual basis.
- The 2021 addition of the new Deputy Finance Director drove additional reviews and refinements of procedures and internal controls to ensure that entries, including year-end adjustments, are posted accurately and on a timely basis.
- While the Finance Department did propose a majority of the audit adjustments, it will continue to evaluate its processes and procedures when posting the necessary adjusting entries
 - Individuals responsible include Mark Lysynecky, Finance Director and Peter Koorie, Deputy Finance Director
 - Anticipated completion date is prior to issuance of the Fiscal 2023 Financial Statements

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Mark Lysynecky, Director of Finance
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