



# CITY OF EASTON

## PENNSYLVANIA



### **Invitation to Apply for Fiscal Year 2025 City of Easton Community Development Block Grant: Funded by the US Department of Housing and Urban Development**

February 20, 2025

You are invited to submit an application to the City of Easton for Community Development Block Grant (CDBG) funding for F.Y. 2025. The application is due by **March 27, 2025 at 3:00 P.M** to the Redevelopment Authority of Easton, to be eligible for funding consideration. **There are no exceptions to this deadline.**

The City anticipates receiving approximately **\$1,000,000** from the Fiscal Year 2025 US Department of Housing and Urban Development (HUD) CDBG Program. No more than 15% of the City grant may be used for public service activities. In making decisions for funding, the City of Easton will consider factors such as the eligibility and national objective to assist low- and moderate-income individuals for each project. The City will also consider whether the project provides substantial community benefits and if the project is ready for implementation. Matching funds are not required; however projects with additional funding sources will be more favorably received.

The application and general list of eligible activities are available on the City of Easton website ([www.easton-pa.gov](http://www.easton-pa.gov)) under Government, Boards & Commissions,

**Redevelopment Authority: 2025 CDBG Application**

<https://portal.neighborlysoftware.com/NORTHAMPTONCOUNTYPA/participant>, **City of Easton Only-CDBG**

If you have any questions about eligibility for your activity or need to have an application e-mailed to you, please contact **Michael Brett, Deputy Director, at [mbrett@easton-pa.gov](mailto:mbrett@easton-pa.gov) or Sara Eddings, Grant & Fiscal Officer, at [seddings@easton-pa.gov](mailto:seddings@easton-pa.gov).** Note the application requires an approval by the organization's governing body **via board resolution** of the applicant and **must be signed by an authorized representative of the applicant.**

- Projects must serve lower- moderate-income residents. A map depicting the low-moderate income areas in the City is provided with the application.
- Projects serving an area smaller than a Block Group may be qualified by means of an income survey for those families who will benefit from each project. For surveys, fifty-one percent (51%) of the persons living in the service area must be considered low/moderate income. Surveys must be undertaken by responsible individuals from the community. Please contact us prior to undertaking a survey, as US HUD must approve the process. Handicap barrier removal projects do not require surveys.
- If more than one project is proposed, a separate form must be utilized for each project. If more than one application is submitted, projects must be **numbered by priority** by the applicant at the time of submission.

**Please note that Federal wage rates (Davis-Bacon Act) apply to most construction or renovation projects under this program and that the applicant is responsible for all engineering and traffic control costs. Construction projects will also require submission of applicant's UEI number.**

- The application must include a complete project description, with a cost estimate prepared by an individual knowledgeable in the preparation of such estimates, using Federal construction requirements, including, but not limited to, Federal wage rates. **Application submission in both Neighborly and written format is required.**

**The City of Easton takes fair housing responsibilities very seriously. Any projects that include a housing component must be in compliance with all City, State and Federal Fair Housing Regulations.**

**More information will be forthcoming regarding an informational workshop for all subrecipients on Thursday, March 6, 2025.**

Please do not hesitate to contact our office with any questions concerning the enclosed grant application.

Sincerely,

*Michael Brett*

Deputy Executive Director, Redevelopment Authority of Easton