



# City of Easton

## 2016-17 Tree Surgeon License Renewal Notice

All Tree Surgeons performing work on street trees in the City of Easton must renew their Tree Surgeon's license. This license will remain valid until March 31, 2017. If you do not renew this license you will not be allowed to work on any street tree, per the City of Easton's Codified Ordinance, Chapter 554. The fee for a Surgeon's License is \$25.00 per individual licensee, payable to the City of Easton. Please submit your current Certificate of Insurance (fax: 610-250-6789). You may mail or drop off your form and payments to: City of Easton, Public Works Department, 1 South Third Street, 4<sup>th</sup> Floor, Easton, PA 18042.

### Important Reminders:

- Renew your City of Easton Business License before renewing your Tree Surgeon's License. The fee for a Business License is \$25.00.
- A permit must be obtained at the Public Works Department on the 4<sup>th</sup> floor prior to commencing any work. The permit application must be signed by the property owner and must specify what work is to be completed. Permit applications can be downloaded from our website [www.easton-pa.gov](http://www.easton-pa.gov) or obtained at our offices. The fee for a Permit is \$10.00, made payable to the City of Easton.
- You must make a call to PA-1-Call (1-800-242-1776 or dial 811) before grinding a stump. Tree stump holes must be filled with *clean topsoil* and seeded with grass if no replanting is to occur at that site. Filling tree stump holes with chipped material is *not* permitted unless expressly stated by the Forester.

Return the portion below with payment.

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Tree Service Name: \_\_\_\_\_ Business License Number: \_\_\_\_\_

Owner Name: \_\_\_\_\_ Tree Surgeon License Number: \_\_\_\_\_

Telephone No.: \_\_\_\_\_ Email address: \_\_\_\_\_

Additional Licensees under your employment (remit \$25.00 per licensee):

Name: \_\_\_\_\_ Name: \_\_\_\_\_

Name: \_\_\_\_\_ Name: \_\_\_\_\_

I am familiar with and agree to abide by the City of Easton's Codified Ordinance Chapter 554: Shade Trees, ANSI A300 - Part 1 (2008) Pruning Standards, ANSI Z133-2012 Safety Requirements for Arboricultural Operations, PennDOT Publication 213: Temporary Traffic Control Guidelines, and current City of Easton protocols for permitting and requesting parking restrictions.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_